

# LookinBody 120

## User's Manual

## Intended Use

LookinBody is a PC program for member management that integrates with InBody. Using LookinBody, you can conduct InBody tests quickly and easily, as well as manage member information and test results efficiently. With regular InBody tests, you can track physical changes over time.

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# LookinBody 120

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# I. Installation

## A. Product Components

LookinBody120 consists of the following components. Please make sure all of the following components are present.

\* Please ensure all components are present before installation.



\* Lookin'Body120 Box Package (A)

① LookinBody120 Installation Manual 1 EA

② Hardlock Key or LookinBody Bluetooth Dongle 1 EA

## B. System Requirements

- Operating System: Microsoft Windows 10 / Windows 11
- Processor: Intel Core i5 1.7GHz or faster processor recommended
- Hard Disk: 3GB or greater HDD free space
- Memory: 4GB RAM or greater
- Resolution: 1024 x 768

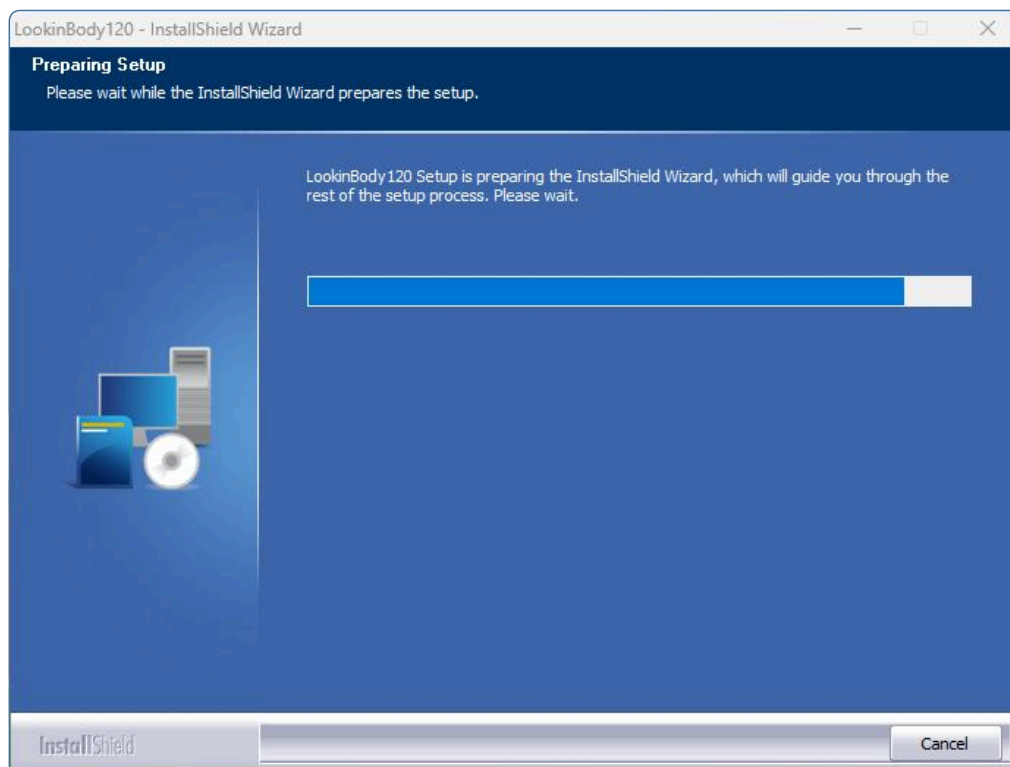
\* The display should be set to '100% (default)' in Control Panel > Display.

## C. Installation Instructions

The following instructions are based on the Windows 10 operating system. Your screen may look different, depending on which operating system you're using.

### 1. Installing LookinBody

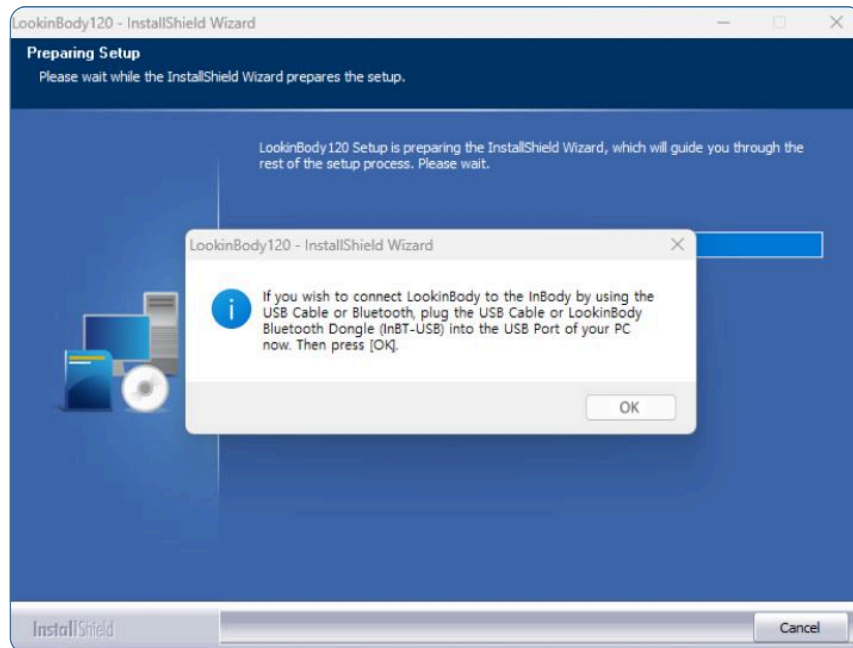
- 1) Install the setup file provided by InBody.



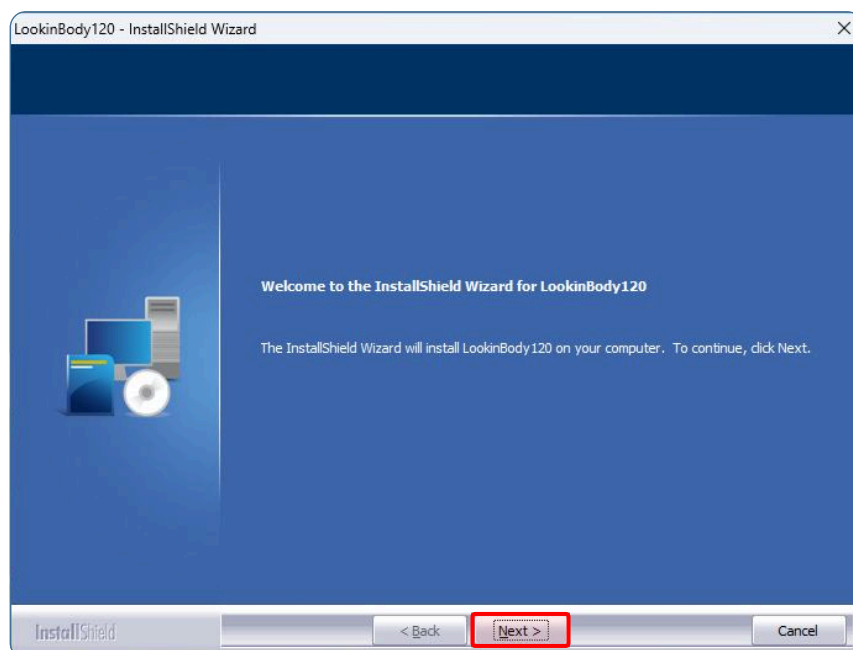
## I. Installation

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\* When connecting LookinBody to the InBody via USB cable or Bluetooth, plug the USB cable or LookinBody Bluetooth Dongle (InBT-USB) into the USB port of your computer.

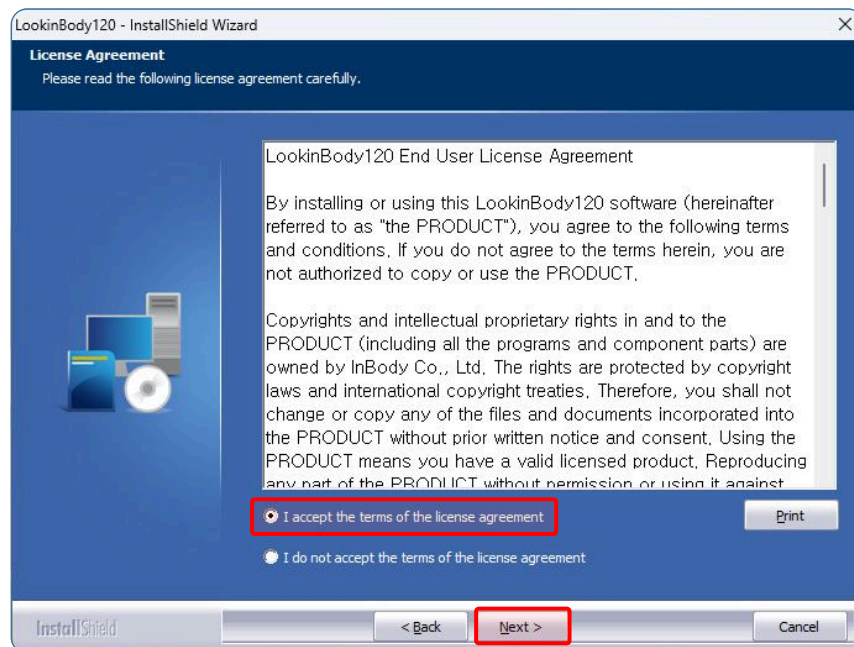


2) Press the [Next] button when prompted. Installation of LookinBody120 will begin.



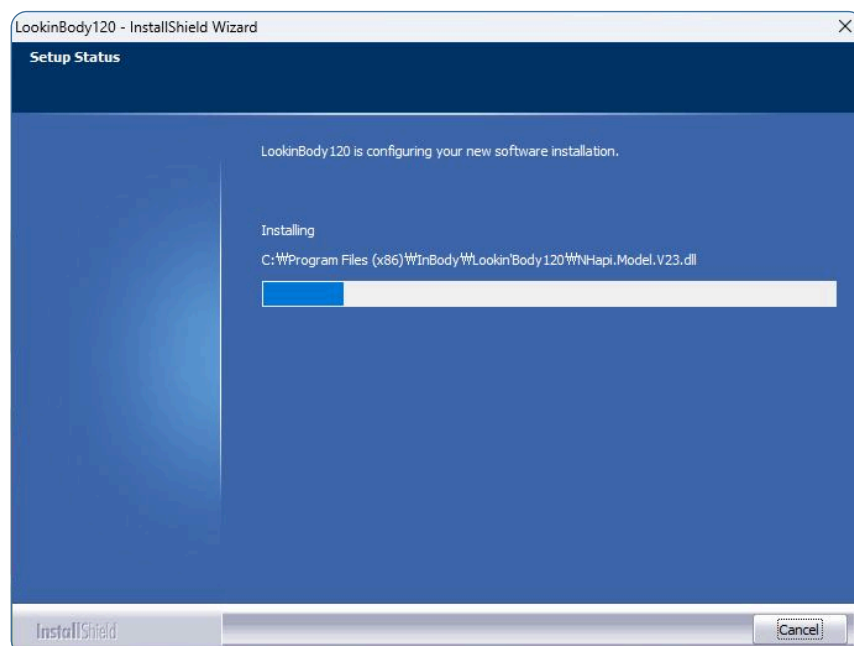
## I. Installation

3) After reading and reviewing the license agreement, select 'I accept the terms of the license agreement', then press the [Next] button.



4) Wait for the program to install.

\*After the installation is complete, the screen will transition to the driver installation.



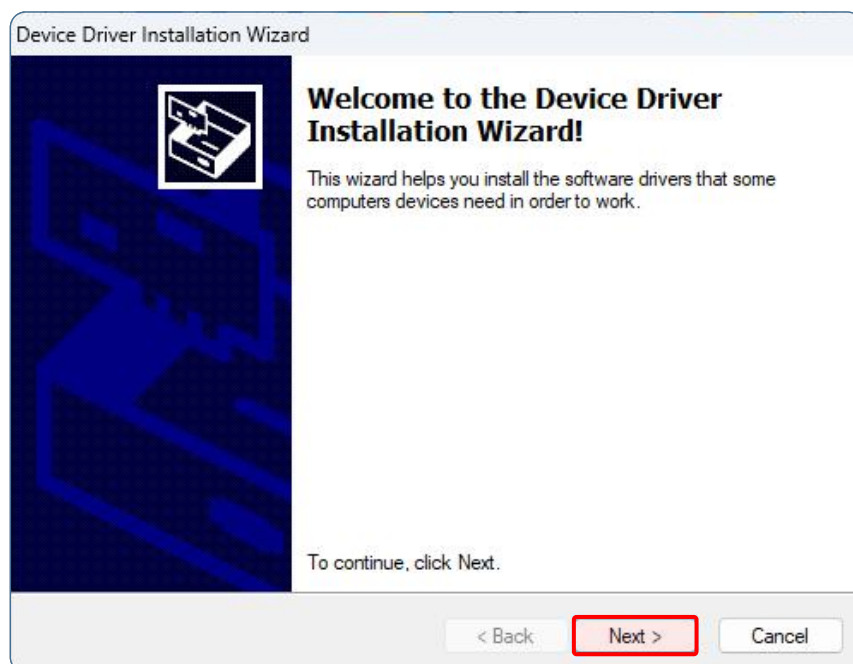
## I. Installation

---

5) When the screen below appears, press the [Extract] button to extract the LookinBody Bluetooth Dongle (InBT-USB) installation files.

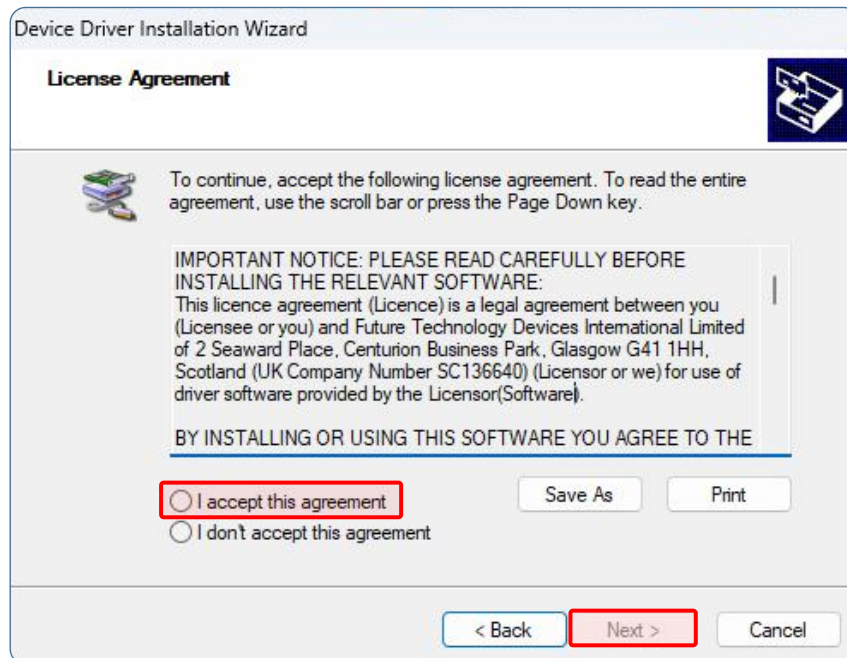


6) After the installation files are extracted, press the [Next] button to continue with installation.

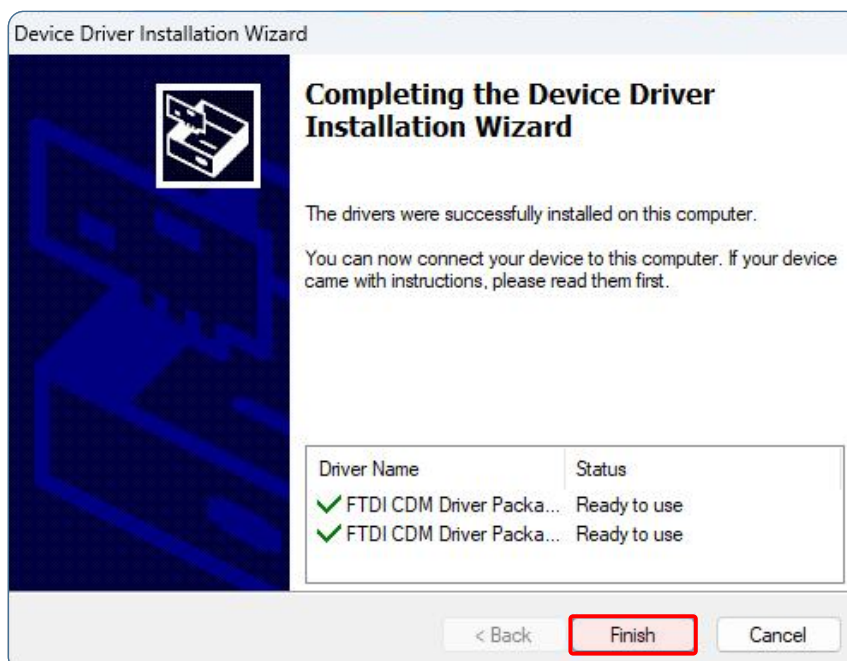


## I. Installation

When the Device Driver Installation Wizard popup appears, select [Agree] and then click [Next] to continue with the installation.

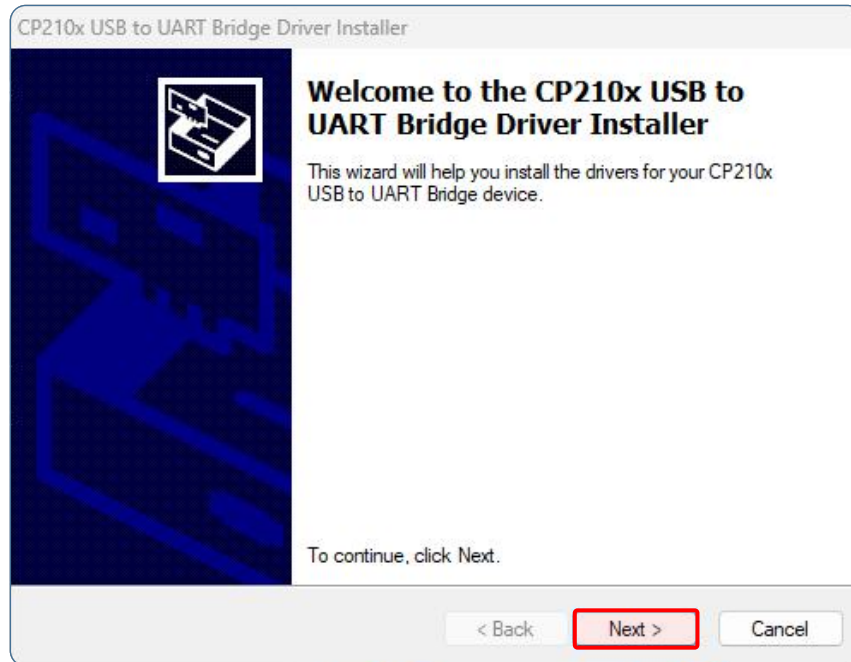


8) After installation is complete, the following screen will appear. Click [Finish] to complete the installation of the LookinBody Bluetooth Dongle (InBT-USB FTDI).

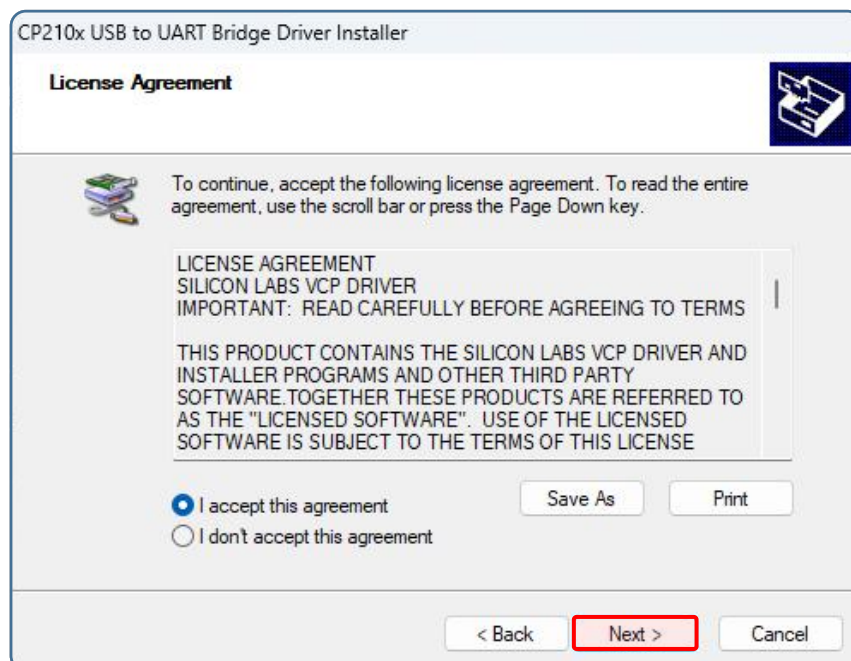


## I. Installation

9) After completing the LookinBody Bluetooth Dongle (InBT-USB-FTDI) driver installation, proceed with the LookinBody Bluetooth Dongle (InBT-USB-CP210x) driver installation.



10) When the Device Driver Installation Wizard popup appears, check [Agree] and click [Next].





## I. Installation

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11) Click [Finish] to complete the installation of the LookinBody Bluetooth Dongle (InBT-USB-CP210x).

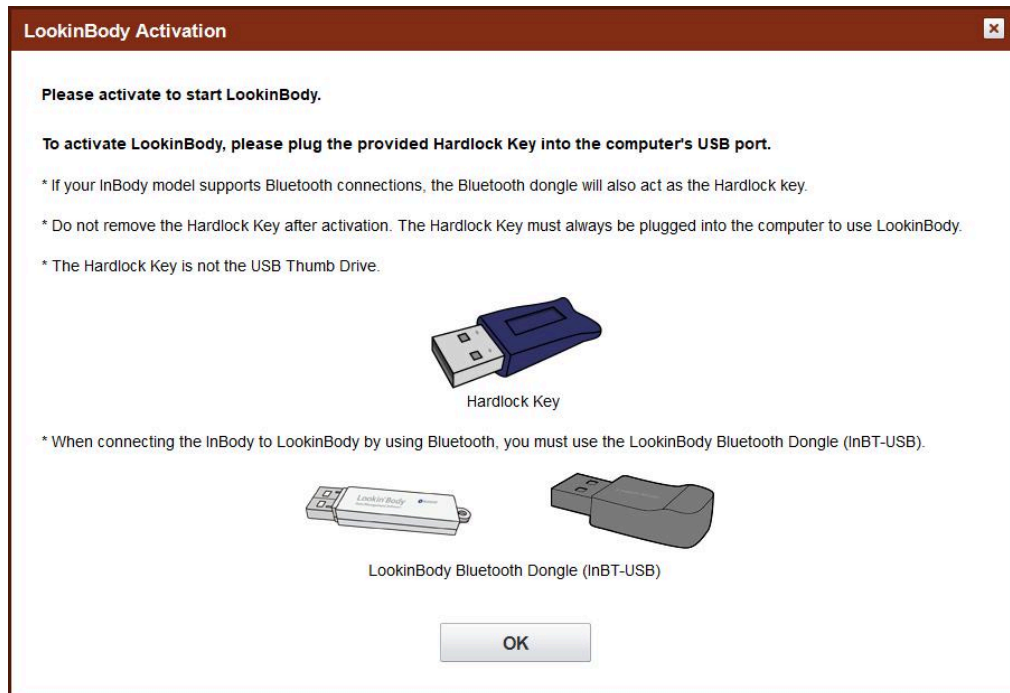




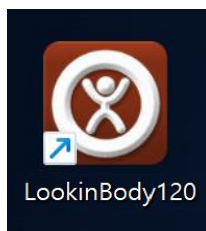
## I. Installation

12) When the screen below appears, insert the hardware security key (②) included in the LookinBody120 kit into the PC's USB port.

\*For InBody devices that support Bluetooth, the LookinBody Bluetooth Dongle (InBT-USB) also serves as a hardlock key.

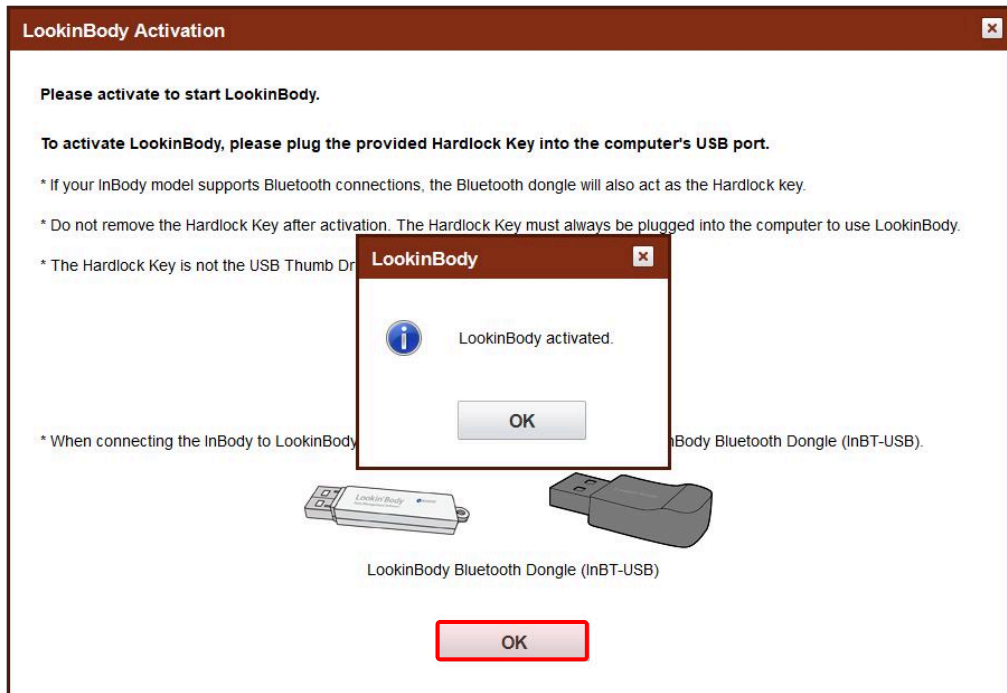


If this screen does not appear, restart your PC and double-click the LookinBody120 icon on the desktop.

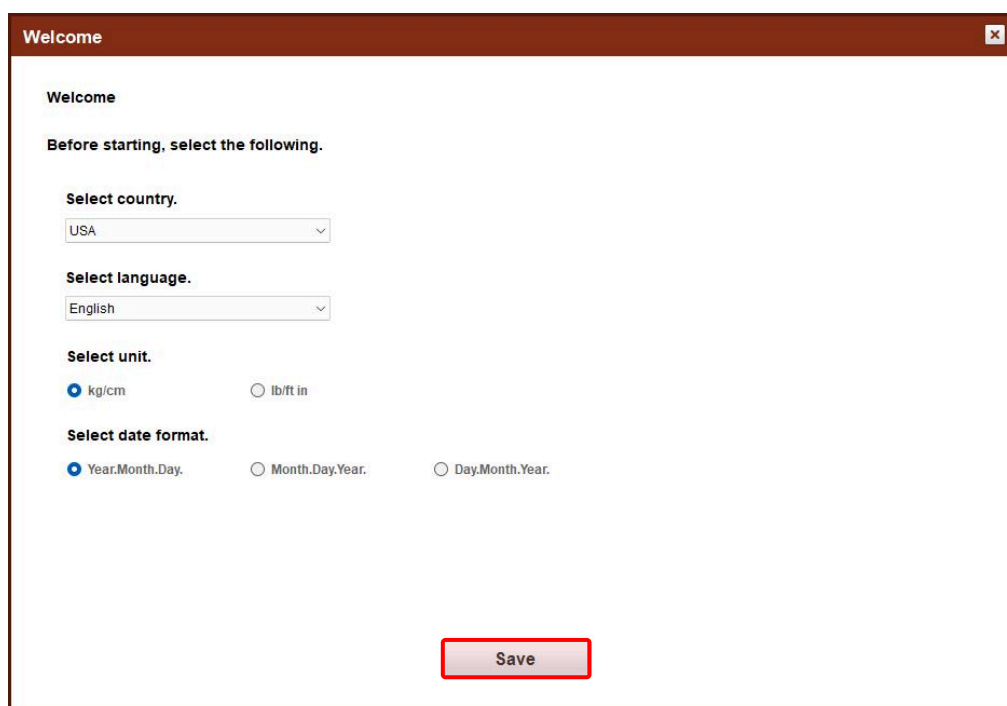


## I. Installation

13) After inserting the hardlock key, click the [OK] button. Once LookinBody120 is authenticated, a popup window will appear.



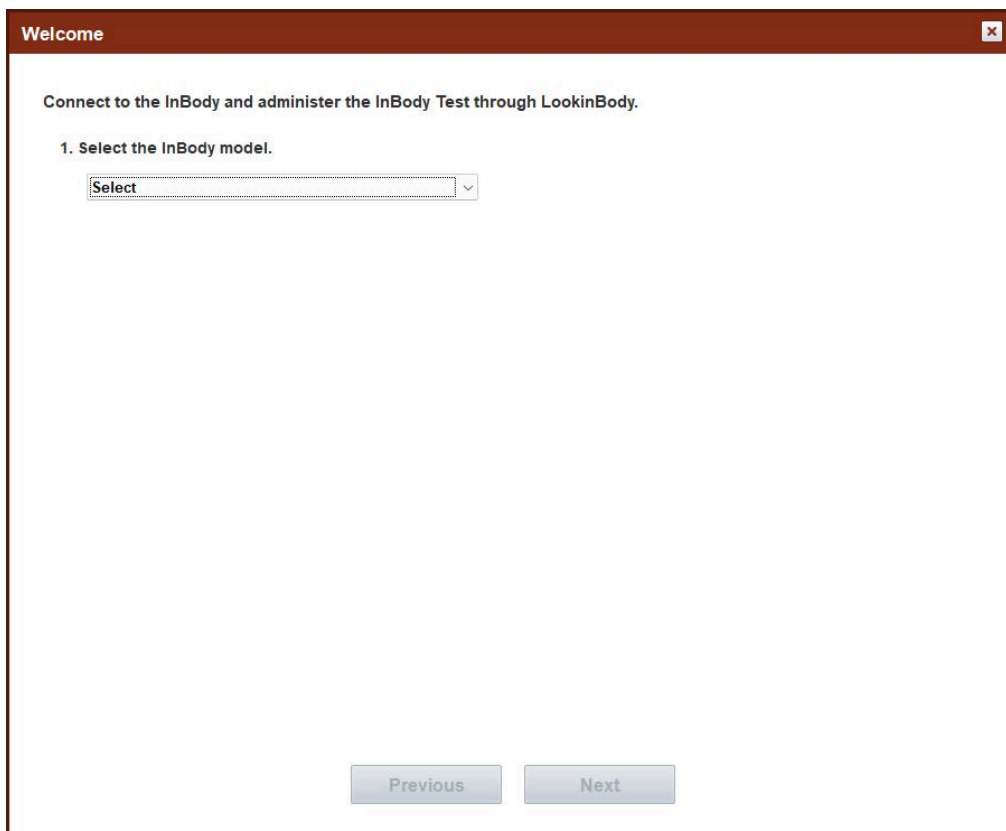
14) After activating LookinBody120, select country, language, unit, and date format, then press the [Save] button.



## I. Installation

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15) Select the InBody model to connect to LookinBody120.



The screenshot shows a 'Welcome' window with a dark red title bar. The main area is white and contains the following text: 'Connect to the InBody and administer the InBody Test through LookinBody.' Below this is the instruction '1. Select the InBody model.' followed by a dropdown menu with 'Select' as the current selection. At the bottom of the window are two buttons: 'Previous' and 'Next'.

Welcome

Connect to the InBody and administer the InBody Test through LookinBody.

1. Select the InBody model.

Select

Previous Next

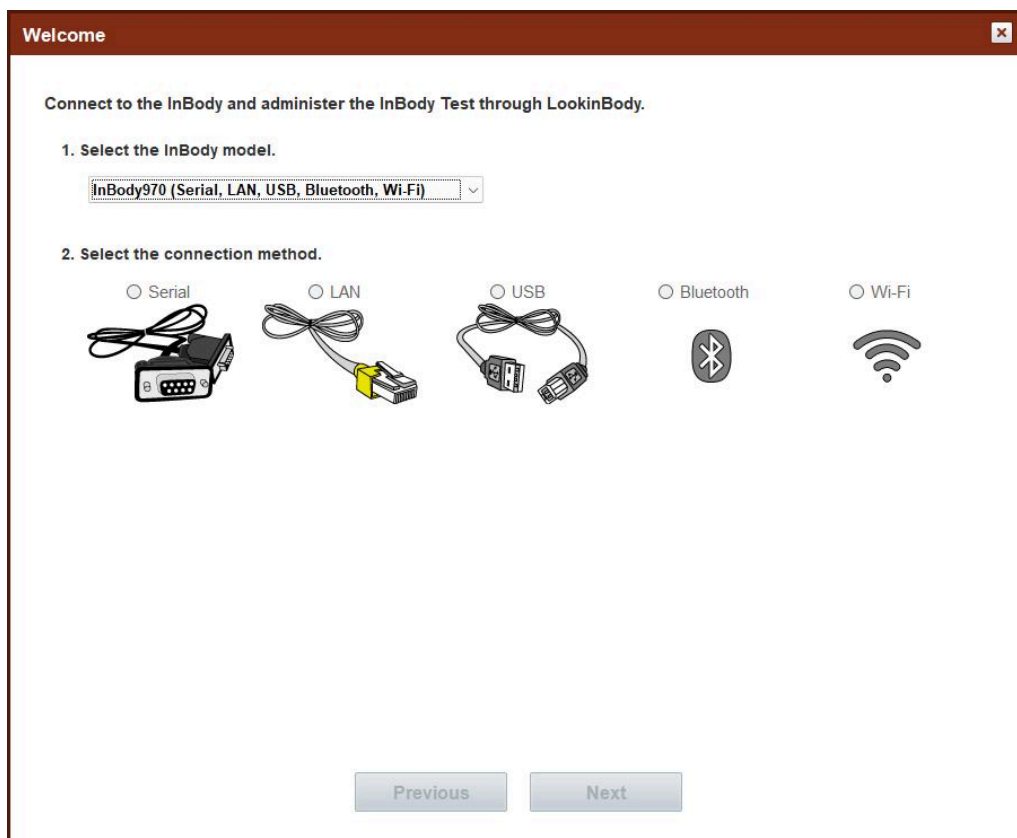
## 2. Connecting to InBody

\* The following instructions are based on the USB cable connection method. Your screen may look different, depending on which connection method you're using.

1) Connection methods vary according to the selected InBody model. Select a connection method to continue.

\*To use LookinBody without connecting it to the InBody, press the [X] button on the top right corner.

\* For more detailed information about connecting the InBody, check the 'V. Appendix' of this manual.



# I. Installation

2) Check the list under the instruction #3, then press the [Next] button.

Welcome

Connect to the InBody and administer the InBody Test through LookinBody.

1. Select the InBody model.

InBody970 (Serial, LAN, USB, Bluetooth, Wi-Fi)

2. Select the connection method.

☐ Serial

☐ LAN


☒ USB

☐ Bluetooth

☐ Wi-Fi

3. Check the following to connect to the InBody using an USB.

- Turn on the InBody.



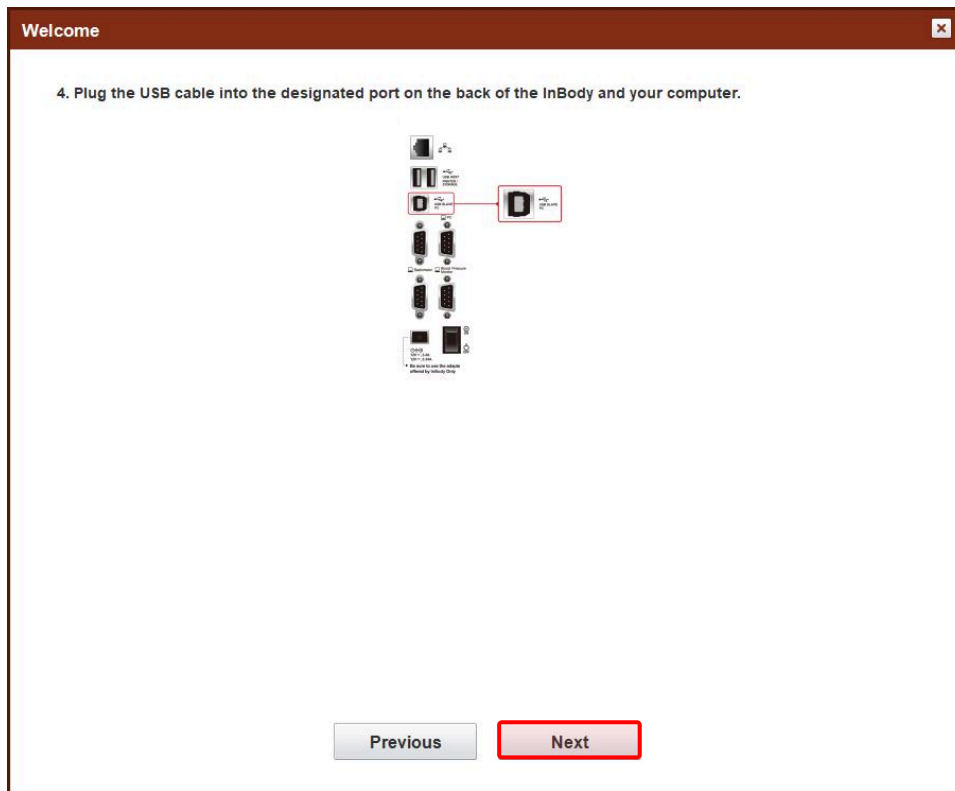
USB Cable

Previous

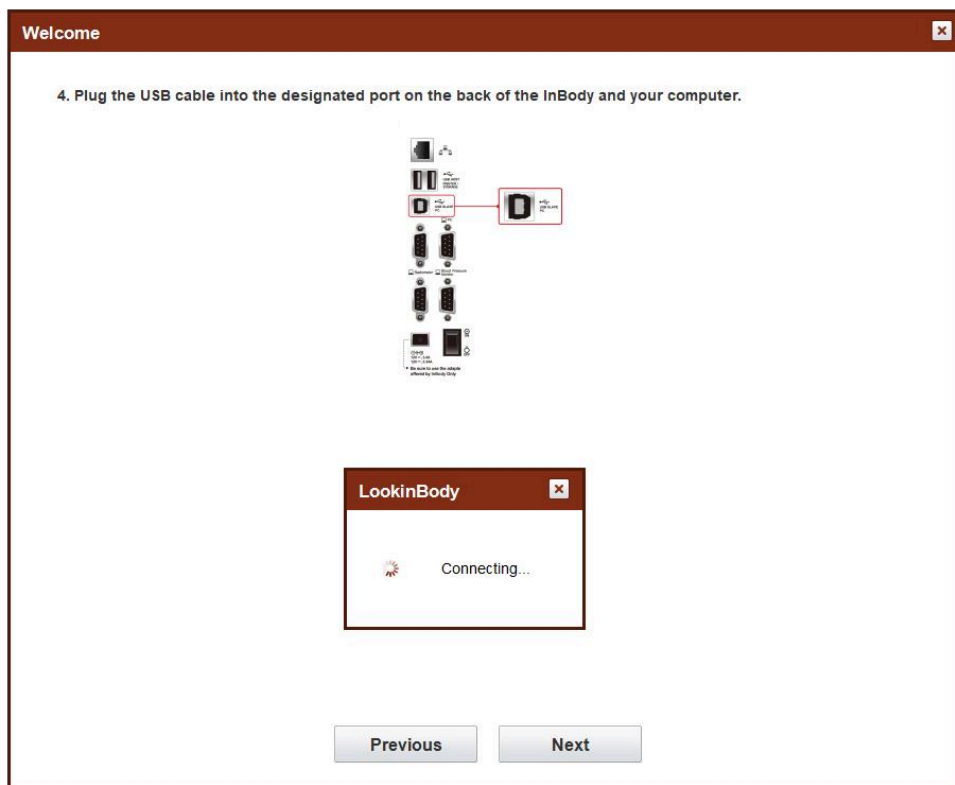
Next

## I. Installation

3) Follow the instructions to connect LookinBody to an InBody, then press the [Next] button.

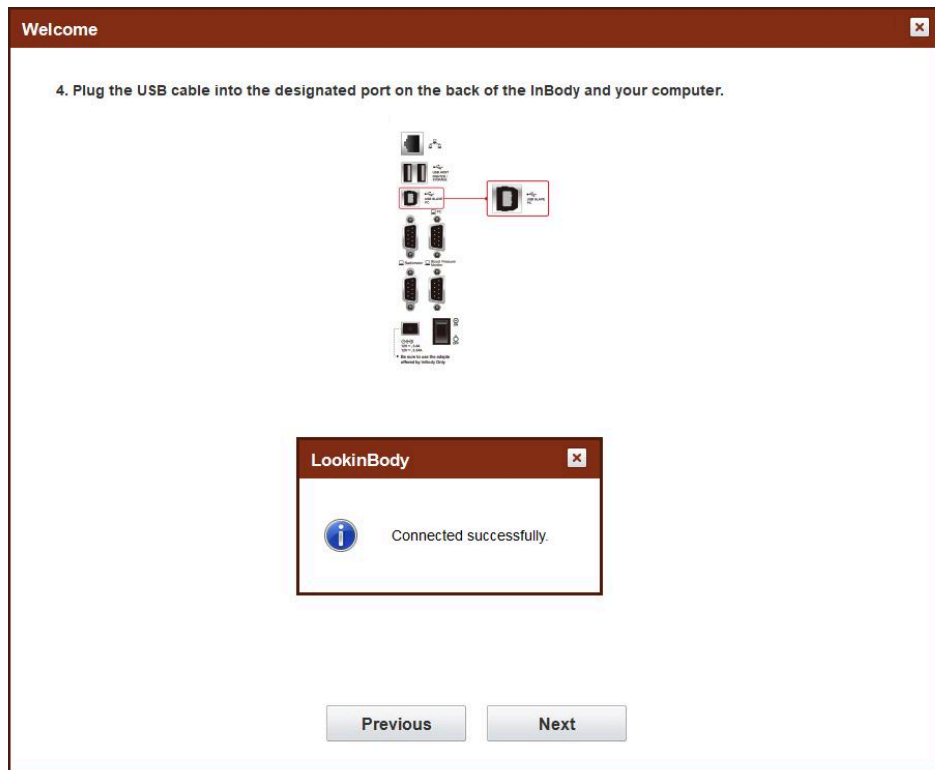


4) A popup window will appear to check the connection with the InBody.

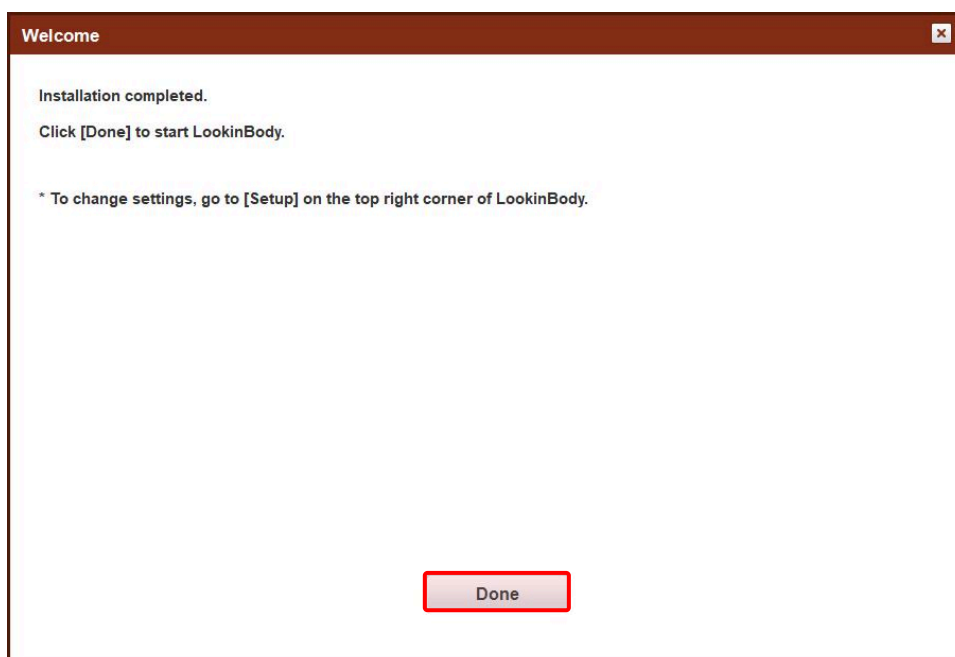


## I. Installation

5) When an InBody is connected successfully to LookinBody, the popup window below will appear.

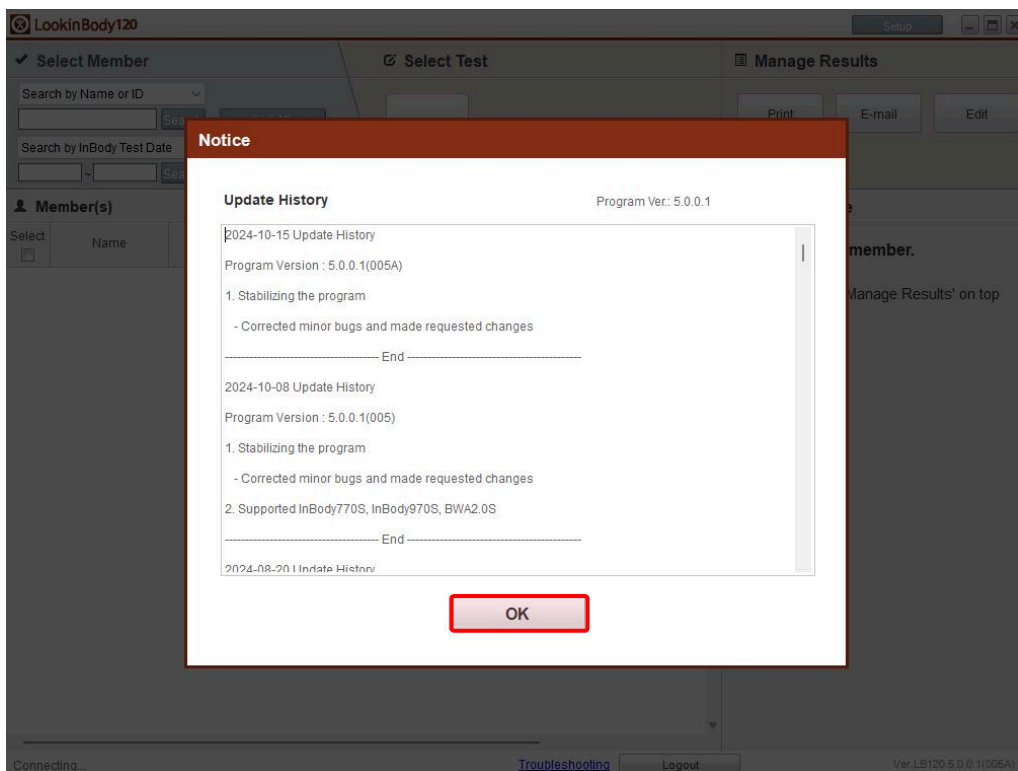


6) You have successfully connected an InBody to LookinBody. Press the [Done] button to proceed.



## I. Installation

7) When launching the program for the first time, the login screen will appear, followed by a notification popup after login. Click [OK] to close the popup and begin using the program.



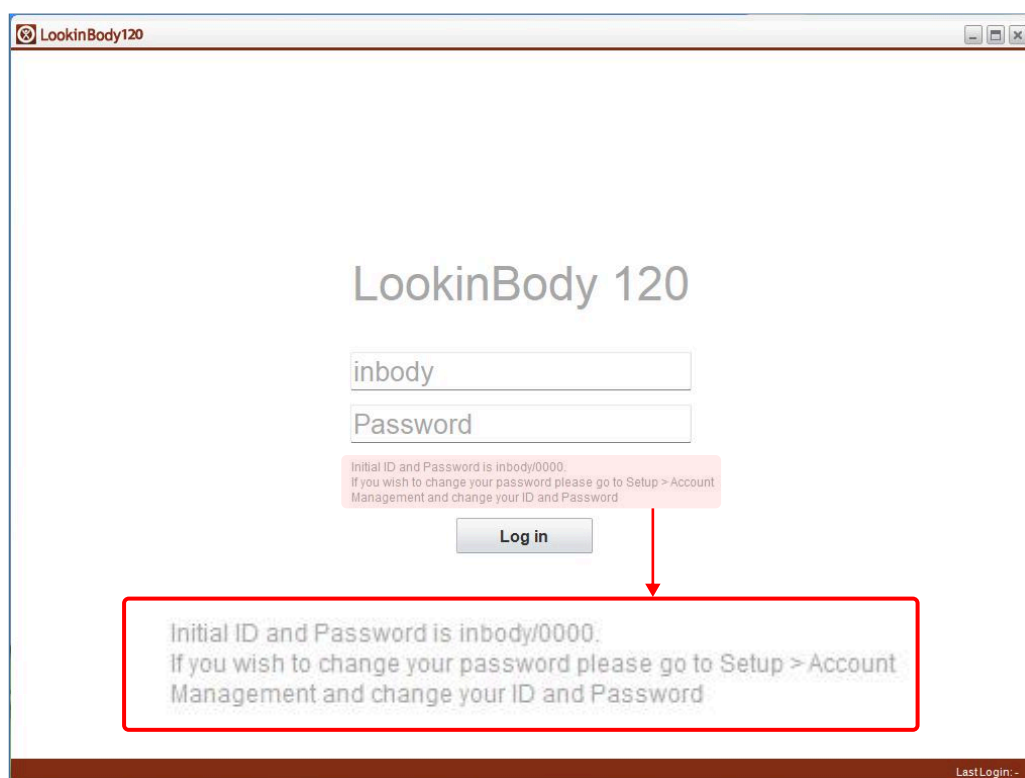


## II. Functions

### A. Login

#### 1. Login after initial installation

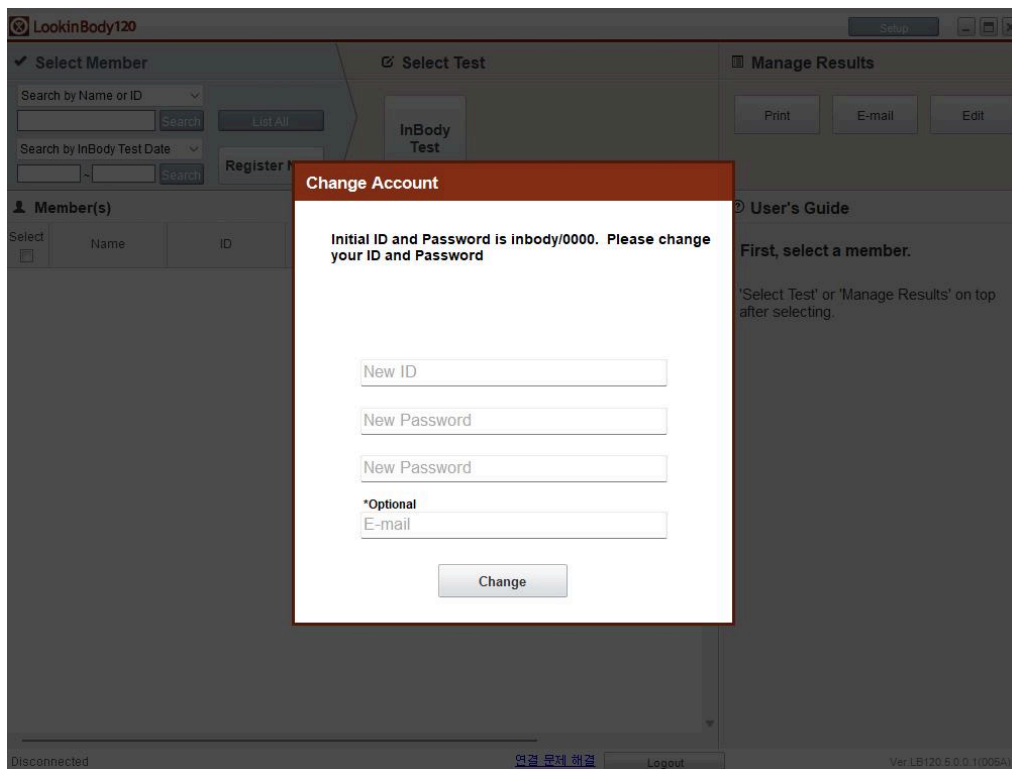
1) After completing the installation, the following screen will appear with an initial ID setup message at the bottom.



## II. Functions

2) Log in with the default ID. When the administrator account popup appears, change to a new ID and password.

\* Passwords must be at least 8 characters long, including uppercase and lowercase letters and special characters.



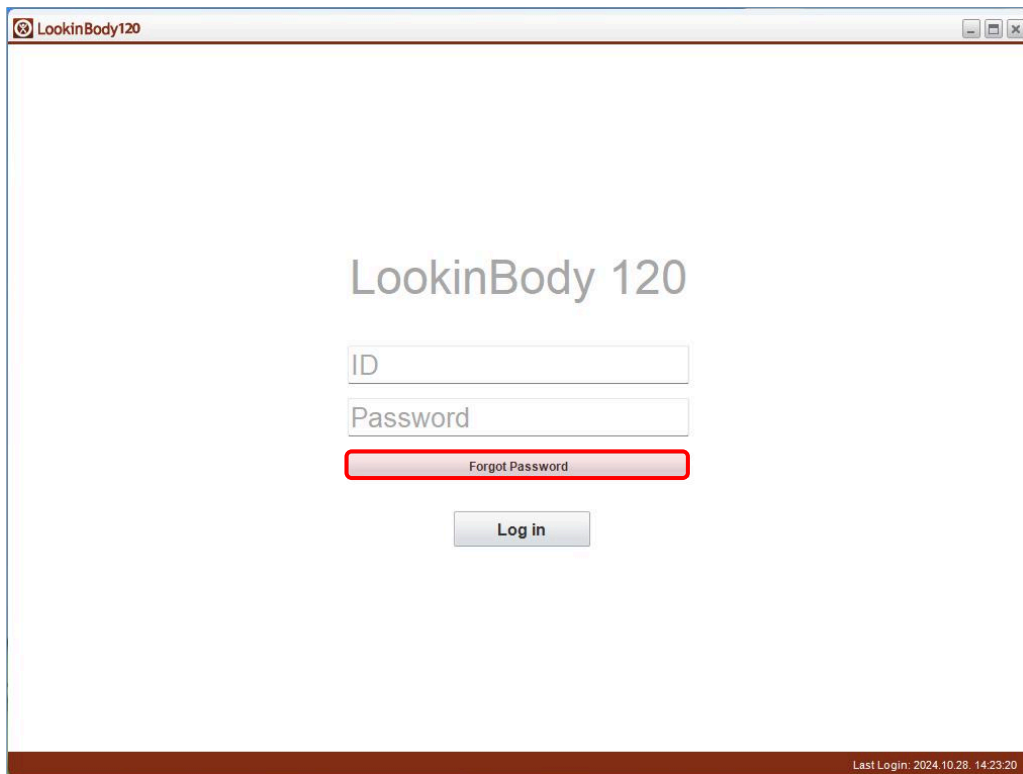
## II. Functions

---

### 2. If You Forget Your Login Password

1) On the login screen, click the [Forgot Password] button.

\*If you have lost your password, contact Customer Service to receive a response code and reset your login account information.



LookinBody120

LookinBody 120

ID

Password

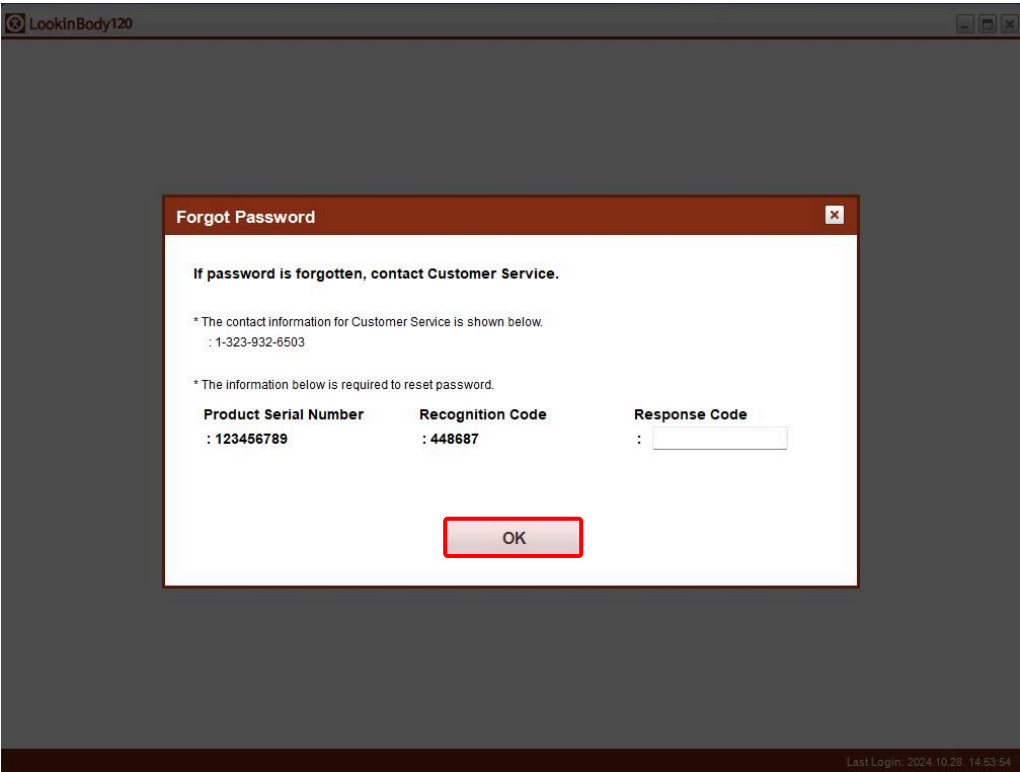
**Forgot Password**

Log in

Last Login: 2024.10.28. 14:23:20

# II. Functions

Contact Customer Service to receive a response code, then proceed to reset your login account information.



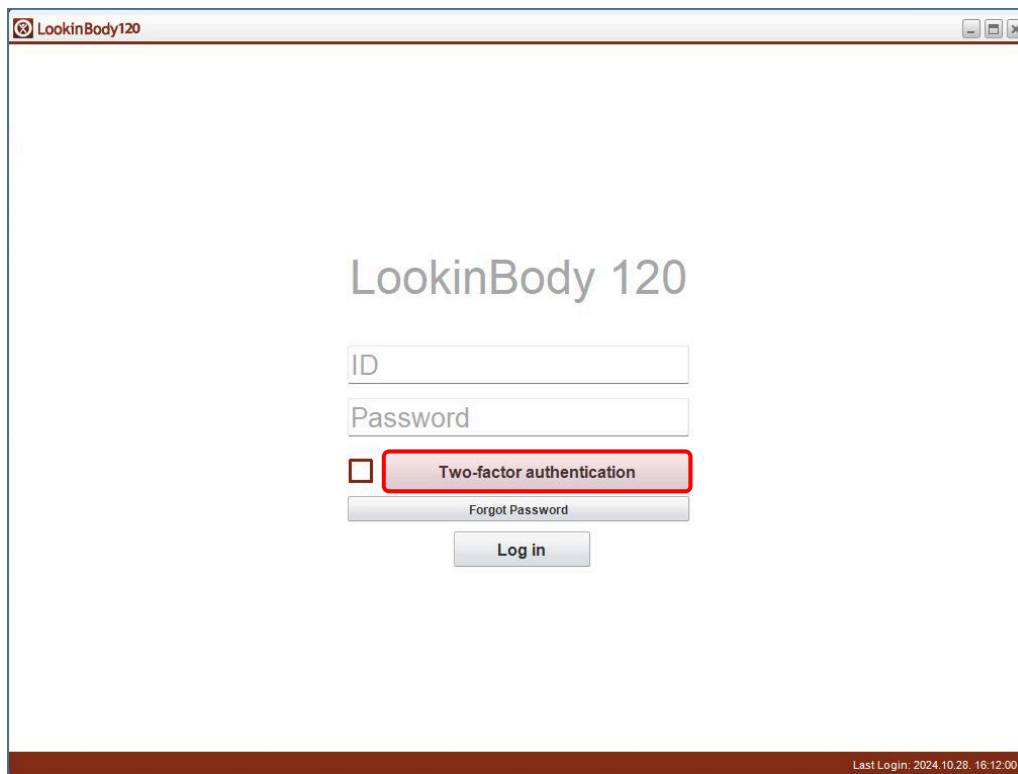
## II. Functions

---

### 3. Login with Two-Factor Authentication (2FA)

1) On the login screen, click the [Two-Factor Authentication] button.

\* Two-factor authentication for enhanced login security can be enabled in Settings under GDPR Options.



LookinBody120

# LookinBody 120

ID

Password

☐ Two-factor authentication

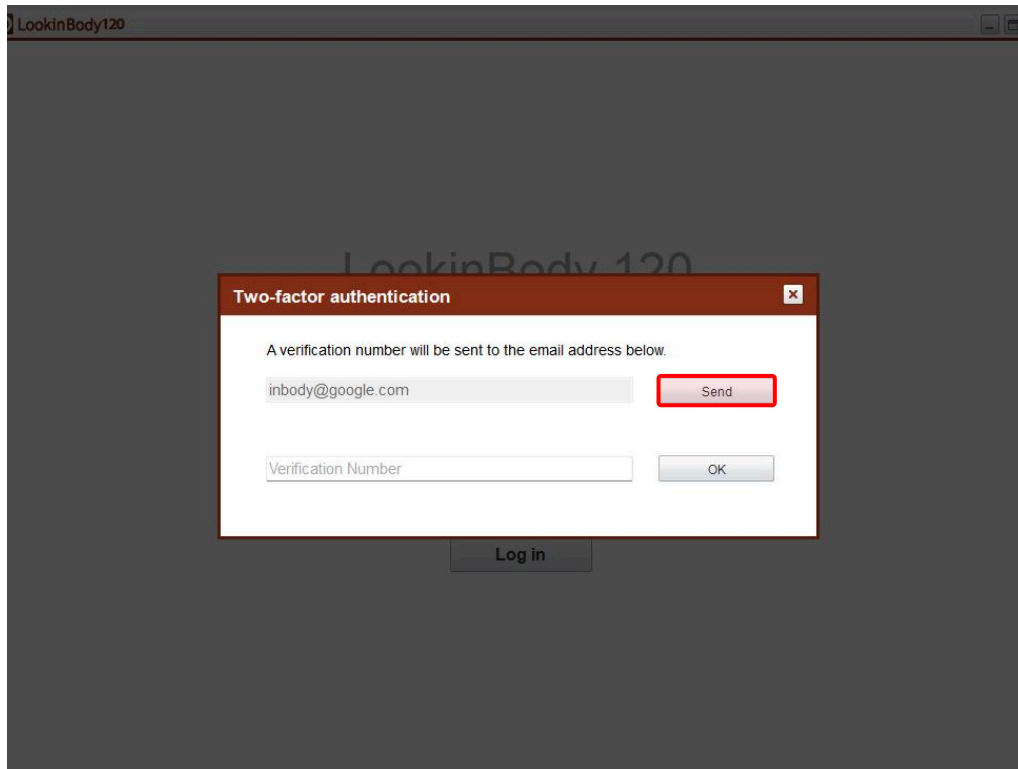
Forgot Password

Log in

Last Login: 2024.10.28. 16:12:00

## II. Functions

2) When the popup appears, click the [Send] button.

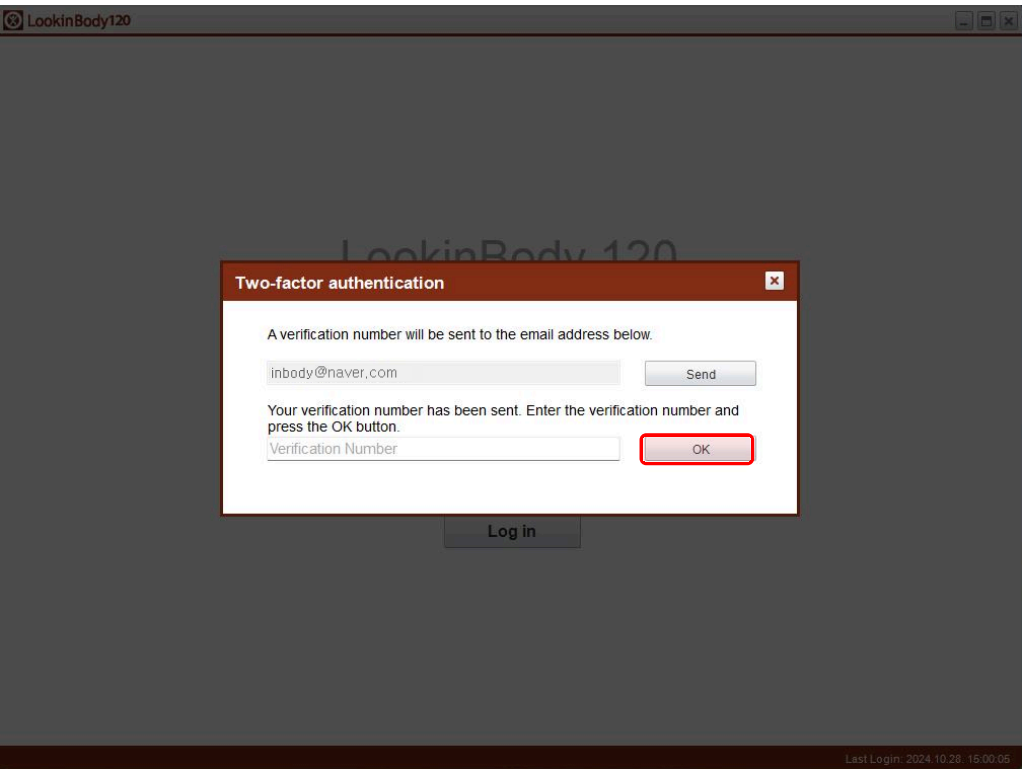


3) A two-factor authentication number will be sent to the entered email address.

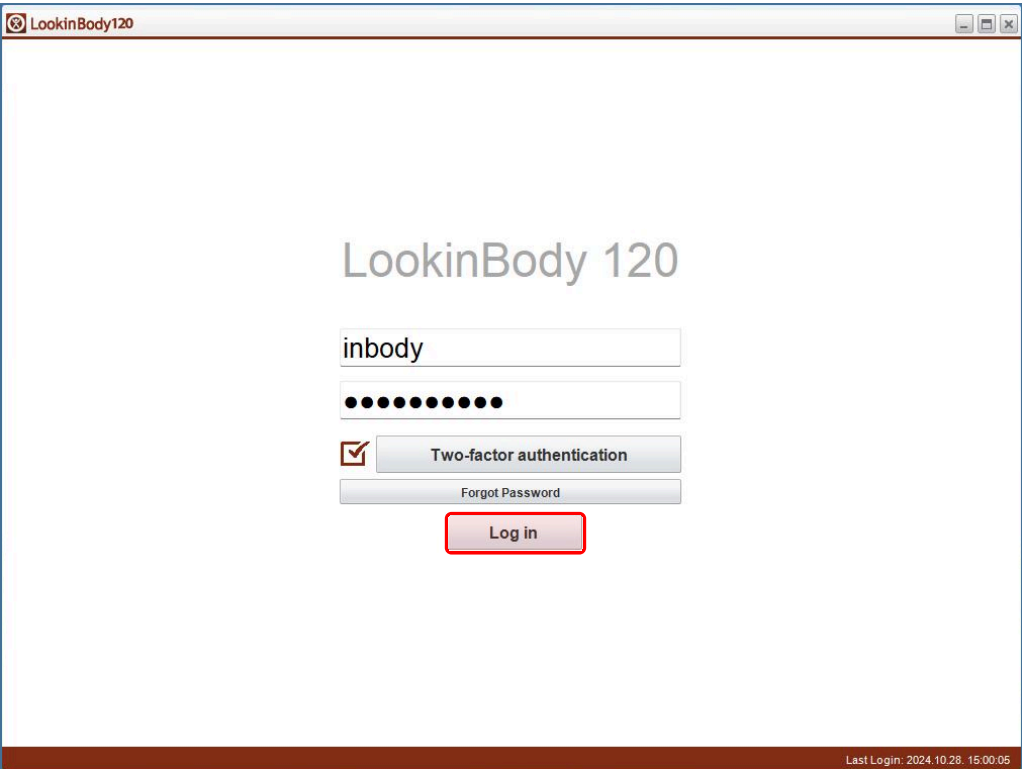
Two-factor authentication	InBody
<p>If you want to login LookinBody, you need two-factor authentication. Please login the verification number below.</p> <div>cT7yIA</div>	

## II. Functions

4) Enter the verification number and click the [OK] button.



5) The two-factor authentication confirmation screen will appear, completing the login process.

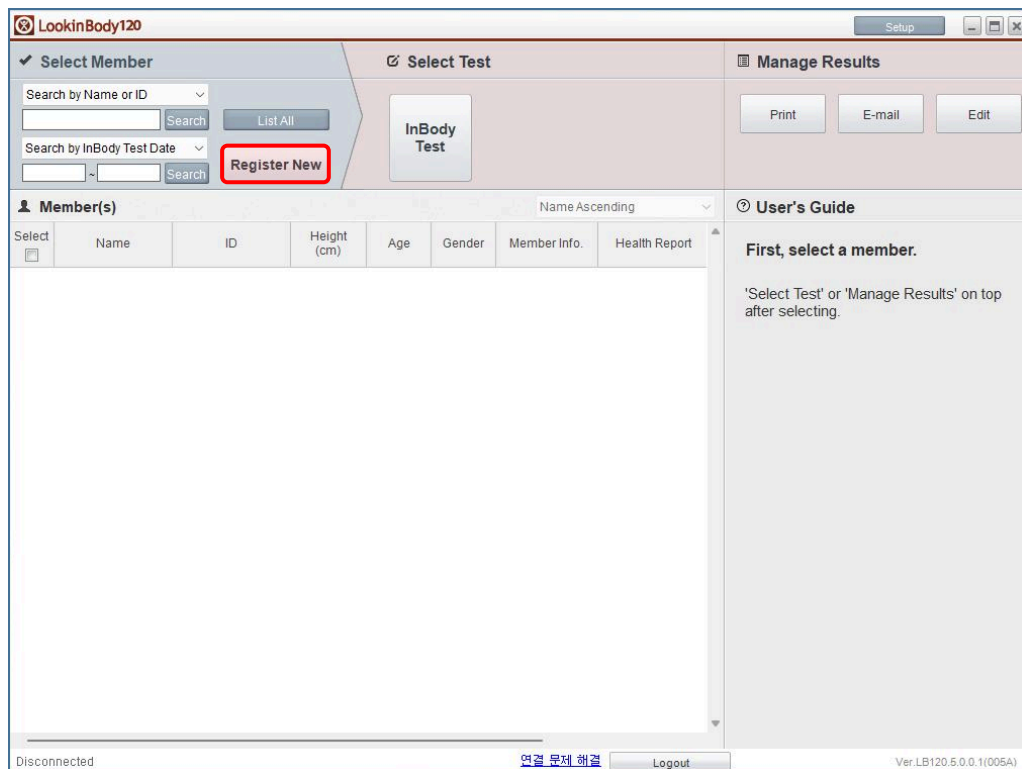


## II. Functions

### B. Register a New Member

#### 1. Registering a New Member

1) Press the [Register New] button on the top menu.





## II. Functions

2) Input all the required information to register a new member.

\*ID will be automatically assigned if 'Yes' is selected for 'Auto-assign ID'.

\*Optional information is not required to register a new member. To input optional information, press the [Show] button.

The 'Register New' form is displayed with the 'Required' section active. It includes fields for Name, ID, Height (cm), Gender (Male/Female), Date of Birth (Yr, Mo, Day), and Age. The 'Auto-assign ID?' option is set to 'No'. A 'Print Form' button is located at the top right. Below the required fields is an 'Optional' section which is currently hidden, indicated by a 'Show' button. At the bottom, there are checkboxes for terms and conditions, and a 'Register' button.

**Register New**

**Required**

Name

ID  \* Auto-assign ID? ☐ Yes ☒ No  
\* Lowercase alphabets and numbers, -, \_ only (1-19 characters)

Height  cm

Gender ☐ Male ☐ Female

Date of Birth  Yr.  Mo.  Day \* For children under 18, input date of birth to determine the exact age.

Age

**Optional** \* Medical history(s) and group(s) can be modified in Setup.

☐ I agree to the Terms of Use, Privacy Policy, and Sensitive Information.  
☐ Accept terms and conditions  
☐ Accept Privacy Policy  
☐ Sensitive information offer agreement  
☒ Start the InBody Test immediately after registration.

3) Click the [Show] button to display the additional information entry screen shown below.

The 'Register New' form is displayed with the 'Optional' section active. It includes fields for Mobile No., Medical history, Group (with a search bar showing 'Diabetes'), Telephone No., Address, Zip Code, E-mail, and Registration Date. A 'Verification' button is next to the Age field. A 'Hide' button is next to the 'Optional' section header. At the bottom, there are checkboxes for terms and conditions, and a 'Register' button.

**Register New**

Age   \* If you are a member under the age of 16, you need to be certified as a guardian before you can use the service.

**Optional** \* Medical history(s) and group(s) can be modified in Setup.

Mobile No.

Medical history

Group  Diabetes

Telephone No.

Address  Zip Code

E-mail  @

Registration Date

☐ I agree to the Terms of Use, Privacy Policy, and Sensitive Information.  
☐ Accept terms and conditions  
☐ Accept Privacy Policy  
☐ Sensitive information offer agreement  
☒ Start the InBody Test immediately after registration.

## II. Functions

4) Press the [Register] button. The member will be registered.

\*If 'Start the InBody Test immediately after registration.' on the bottom left is selected, it will directly move to the InBody Test menu after registering a member.

\*Press the [Print Form] button to print a registration form that allows members to write down their information.

The 'Register New' form is displayed with the following details:

- Required Fields:**
  - Name: name
  - ID: 241030-1 (with a checkmark icon and a note: '\* Auto-assign ID?') and Yes (selected) No
  - Height: 15 cm
  - Gender: Male (selected) Female
  - Date of Birth: 2012 Yr. 1 Mo. 1 Day (with a note: '\* For children under 18, input date of birth to determine the exact age.') and Age: 12.8
- Optional Fields:**
  - \* Medical history(s) and group(s) can be modified in Setup. Show
- Agreements:**
  - ☒ I agree to the Terms of Use, Privacy Policy, and Sensitive Information.
  - ☒ Accept terms and conditions
  - ☒ Accept Privacy Policy
  - ☒ Sensitive information offer agreement
  - ☒ Start the InBody Test immediately after registration.
- Buttons:** Print Form (top right), Register (bottom center, highlighted with a red box)

\*If Personal Information Consent is disabled under [Setup - General Settings - 11. GDPR Options - Use Privacy Policy Agreement], the following popup will appear.

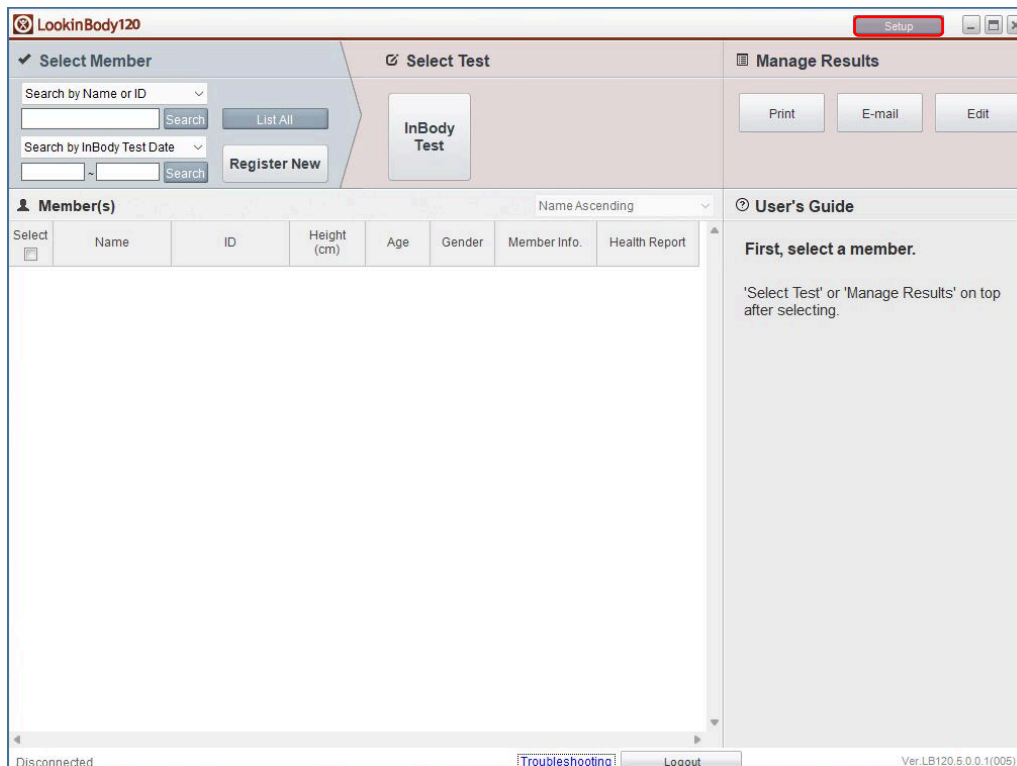
The 'Register New' form is displayed with the following details:

- Required Fields:**
  - Name: name
  - ID: 241030-1 (with a checkmark icon and a note: '\* Auto-assign ID?') and Yes (selected) No
  - Height: 15 cm
  - Gender: Male (selected) Female
  - Date of Birth: 2012 Yr. 1 Mo. 1 Day (with a note: '\* For children under 18, input date of birth to determine the exact age.') and Age: 12.8
- Optional Fields:**
  - \* Medical history(s) and group(s) can be modified in Setup. Show
- Agreements:**
  - ☒ Start the InBody Test immediately after registration.
- Buttons:** Print Form (top right), Register (bottom center, highlighted with a red box)

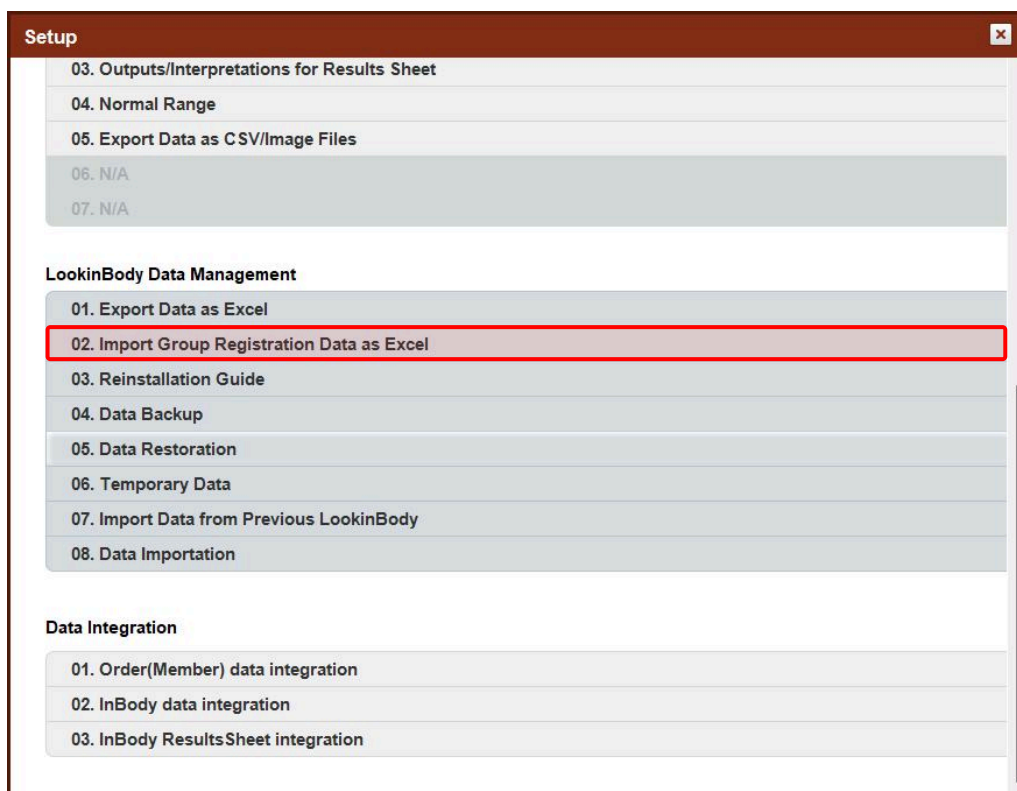
## II. Functions

### 2. Registering Multiple Members at Once

1) Press the [Setup] button on the top menu.

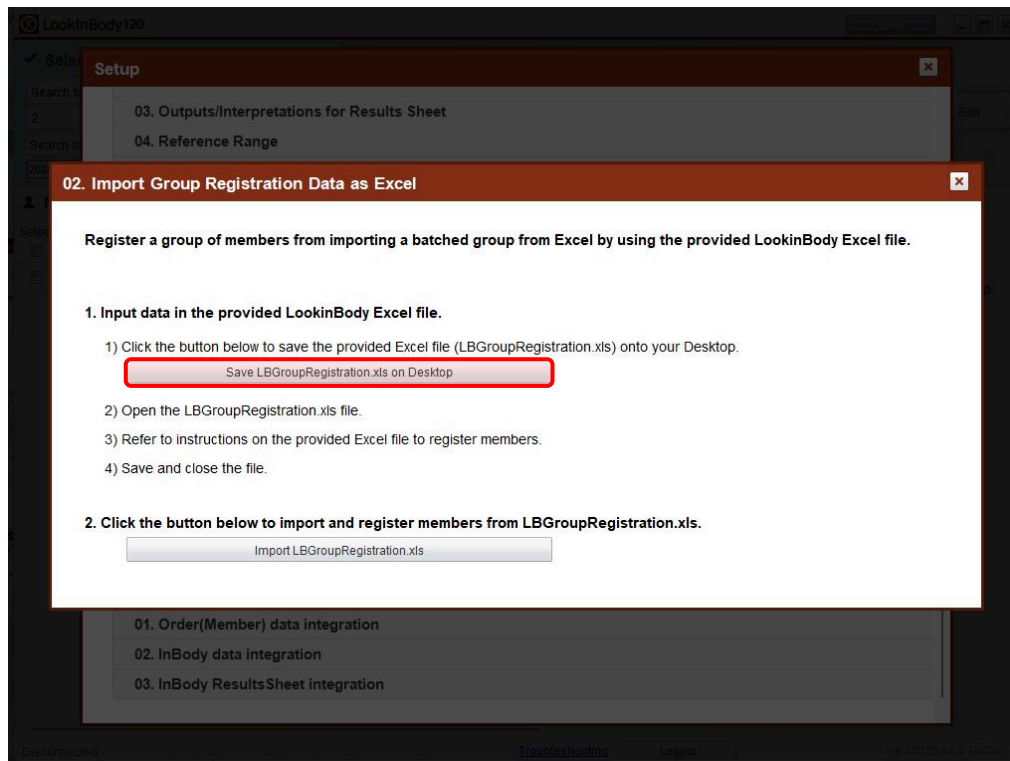


2) Press the [02. Import Group Registration Data as Excel] button.



## II. Functions

3) Follow the instructions to fill out the 'LBGroupRegistration.xls' file.



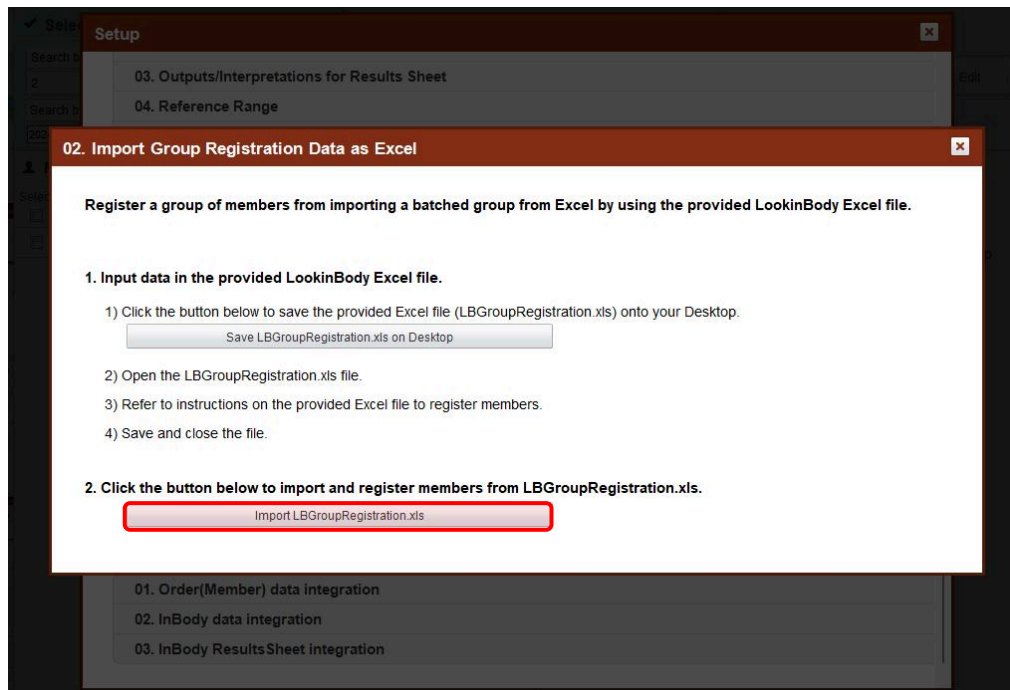
\*'LBGroupRegistration.xls' follows the format shown below.

	A	B	C	D	E	F	G
1	Import Group Registration Data as Excel						
2	Help:						
	<ul style="list-style-type: none"><li>▶ Only data entered in the format provided can be used for member registration. Do not change the format in any way.</li><li>▶ Please input member information under 'Input' by referring to 'Example'.<ul style="list-style-type: none"><li>* All member info.(required) fields must be inputted.</li><li>* All IDs must be unique and are not case sensitive.</li><li>* Use only lowercase alphabets and numbers for ID. (1-14 characters).</li><li>* Do not use hyphens in mobile and telephone numbers.</li></ul></li></ul>						
5	Example:						
6	Member Info.(required)						Member Info.
7	Name	ID	Height	Gender(Male:M,Female:F)	Date of Birth	Age	Mobile N
8	John Doe	JohnDoe01	176.0	M	1990.02.18.	23	55566677
9							
10							
11	Input						
12	Member Info.(required)						Member Info.
13	Name	ID	Height	Gender(Male:M,Female:F)	Date of Birth	Age	Mobile N
14							
15							
16							

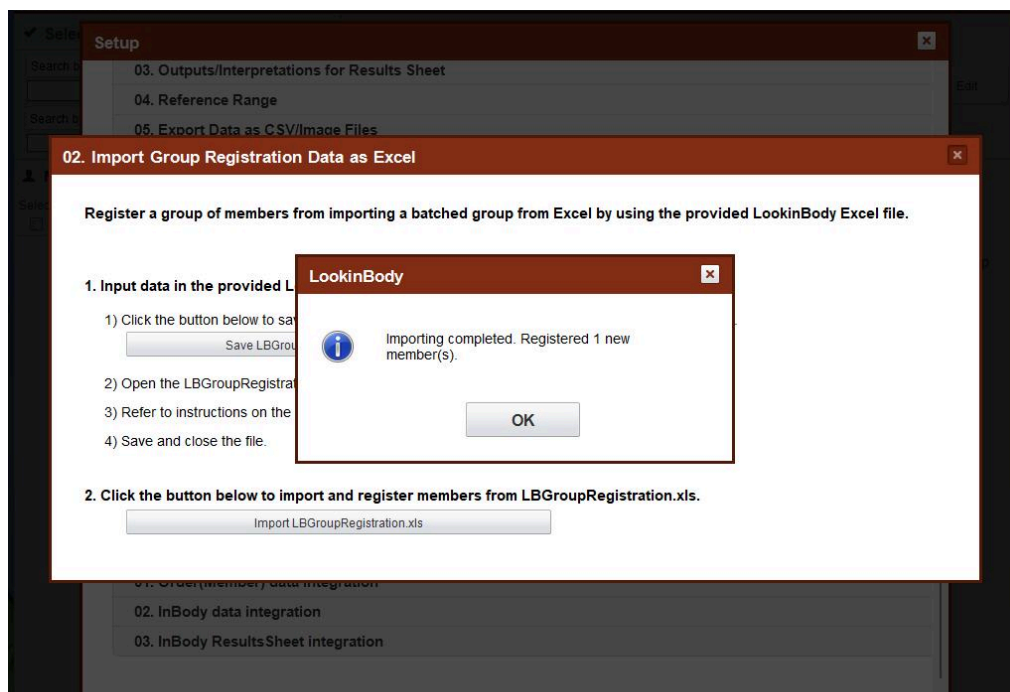
\*Microsoft Excel 2003 or later versions are supported. The file cannot be opened in earlier versions.

## II. Functions

4) Press the [Import LBGGroupRegistration.xls] button. Members on 'LBGroupRegistration.xls' will be registered on LookinBody.



5) The popup window below will appear when all the members are successfully registered.



## II. Functions

### C. Select Member

#### 1. Search by Name or ID

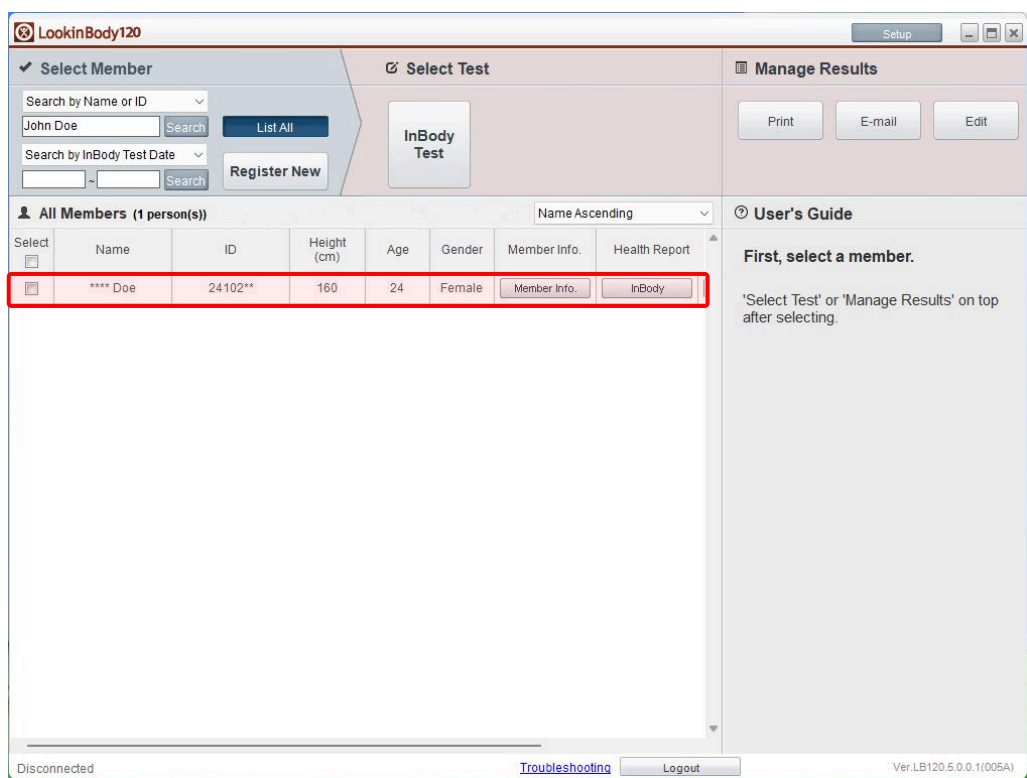
1) Input the name or ID of the member you wish to find. Then press the [Search] button.

The screenshot displays the LookinBody120 software interface. The top bar includes the title 'LookinBody120' and a 'Setup' button. The main interface is divided into three panels: 'Select Member', 'Select Test', and 'Manage Results'. The 'Select Member' panel is active and contains two search options: 'Search by Name or ID' (highlighted with a red box) and 'Search by InBody Test Date'. Each search option has a corresponding input field and a 'Search' button. There are also 'List All' and 'Register New' buttons. The 'Select Test' panel features an 'InBody Test' button. The 'Manage Results' panel includes 'Print', 'E-mail', and 'Edit' buttons. Below these panels is a table titled 'Member(s)' with columns for 'Select', 'Name', 'ID', 'Height (cm)', 'Age', 'Gender', 'Member Info.', and 'Health Report'. The table is currently empty. To the right of the table is a 'User's Guide' section with the text: 'First, select a member. 'Select Test' or 'Manage Results' on top after selecting.' The bottom status bar shows 'Disconnected', a 'Troubleshooting' link, a 'Logout' button, and the version 'Ver.LB120.5.0.0.1(005A)'.

Select	Name	ID	Height (cm)	Age	Gender	Member Info.	Health Report
--------	------	----	-------------	-----	--------	--------------	---------------

# II. Functions

2) Searched members will appear below. Press the checkbox on the left to select specific members. Selected members will be highlighted.



## II. Functions

### 2. Search by Mobile No.

Input the mobile number of the member you wish to find. Then press the [Search] button.

The screenshot displays the LookinBody120 software interface. The 'Select Member' tab is active, showing search options: 'Search by Mobile No.' (with a red box around the input field containing '12345678' and the 'Search' button) and 'Search by InBody Test Date'. Other buttons include 'List All', 'Register New', and 'InBody Test'. The 'Manage Results' tab shows 'Print', 'E-mail', and 'Edit' buttons. Below the tabs, a table titled 'All Members (1 person(s))' lists member information. The table has columns for Select, Name, ID, Height (cm), Age, Gender, Member Info., and Health Report. The first row shows a member named '\*\*\*\* Doe' with ID '24102\*\*', Height '160', Age '24', Gender 'Female', and buttons for 'Member Info.' and 'InBody'. A 'User's Guide' panel on the right states: 'First, select a member. 'Select Test' or 'Manage Results' on top after selecting.' The status bar at the bottom shows 'Disconnected', a 'Troubleshooting' link, a 'Logout' button, and the version 'Ver.LB120.5.0.0.1(005A)'.

Select	Name	ID	Height (cm)	Age	Gender	Member Info.	Health Report
<input type="checkbox"/>	**** Doe	24102**	160	24	Female	<button>Member Info.</button>	<button>InBody</button>



## II. Functions

### 3. Search by medical history

Select the medical history information displayed on the screen below, then click the [Search] button.

\*Medical history for members can be set in the additional information section of New Member Registration/Member Registration.

\*Medical history settings are available under [General Settings] [06. Edit Member Information].

The screenshot shows the LookinBody120 software interface. The 'Select Member' tab is active, displaying search options. A red box highlights the 'Search by medical history' dropdown menu, which is set to 'Diabetes', and the 'Search' button next to it. Below this, there is a 'Search by InBody Test Date' section with a date range input and a 'Search' button. A 'Register New' button is also visible. The 'Select Test' tab shows the 'InBody Test' option. The 'Manage Results' tab has 'Print', 'E-mail', and 'Edit' buttons. The 'Member(s)' section shows a table with one member: '\*\*\*\* Doe' with ID '24102\*\*', Height '160', Age '24', and Gender 'Female'. The 'User's Guide' section on the right states: 'First, select a member. 'Select Test' or 'Manage Results' on top after selecting.' The bottom status bar shows 'Disconnected', 'Troubleshooting', 'Logout', and 'Ver.LB120.5.0.0.1(005A)'.

Select	Name	ID	Height (cm)	Age	Gender	Member Info.	Health Report
<input type="checkbox"/>	**** Doe	24102**	160	24	Female	<a href="#">Member Info.</a>	<a href="#">InBody</a>

### 4. Search by group

Select the group displayed on the screen below, then click the [Search] button.

\*Groups can be set in the additional information section of New Member Registration/Member Registration.

\*Group settings are available under [General Settings] > [06. Edit Member Information].

LookinBody120

✓ Select Member

Search by group  
2 [Search] [List All]

Search by InBody Test Date  
[Search] [Register New]

✗ Select Test

InBody Test

📄 Manage Results

Print E-mail Edit

👤 Member(s) (1 person(s)) Name Ascending

Select	Name	ID	Height (cm)	Age	Gender	Member Info.	Health Report
<input type="checkbox"/>	**** Doe	24102**	160	24	Female	<a href="#">Member Info.</a>	<a href="#">InBody</a>

📘 User's Guide

**First, select a member.**

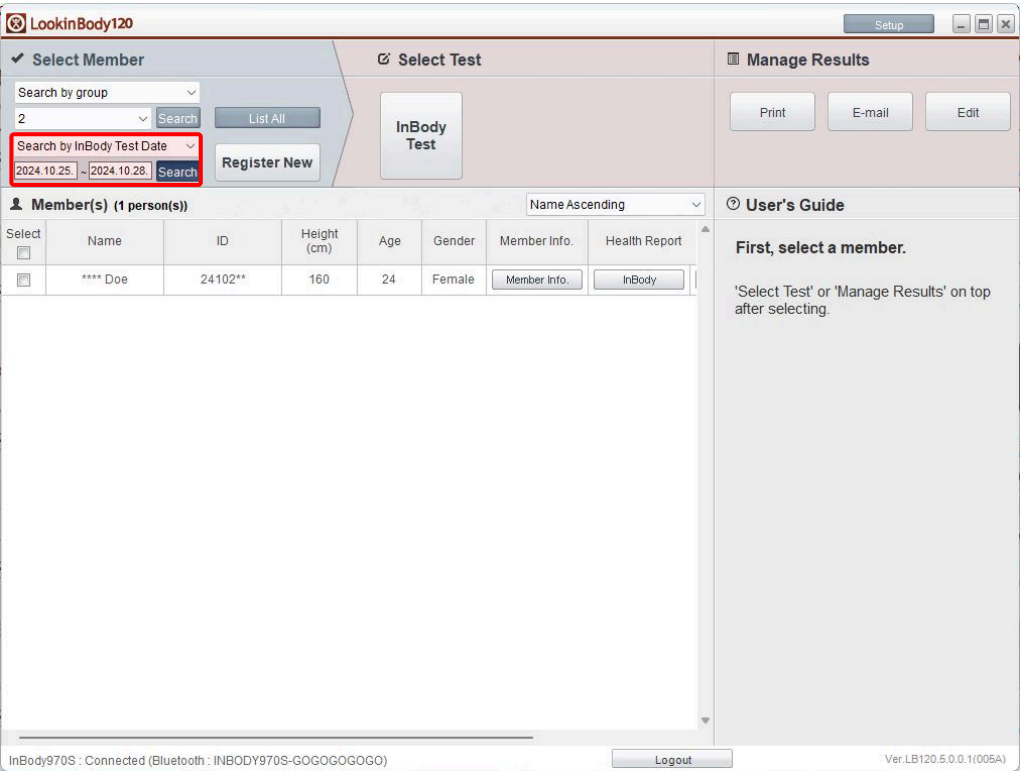
'Select Test' or 'Manage Results' on top after selecting.

Disconnected [Troubleshooting](#) Logout Ver.LB120.5.0.0.1(0054)

# II. Functions

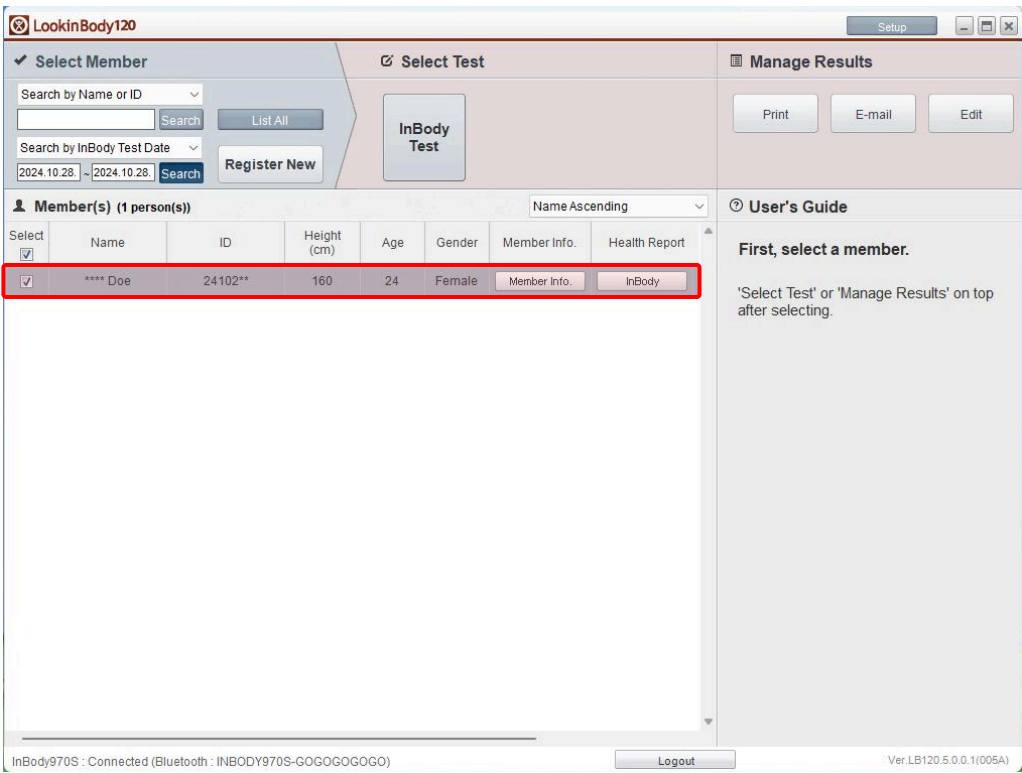
## 5. Search by InBody Test Date

1) Click the search box. Today's date will appear. Click the date to modify as needed then press the [Search] button.



# II. Functions

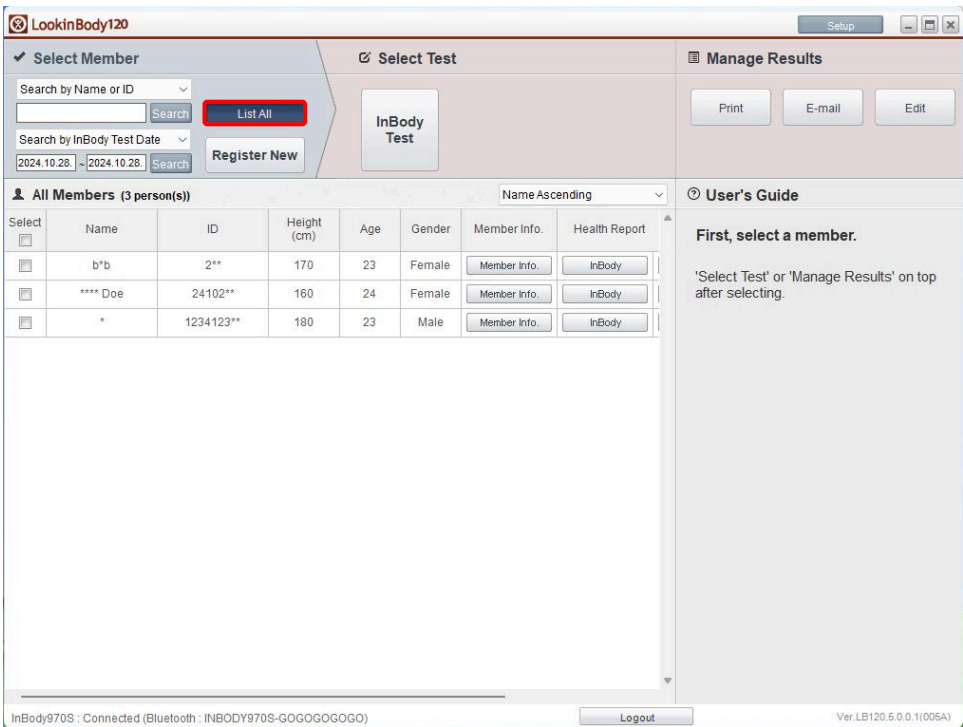
2) Members who took the InBody Test on the specified date or during the searched period of time will appear below. Press the checkbox on the left to select specific members. Selected members will be highlighted.



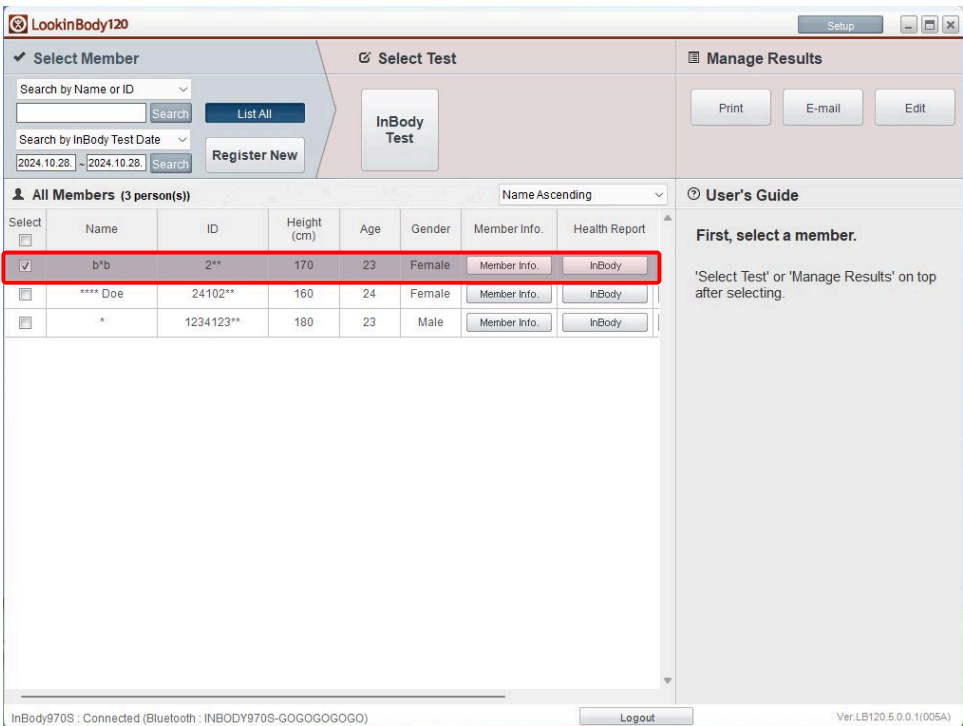
# II. Functions

## 6. Search with [List All] Button

1) Press the [List All] button on the top menu. All registered members on LookinBody will appear below.



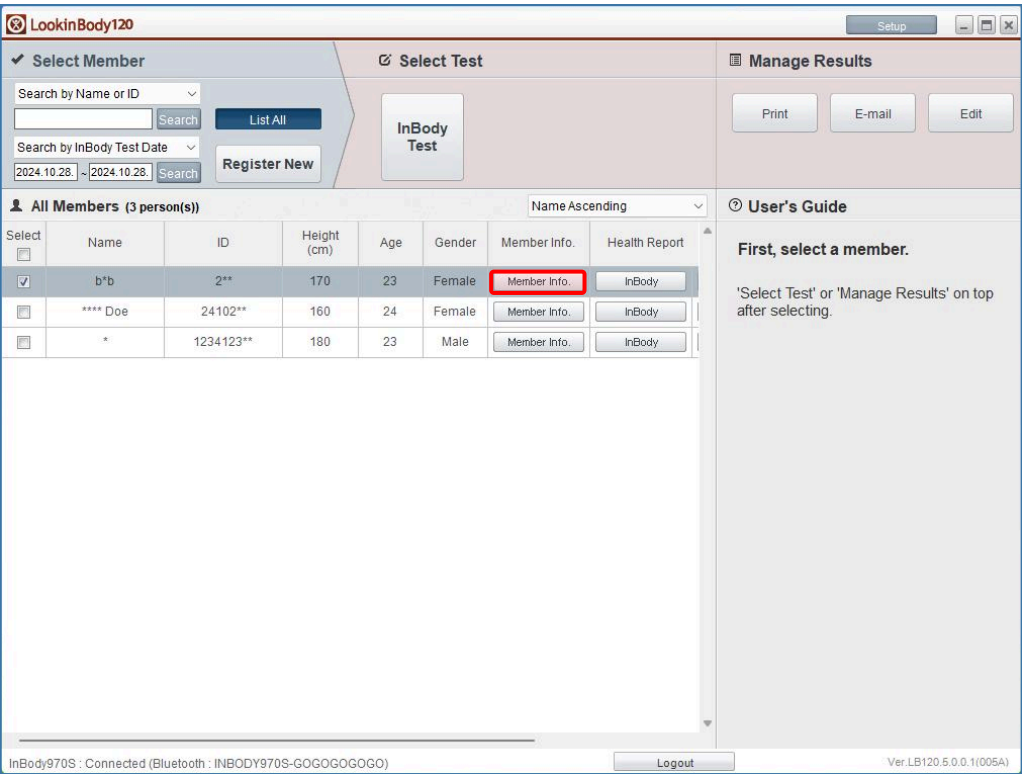
2) Press the checkbox on the left to select specific members. Selected members will be highlighted.



D. Delete Member Information

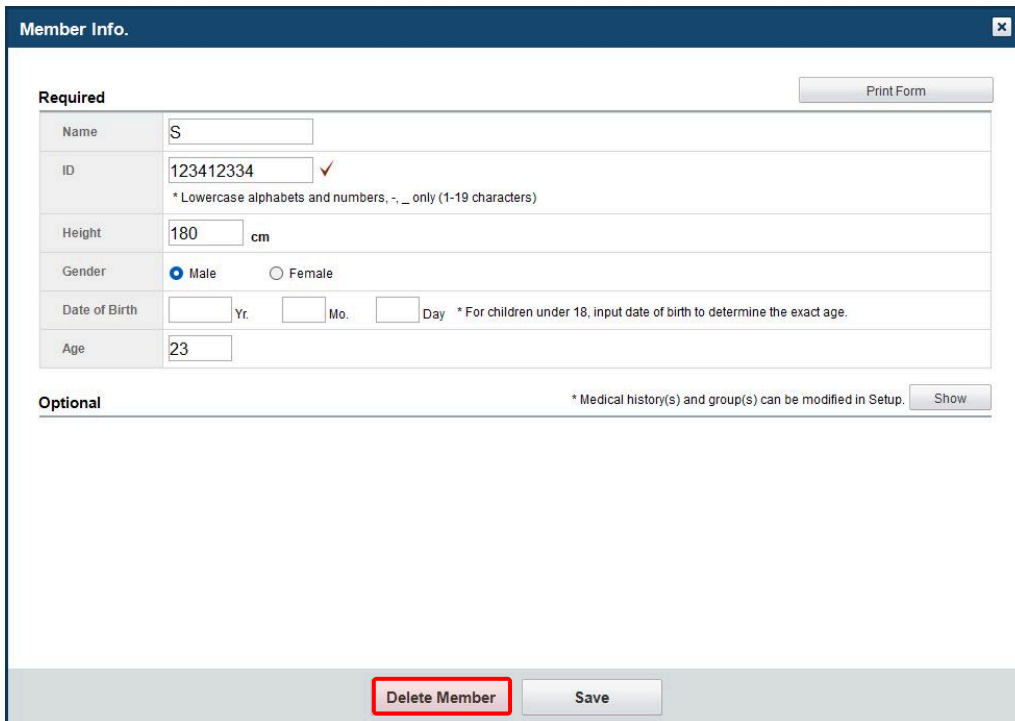
1. Deleting from Member List

1) Click the [Member Info.] button from the selected member list.



## II. Functions

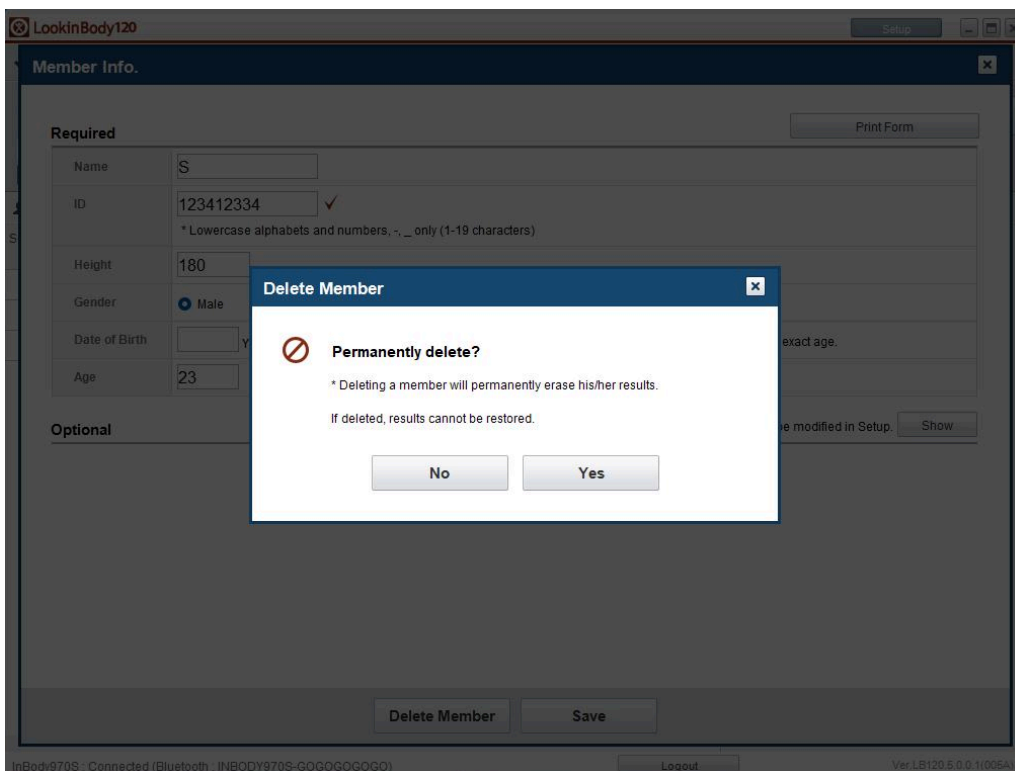
2) When the Member Information popup appears, click the [Delete Member] button at the bottom.



The screenshot shows a 'Member Info.' form with a dark blue header. The form is divided into 'Required' and 'Optional' sections. The 'Required' section contains fields for Name (S), ID (123412334 with a checkmark), Height (180 cm), Gender (Male selected), Date of Birth (Yr., Mo., Day), and Age (23). A 'Print Form' button is in the top right. The 'Optional' section has a note: '\* Medical history(s) and group(s) can be modified in Setup.' with a 'Show' button. At the bottom, there are two buttons: 'Delete Member' (highlighted with a red rectangle) and 'Save'.

3) A confirmation popup will appear.

\*Deleting a member will also permanently delete their InBody results, which cannot be recovered.

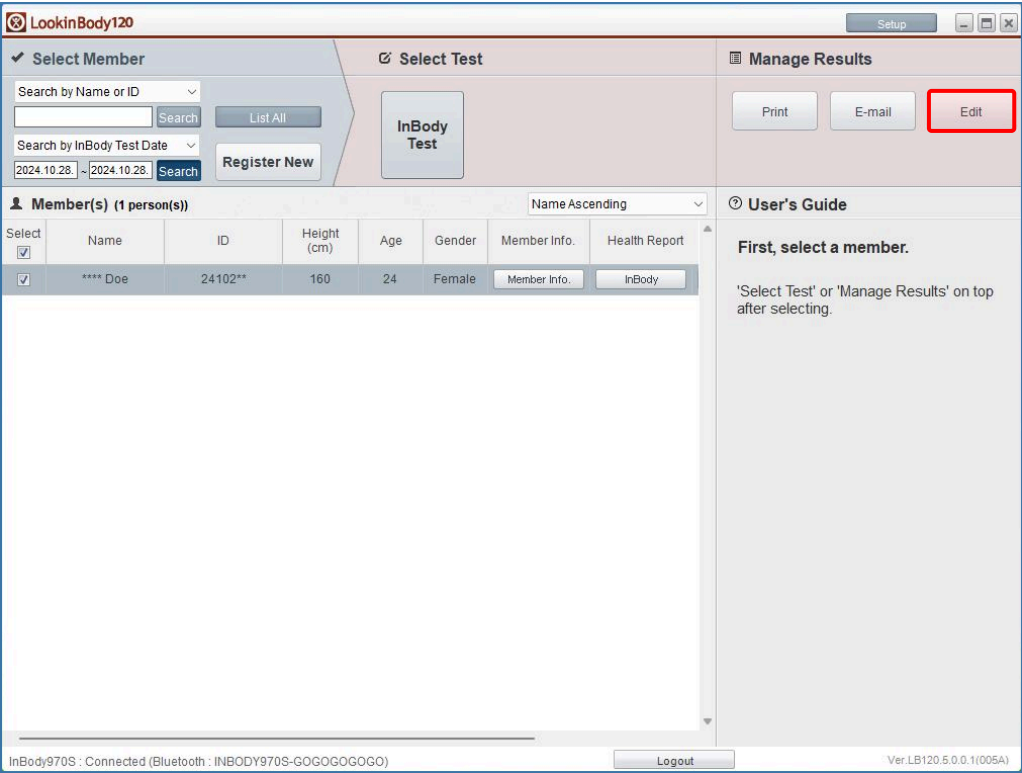


This screenshot shows the same 'Member Info.' form as before, but with a confirmation popup overlaid. The popup is titled 'Delete Member' and features a red prohibition icon. The text inside reads: 'Permanently delete?', '\* Deleting a member will permanently erase his/her results.', and 'If deleted, results cannot be restored.' At the bottom of the popup are 'No' and 'Yes' buttons. The background form is dimmed, and the 'Delete Member' button at the bottom is still visible.

# II. Functions

## 2. Deleting from Data Edit

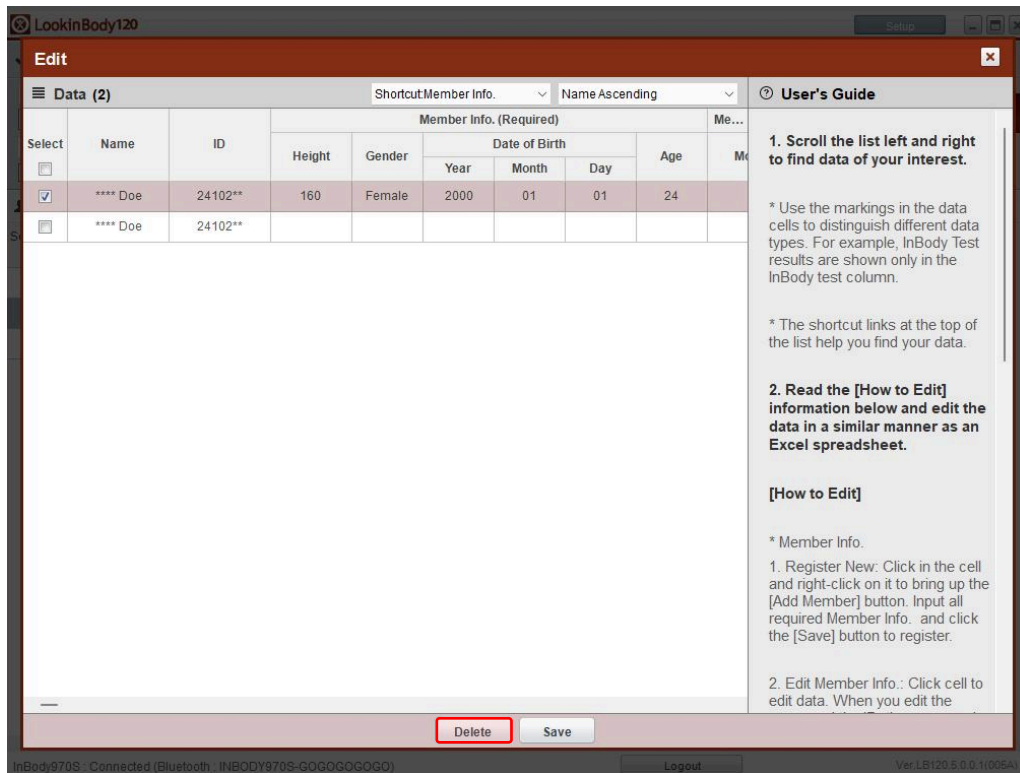
1) Select the member, then click the [Edit] button.





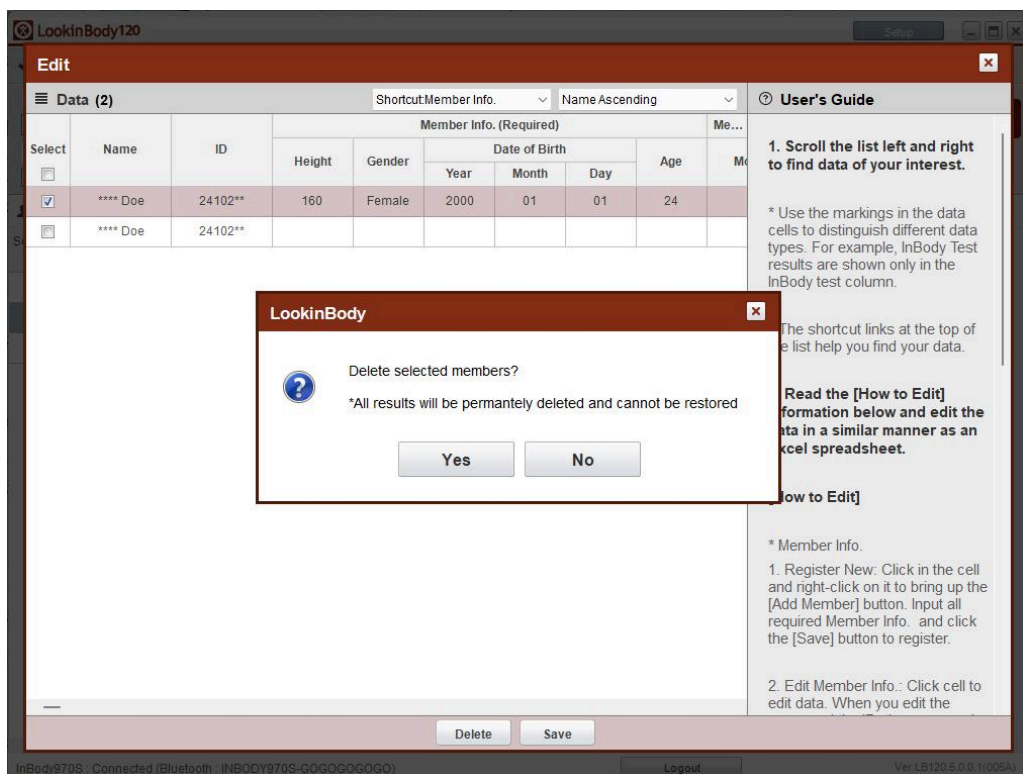
## II. Functions

2) In the Edit popup, select the member and click the [Delete] button.



3) A confirmation popup will appear.

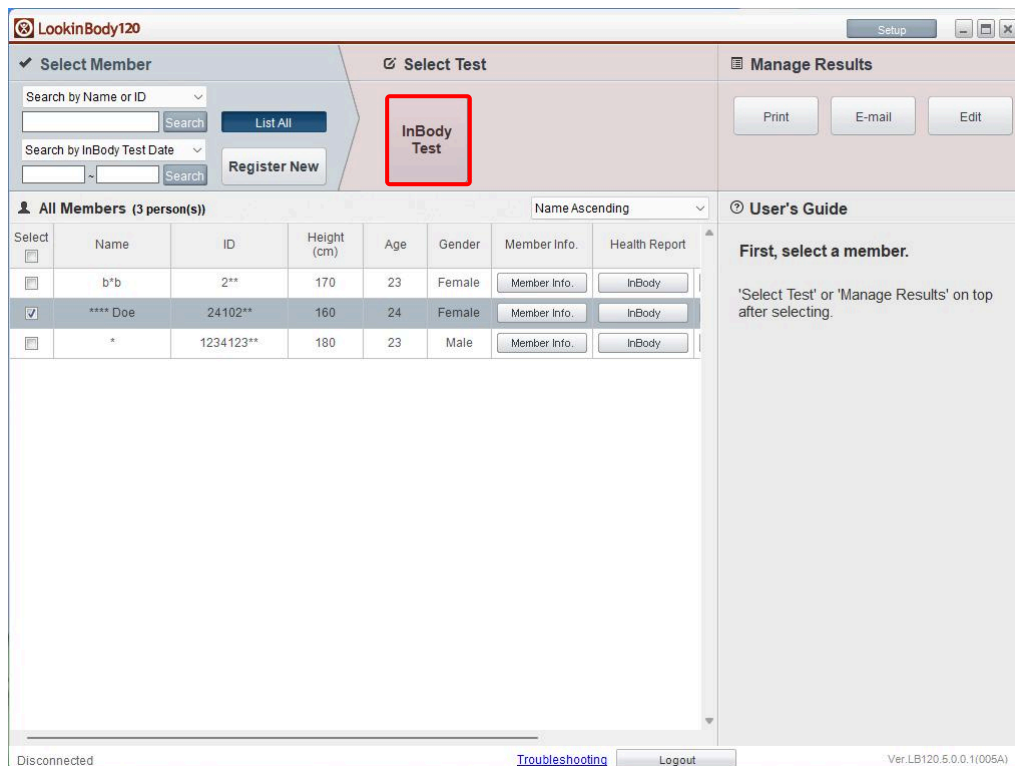
\*Deleting a member in this way will also permanently delete their InBody results, which cannot be recovered.



### E. InBody Test

#### 1. Test by Selecting a Specific Member

1) Select a member, then press the [InBody Test] button to begin an InBody test.



**LookinBody120** Setup

**Select Member** **Select Test** **Manage Results**

Search by Name or ID  Search   
Search by InBody Test Date  ~  Search

**All Members (3 person(s))** Name Ascending

Select	Name	ID	Height (cm)	Age	Gender	Member Info.	Health Report
<input type="checkbox"/>	b*b	2**	170	23	Female	<input type="button" value="Member Info."/>	<input type="button" value="InBody"/>
<input checked="" type="checkbox"/>	**** Doe	24102**	160	24	Female	<input type="button" value="Member Info."/>	<input type="button" value="InBody"/>
<input type="checkbox"/>	*	1234123**	180	23	Male	<input type="button" value="Member Info."/>	<input type="button" value="InBody"/>

**Manage Results**

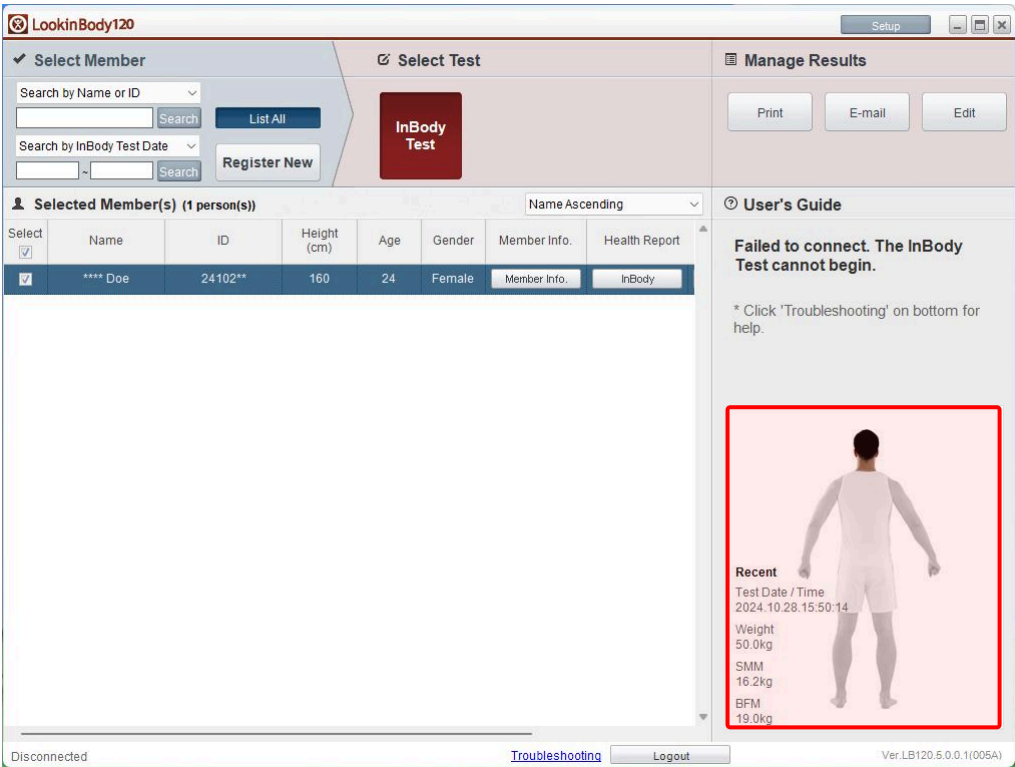
**User's Guide**  
First, select a member.  
'Select Test' or 'Manage Results' on top after selecting.

Disconnected [Troubleshooting](#)  Ver.LB120.5.0.0.1(005A)

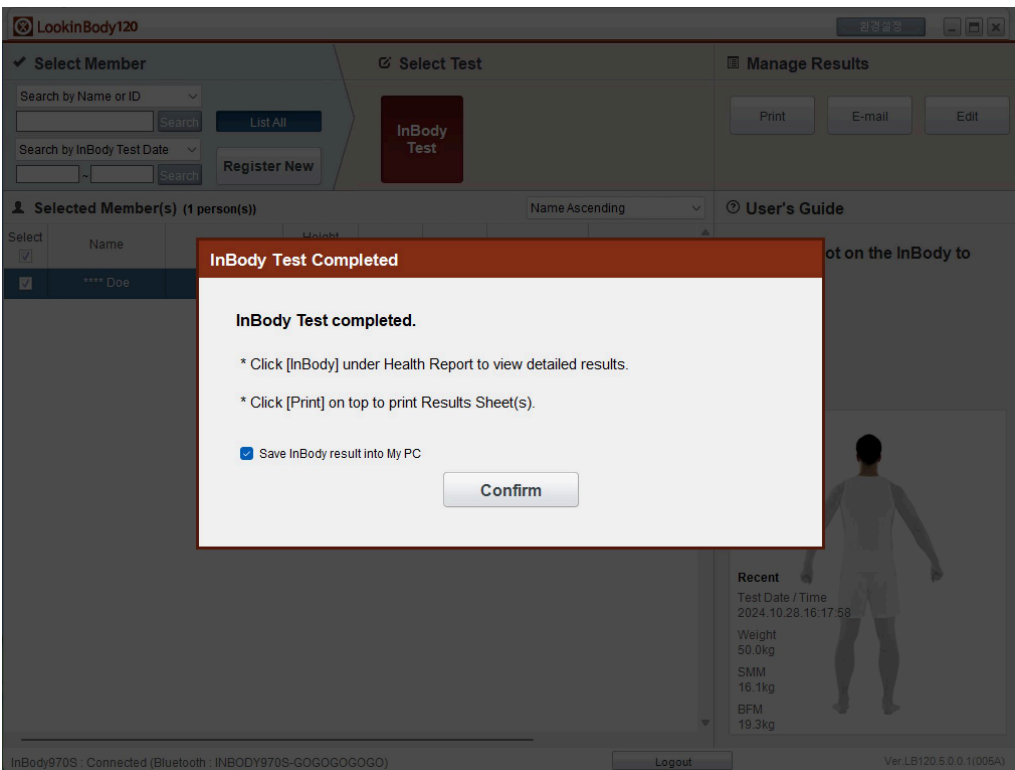
## II. Functions

2) Step barefoot on the InBody to begin.

\*If previous test data exists, test details such as date, weight, skeletal muscle mass, and body fat mass will be displayed.



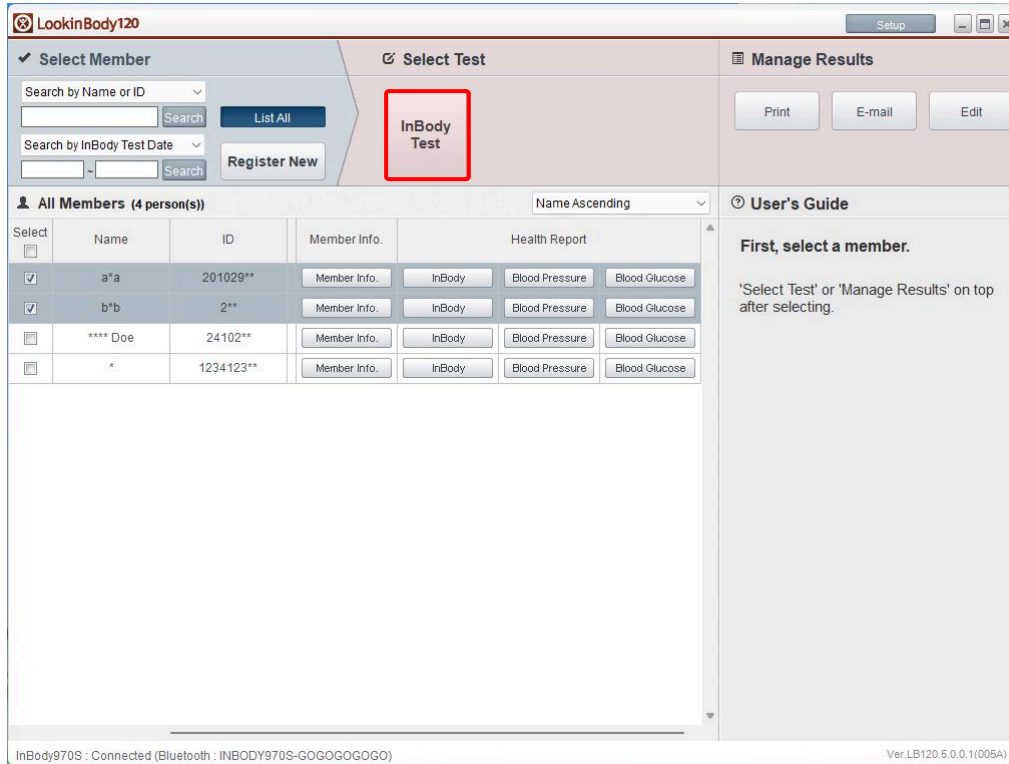
3) The popup window below will appear when the InBody Test is completed.



## II. Functions

### 2. Select Multiple Members to Test

1) Select members, then press the [InBody Test] button.

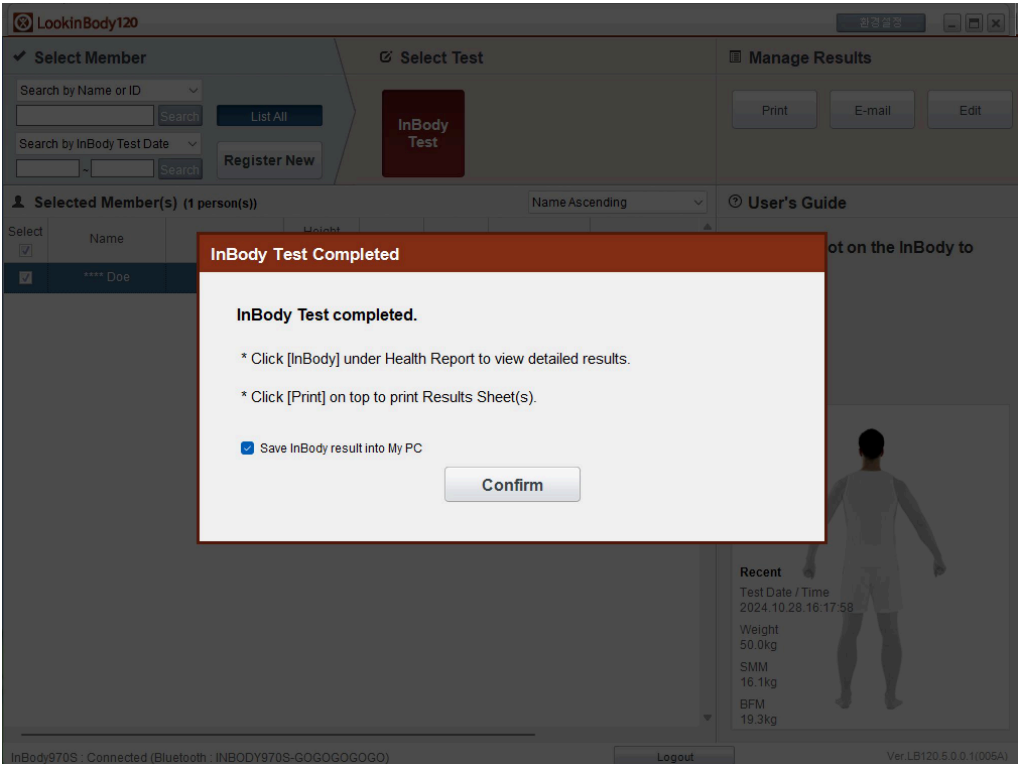


2) Step barefoot on the InBody. The highlighted member's InBody Test will begin.

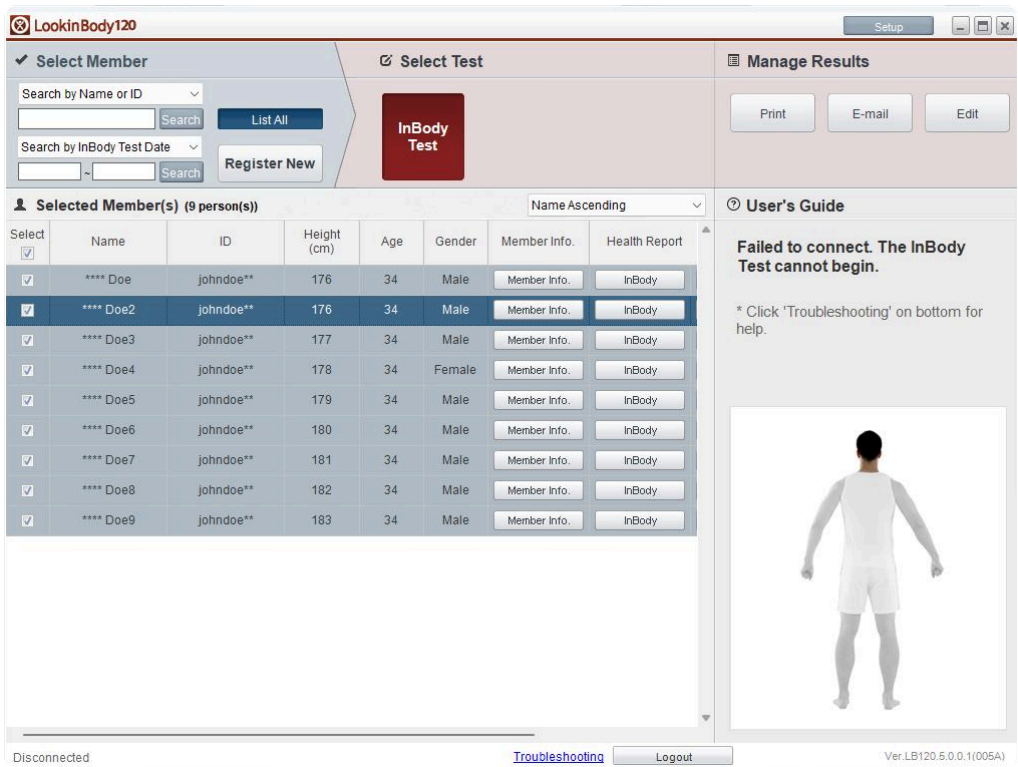
\*To test another member, click the member on the list to highlight.

## II. Functions

3) The popup window below will appear when the InBody Test is completed.



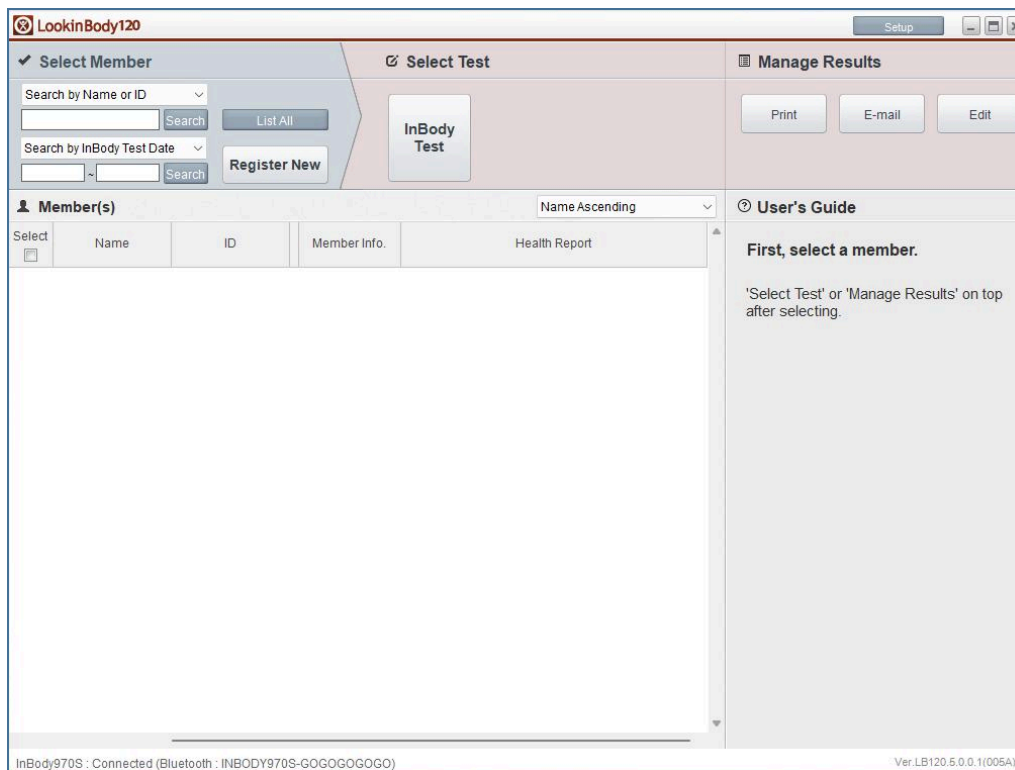
4) Click another member to test. Continue steps 2-3 to test remaining members.



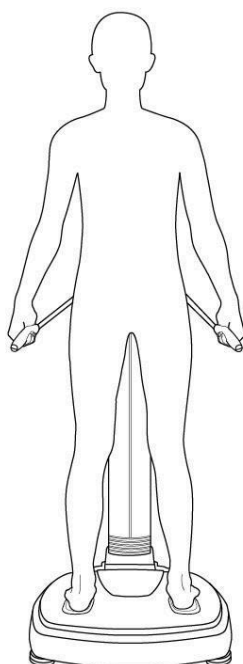
## II. Functions

### 3. Test without Selecting a Member

1) Run LookinBody.



2) Test on the InBody.



## II. Functions

3) When the InBody Test is completed, the popup window will appear on Lookin'Body. Enter all required information, then press the [Save] button. The InBody Test results will be saved.

\*Tests in Self Mode without age or gender cannot be saved in LookinBody.

LookinBody120

Save Test Results

Test results from the InBody 120 are low.

Select test results to transfer to LookinBody. Unselected test results will not be transferred.

Test results without an ID, height, date of birth (or age), or gender will be saved under [Setup]→[06. Temporary Data]

\*If the InBody Test was taken without entering age or gender, the results cannot be saved. Only member information will be saved.

Select	Name	ID	Height (cm)	Date of Birth or Age				Gender	Test Date / Time
				Date of Birth			Age		
				Year	Month	Day			
<input checked="" type="checkbox"/>		24102**	168.0				24.0	Female	2024.10.29 09:07

CancelSave

InBody970S - Connected (Bluetooth - INBODY970S-COGGOGGOGO)Ver 1.8120.5.0.0.11006A

## II. Functions

### F. Blood Pressure Test

\*The [Blood Pressure Test] button only appears when the Blood Pressure Monitor is connected to the InBody and the InBody is connected to LookinBody.

\*Always connect a Blood Pressure Monitor from InBody.

#### 1. Test by Selecting a Specific Member

1) Select a member, then press [Blood Pressure Test] button.

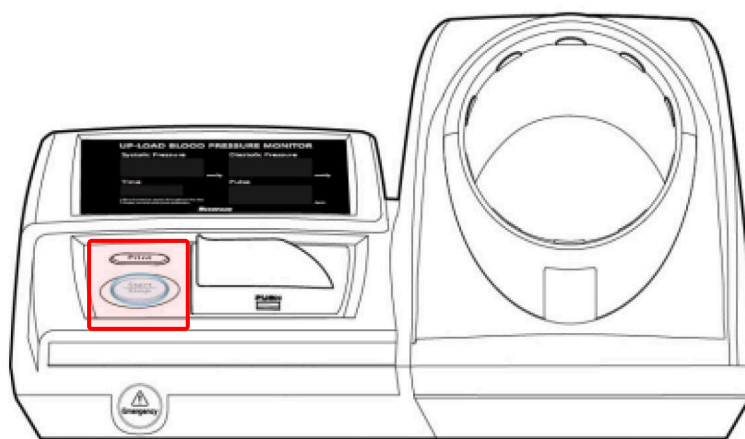
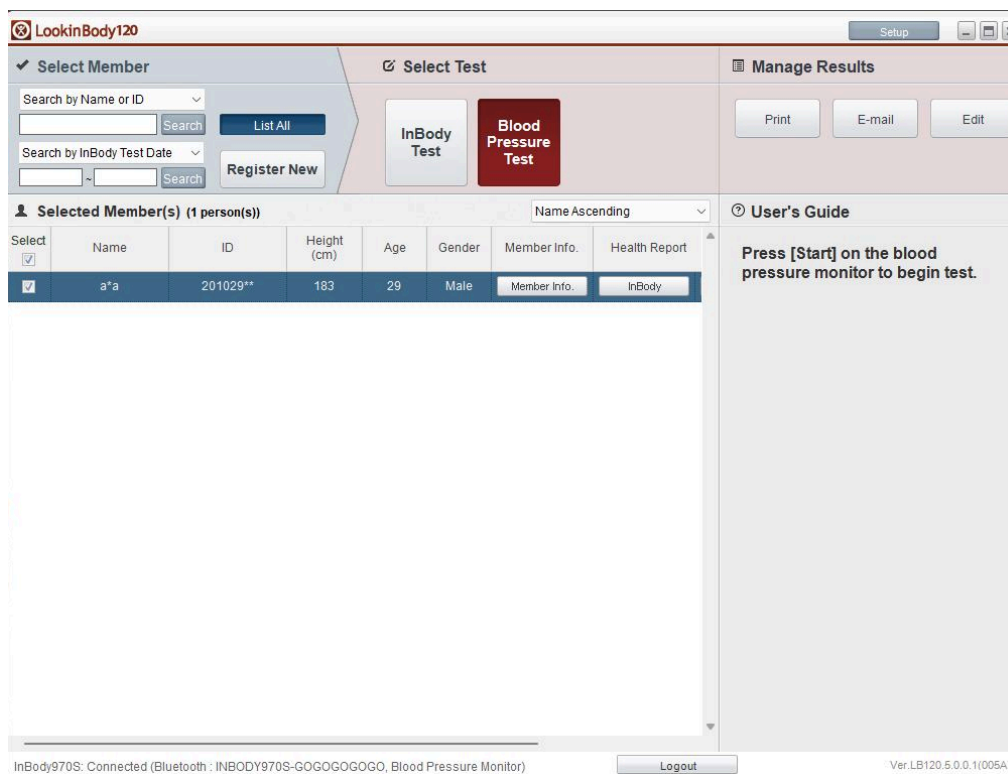
The screenshot displays the LookinBody120 software interface. The top bar includes the title 'LookinBody120' and a 'Setup' button. The main interface is divided into three primary sections: 'Select Member', 'Select Test', and 'Manage Results'. The 'Select Member' section on the left contains search filters for 'Name or ID' and 'InBody Test Date', along with 'List All', 'Search', and 'Register New' buttons. The 'Select Test' section in the center features two buttons: 'InBody Test' and 'Blood Pressure Test', with the latter highlighted in red. The 'Manage Results' section on the right includes 'Print', 'E-mail', and 'Edit' buttons. Below these sections is a table titled 'Selected Member(s) (1 person(s))' with columns for 'Select', 'Name', 'ID', 'Height (cm)', 'Age', 'Gender', 'Member Info.', and 'Health Report'. A single member is listed with the name 'a\*a', ID '201029\*\*', height '183', age '29', and gender 'Male'. To the right of the table is a 'User's Guide' section with the instruction: 'Press [Start] on the blood pressure monitor to begin test.' The bottom status bar shows 'InBody970S: Connected (Bluetooth : INBODY970S-GOGOGOGOGO, Blood Pressure Monitor)' and a 'Logout' button. The version number 'Ver.LB120.5.0.0.1(005A)' is also visible.

Select	Name	ID	Height (cm)	Age	Gender	Member Info.	Health Report
<input checked="" type="checkbox"/>	a*a	201029**	183	29	Male	Member Info.	InBody



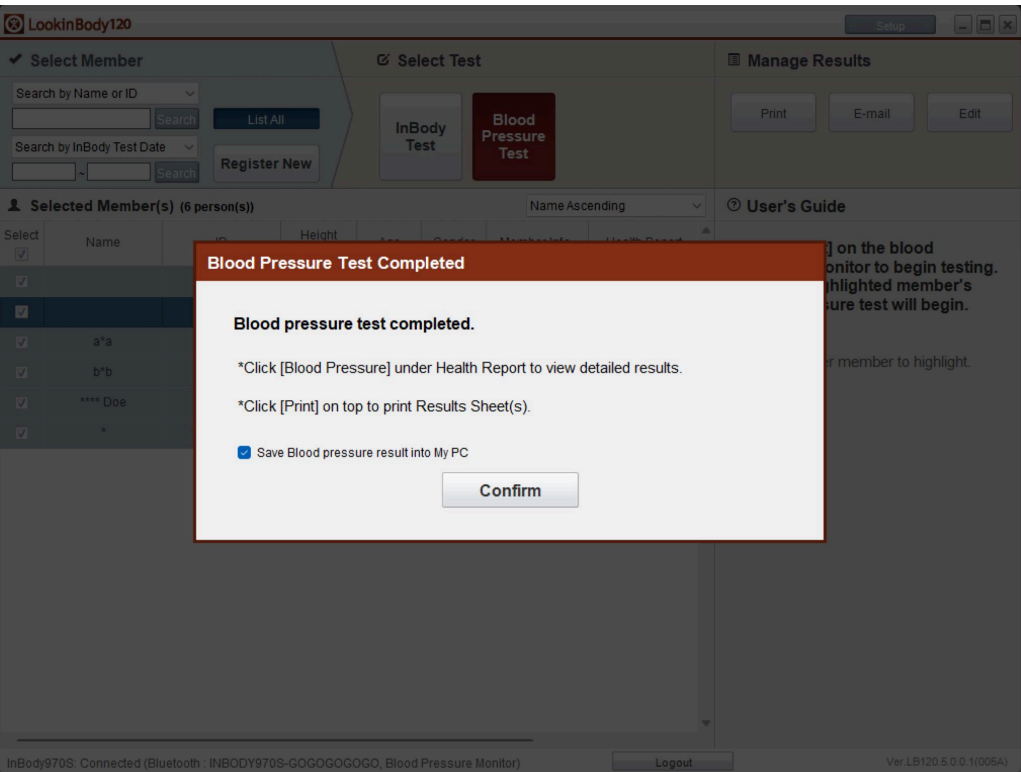
## II. Functions

2) Press the [Start] button on the Blood Pressure Monitor to begin a test.



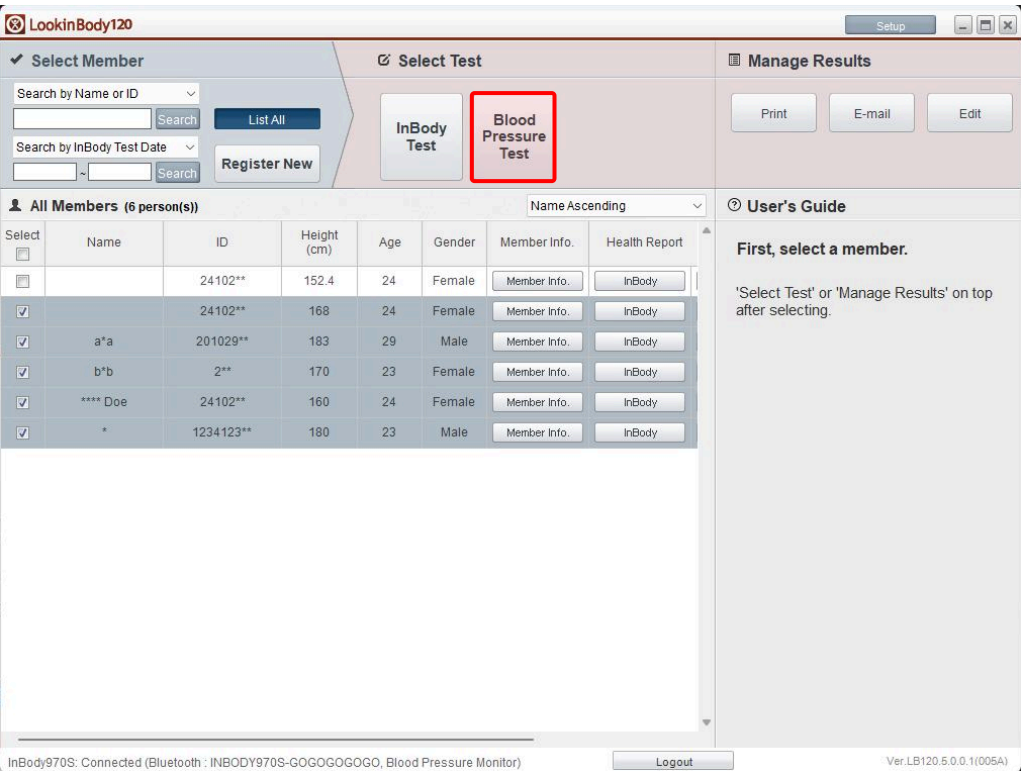
# II. Functions

3) The popup window below will appear when the Blood Pressure Test is completed.



## 2. Select Multiple Members to Test

1) Select members, then press the [Blood Pressure Test] button.



## II. Functions

2) Press the [Start] button on the Blood Pressure Monitor. The highlighted member's Blood Pressure Test will begin.

\*To test another member, click the member on the list to highlight.

The screenshot shows the LookinBody120 software interface. The 'Select Member' section has search filters for Name or ID and InBody Test Date. The 'Select Test' section has buttons for 'InBody Test' and 'Blood Pressure Test'. The 'Manage Results' section has buttons for 'Print', 'E-mail', and 'Edit'. The 'Selected Member(s)' table lists 6 members with columns for Name, ID, Height, Age, Gender, Member Info, and Health Report. The first member is highlighted. The 'User's Guide' section provides instructions on how to use the device.

Select	Name	ID	Height (cm)	Age	Gender	Member Info.	Health Report
<input checked="" type="checkbox"/>		24102**	152.4	24	Female	Member Info.	InBody
<input checked="" type="checkbox"/>		24102**	168	24	Female	Member Info.	InBody
<input checked="" type="checkbox"/>	a*a	201029**	183	29	Male	Member Info.	InBody
<input checked="" type="checkbox"/>	b*b	2**	170	23	Female	Member Info.	InBody
<input checked="" type="checkbox"/>	**** Doe	24102**	160	24	Female	Member Info.	InBody
<input checked="" type="checkbox"/>	*	1234123**	180	23	Male	Member Info.	InBody

LookinBody120

Setup

Select Member

Select Test

Manage Results

User's Guide

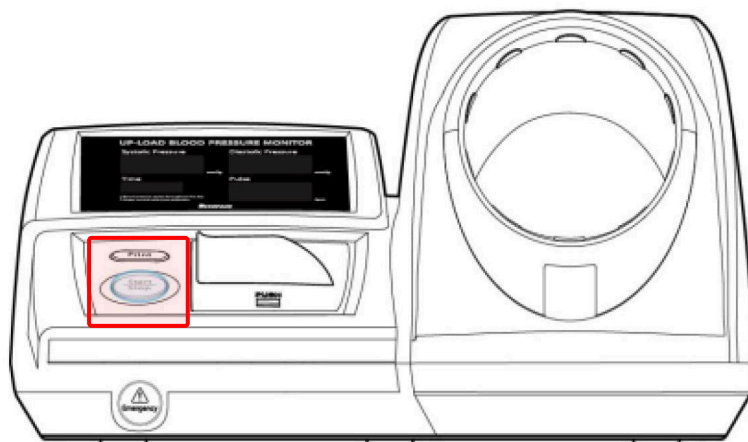
Press [Start] on the blood pressure monitor to begin testing. Only the highlighted member's blood pressure test will begin.

\* Click another member to highlight.

InBody970S: Connected (Bluetooth : INBODY970S-GOGOGOGOGO, Blood Pressure Monitor)

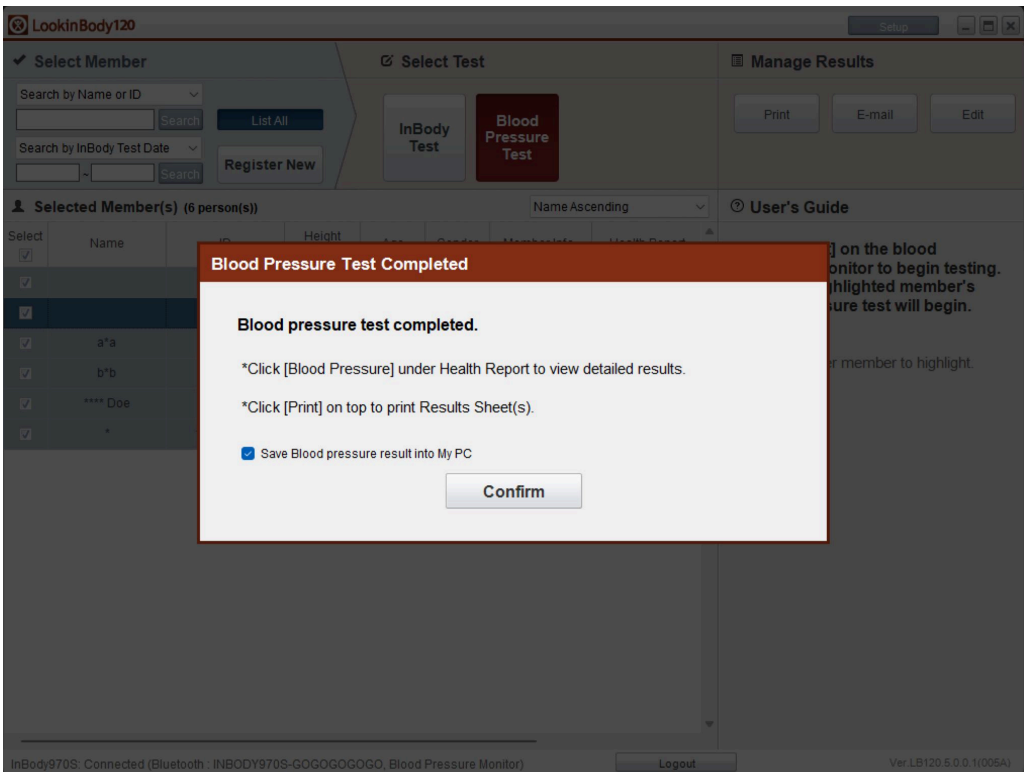
Logout

Ver.LB120.5.0.0.1(005A)

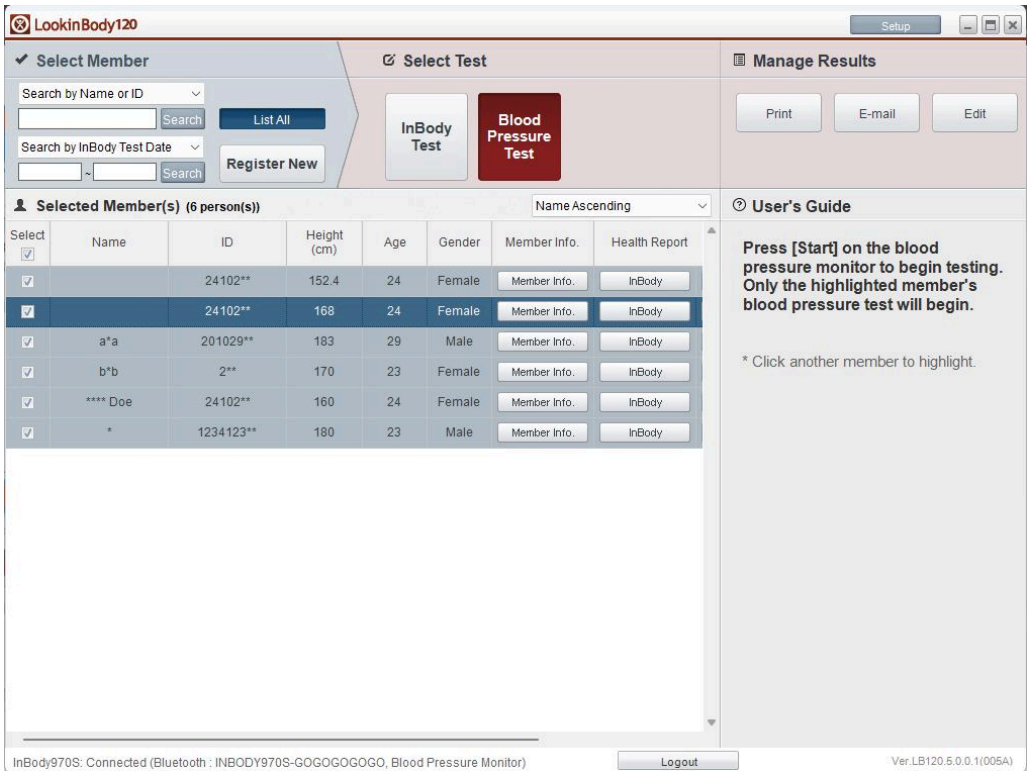


# II. Functions

3) The popup window below will appear when the Blood Pressure Test is completed.



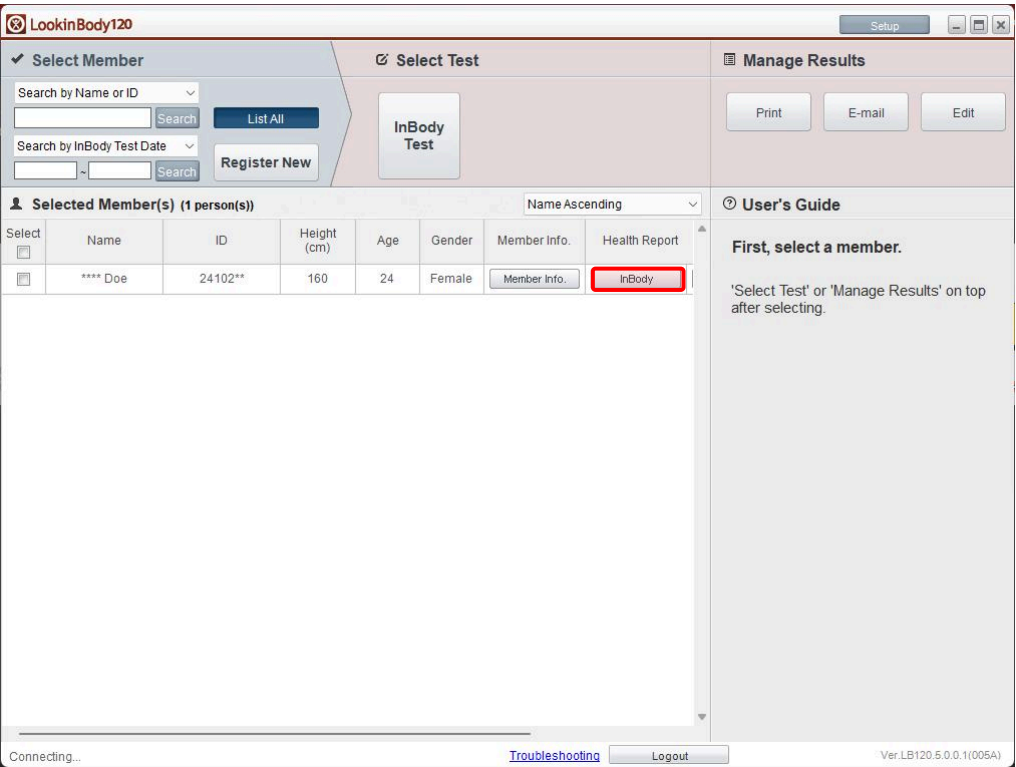
4) Click another member to test. Continue steps 2-3 to test remaining members.



G. Health Report

1. InBody Health Report

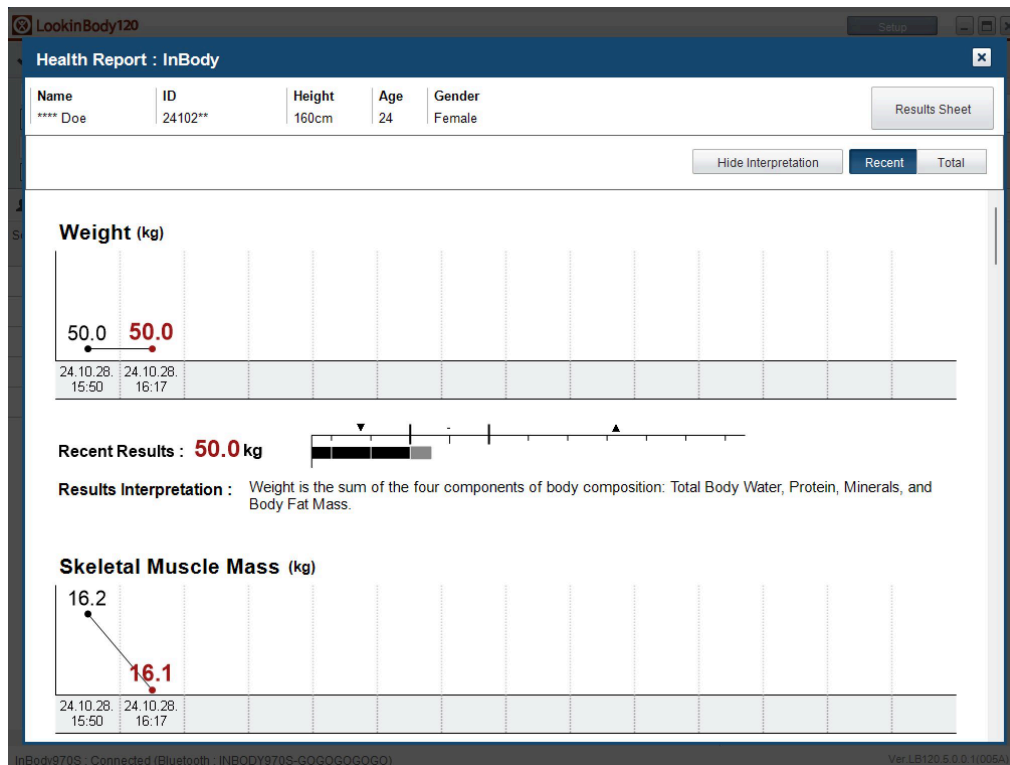
1) Press the [InBody] button next to a member to view his/her Health Report.



## II. Functions

2) A popup displaying the InBody Health Report will appear.

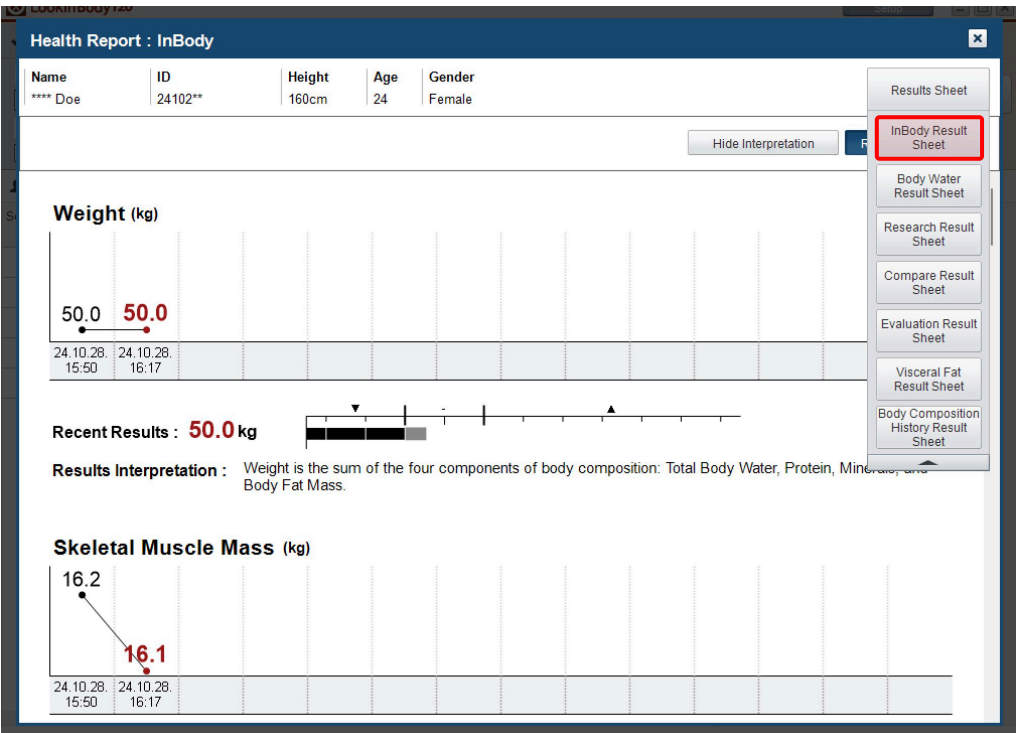
\*If viewing the most recent test data for the first time, the values will be highlighted in red.



- ① [Recent], [Total] button: If the [Recent] button is pressed, the graphs will display the last 14 test results. If the [Total] button is pressed, the graphs will display all test results.
- ② [Hide Interpretation]/[Show Interpretation] button: Press to hide/show Results Interpretation under the graphs.
- ③ [Results Sheet] button: Selecting this allows you to choose the report type based on the InBody device model.
- ④ [InBody Result sheet] button: View or print the InBody report.

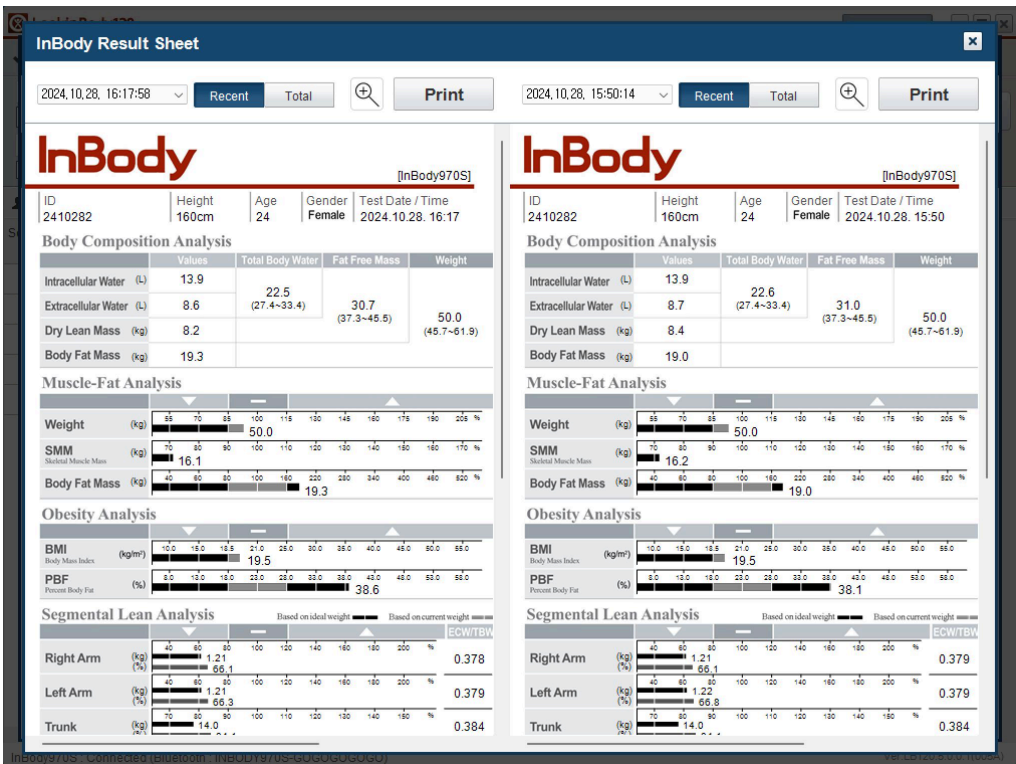
II. Functions

3) In the Health Report (InBody) section, click the [Results Sheet] button, then select [InBody Result Sheet].




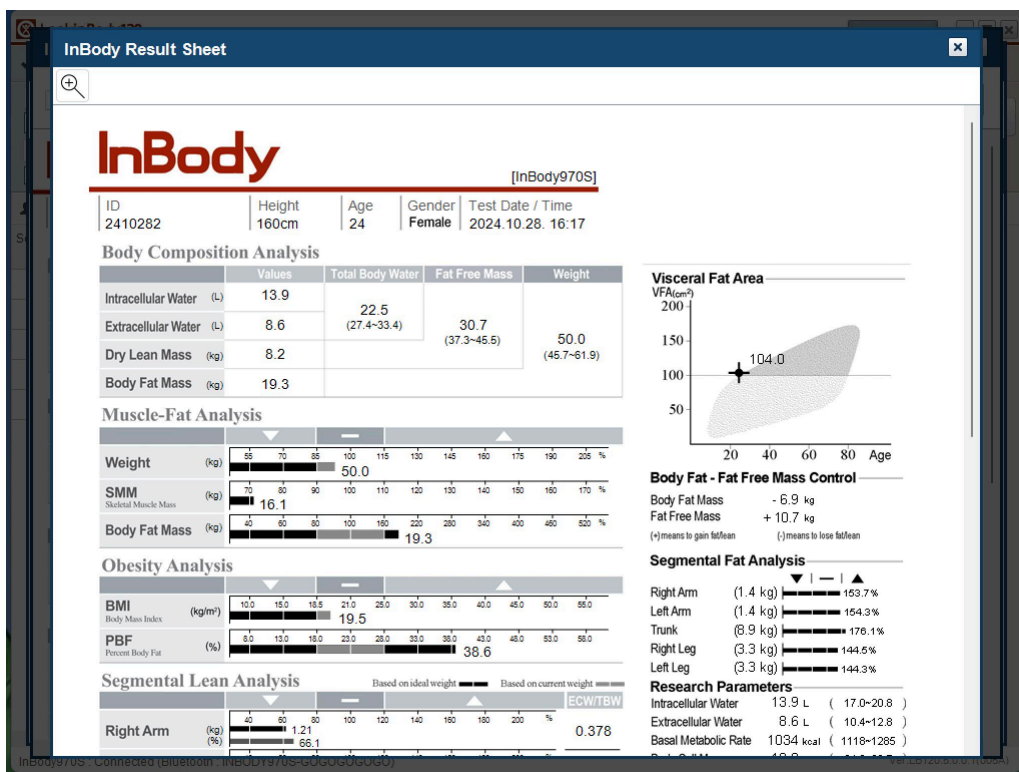
4) A popup will appear, allowing you to compare two results sheet.

\*The Body Composition History Result Sheet displays as a single report.



II. Functions

5) In the InBody Result Sheet popup, click the [  ] button to enlarge the report for better viewing.

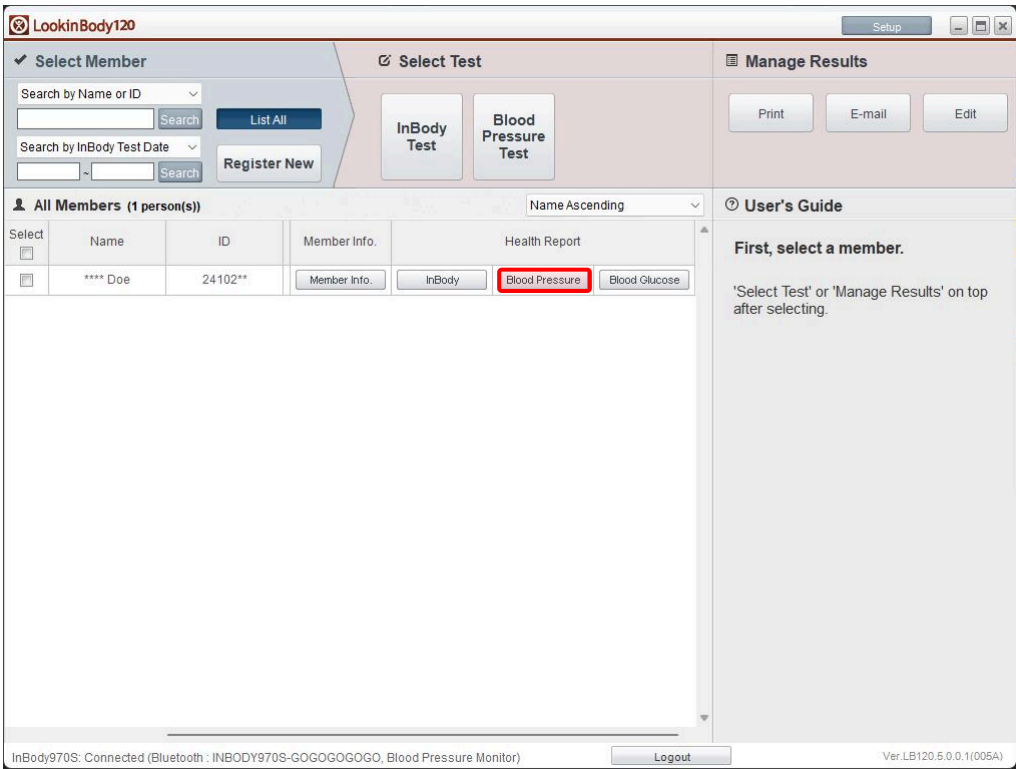




2. Blood Pressure Health Report

1) Press the [Blood Pressure] button next to a member to view his/her Health Report.

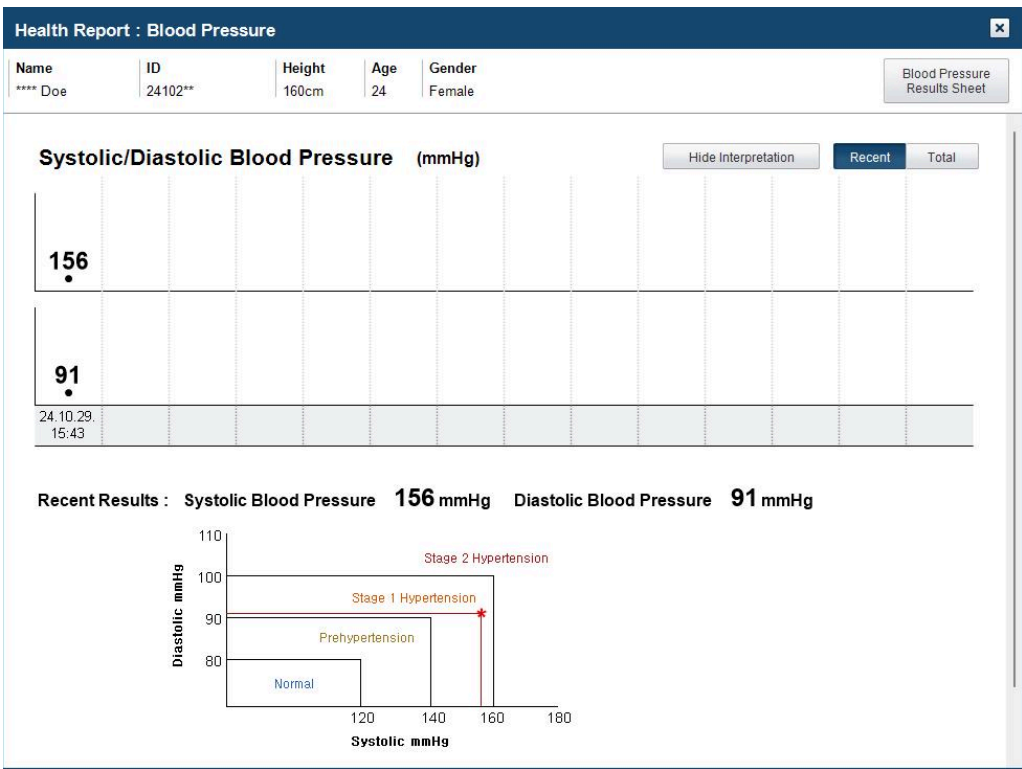
\*Blood pressure results can be measured using a blood pressure monitor or entered manually in Edit. (refer to Section J: Edit Data).



# II. Functions

2) A popup displaying the Blood Pressure Health Report will appear.

\*If viewing the most recent data for the first time, values will be highlighted in red.



Systolic/Diastolic Blood Pressure (mmHg)

Hide Interpretation

Recent

Total

156

91

24.10.29 15:43

Recent Results : Systolic Blood Pressure 156 mmHg Diastolic Blood Pressure 91 mmHg

Diastolic mmHg

110

100

90

80

Normal

Prehypertension

Stage 1 Hypertension

Stage 2 Hypertension

Systolic mmHg

120

140

160

180

- 1

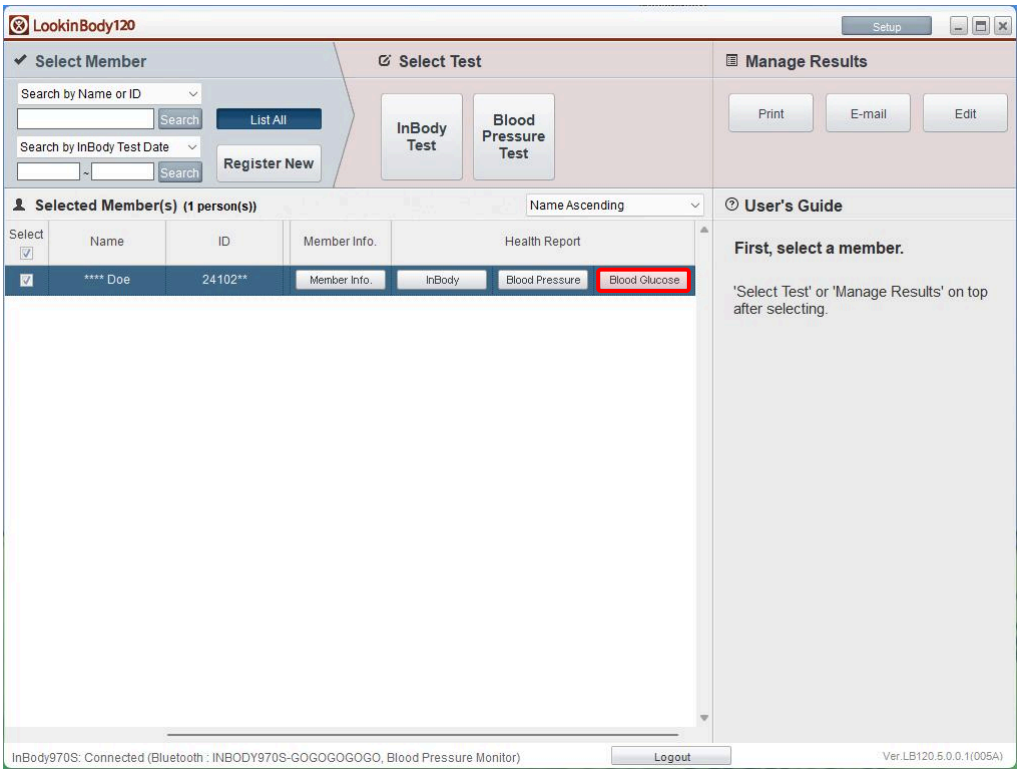
**[Recent], [Total] button:** If the [Recent] button is pressed, the graphs will display the last 14 test results. If the [Total] button is pressed, the graphs will display all test results.
- 2

**[Blood Pressure Results Sheet] button:** View or print a Blood Pressure Results Sheet.

3. Blood Glucose Health Report

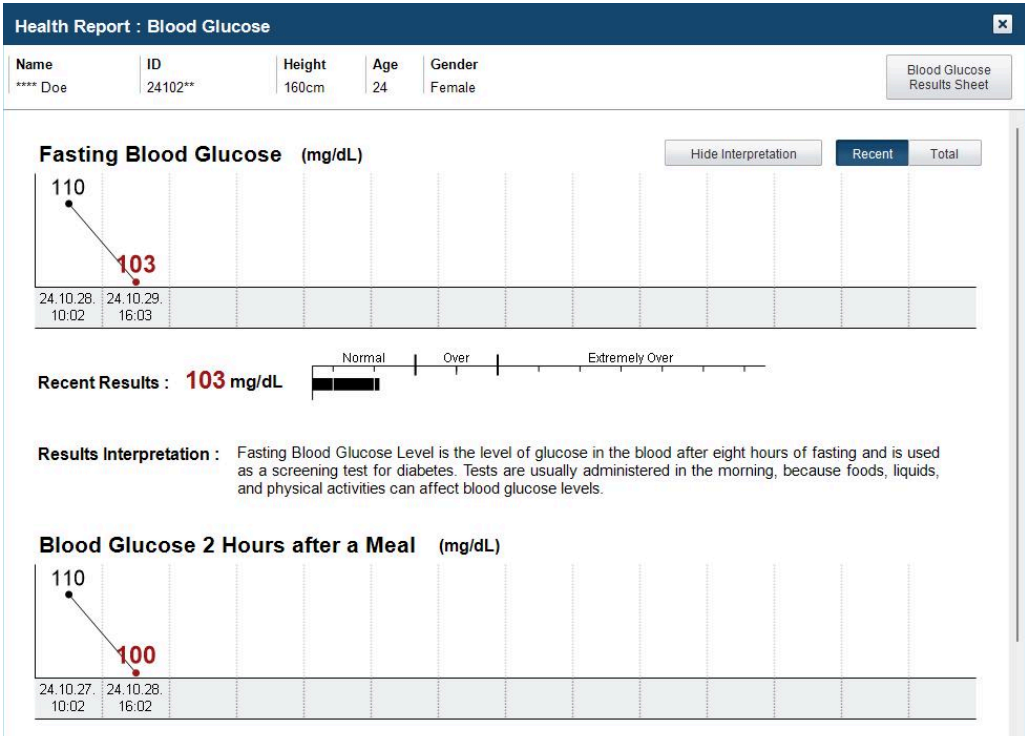
1) Press the [Blood Glucose] button next to a member to view his/her Health Report.

\*Blood glucose data can be entered manually in Edit (refer to Section J: Edit Data).



# II. Functions

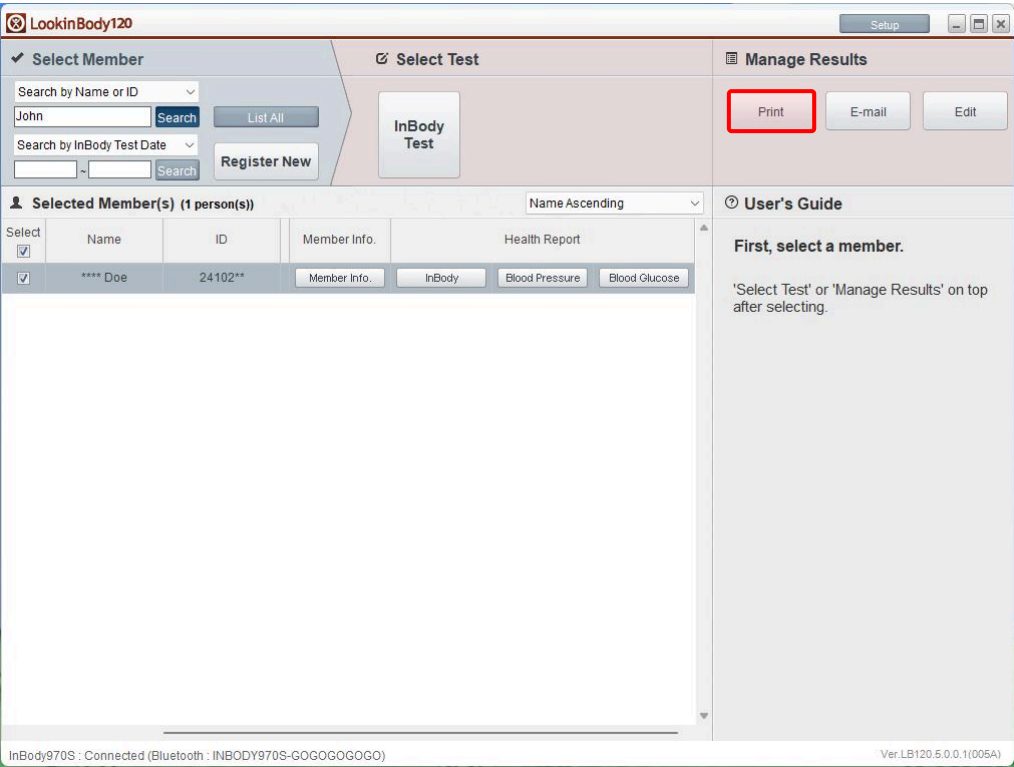
- 2) A popup displaying the Blood Glucose Health Report will appear.
- \*If viewing the most recent data for the first time, values will be highlighted in red.



H. Print Results Sheets

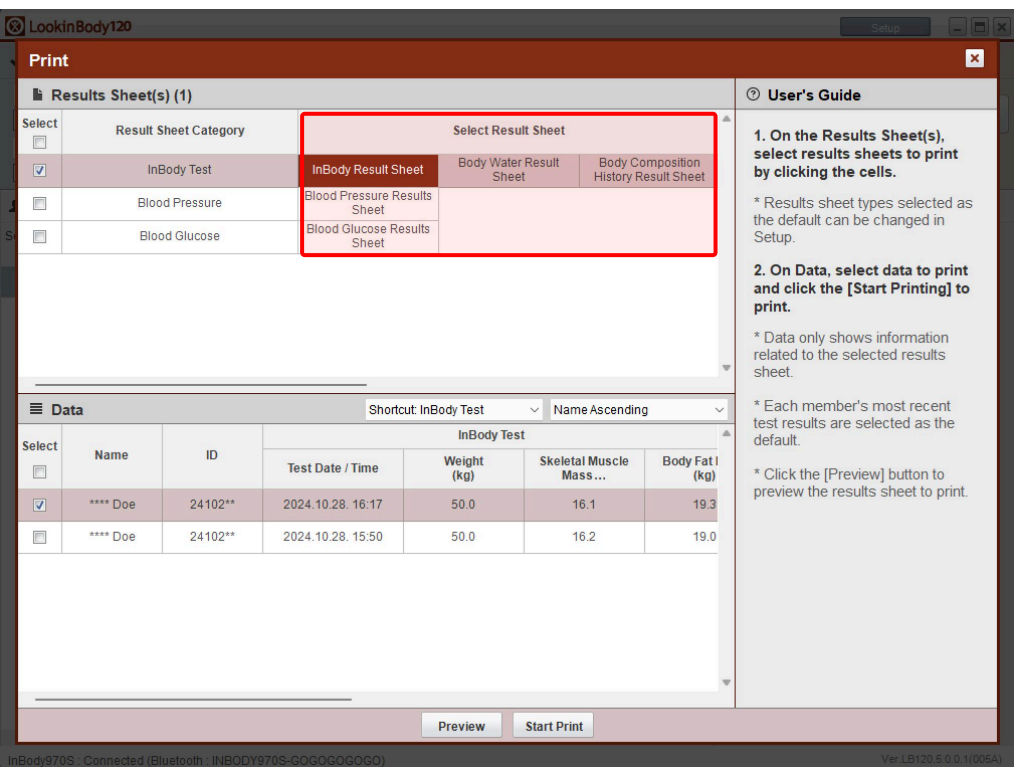
1. Print Manually

1) Search and select desired member, then press the [Print] button.



2) Click on the cell of results sheet you wish to print to select it.

\*The default results sheet type selected can be changed in Setup.



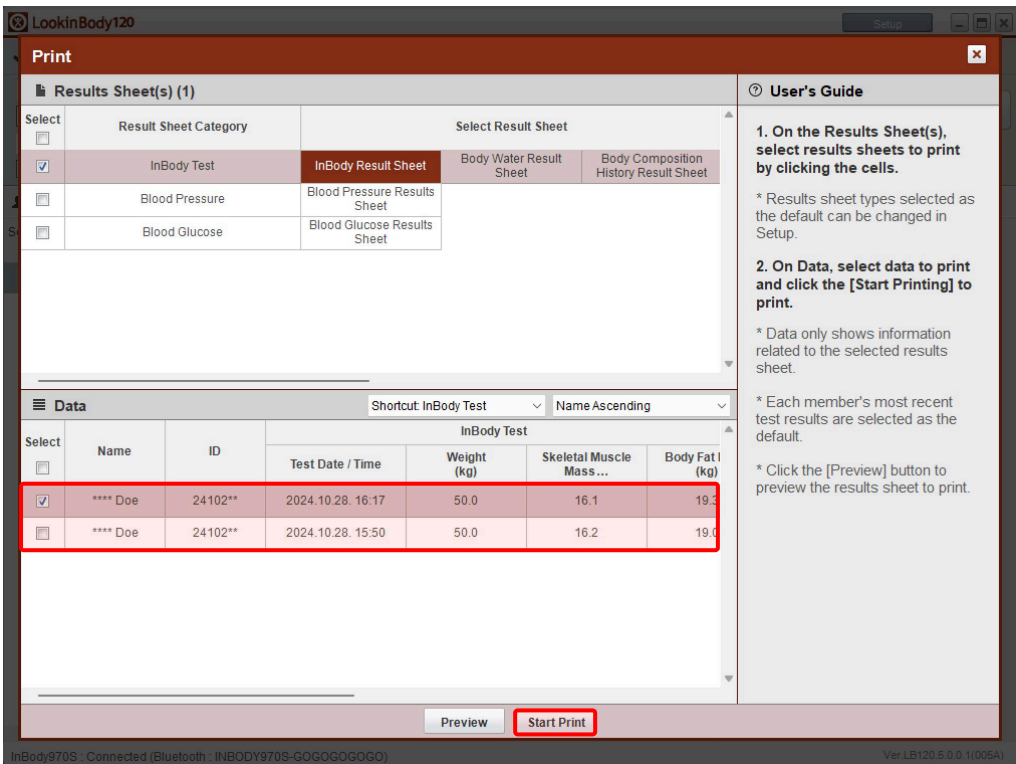
# II. Functions

3) Select the InBody test data to print, then click the [Start Print] button to begin printing.

\*Only data related to the selected report will be displayed in the data list.

\*By default, the most recent data for each member is selected.

\*Use the [Preview] button to view the report before printing.

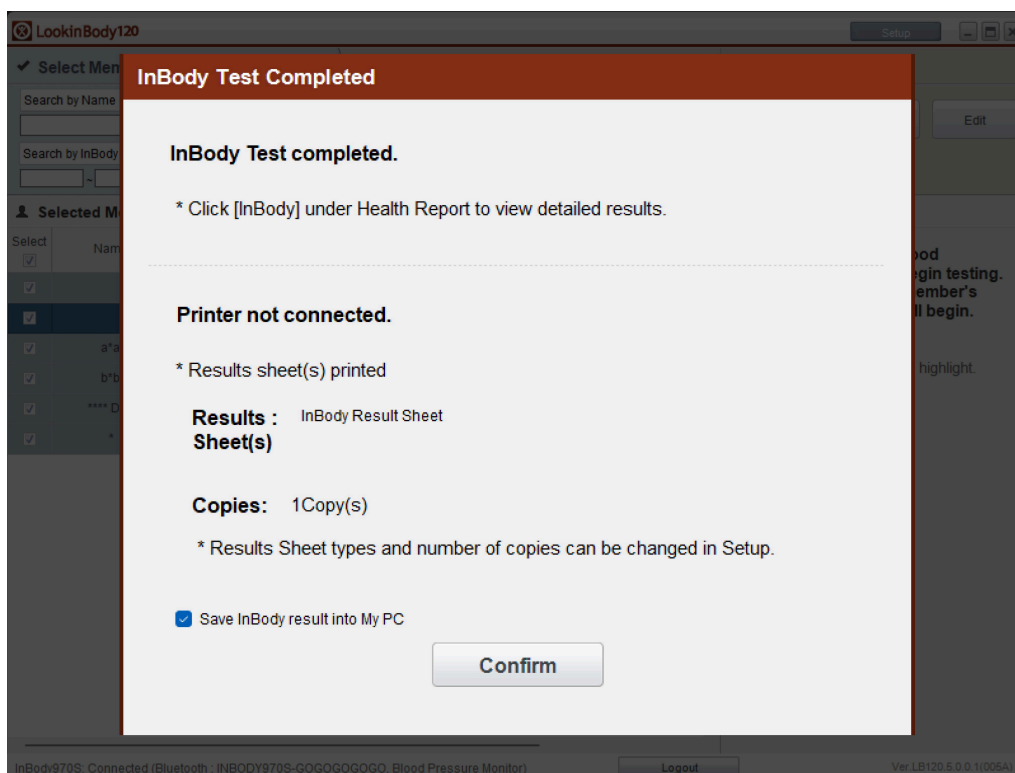


## II. Functions

### 2. Print Automatically

1) The popup window below will appear when the InBody Test is completed. A Results Sheet will print automatically after test completion. The type of results sheet and the number of copies will also appear on screen.

\*The type of results sheet and the number of copies can be changed in Setup.

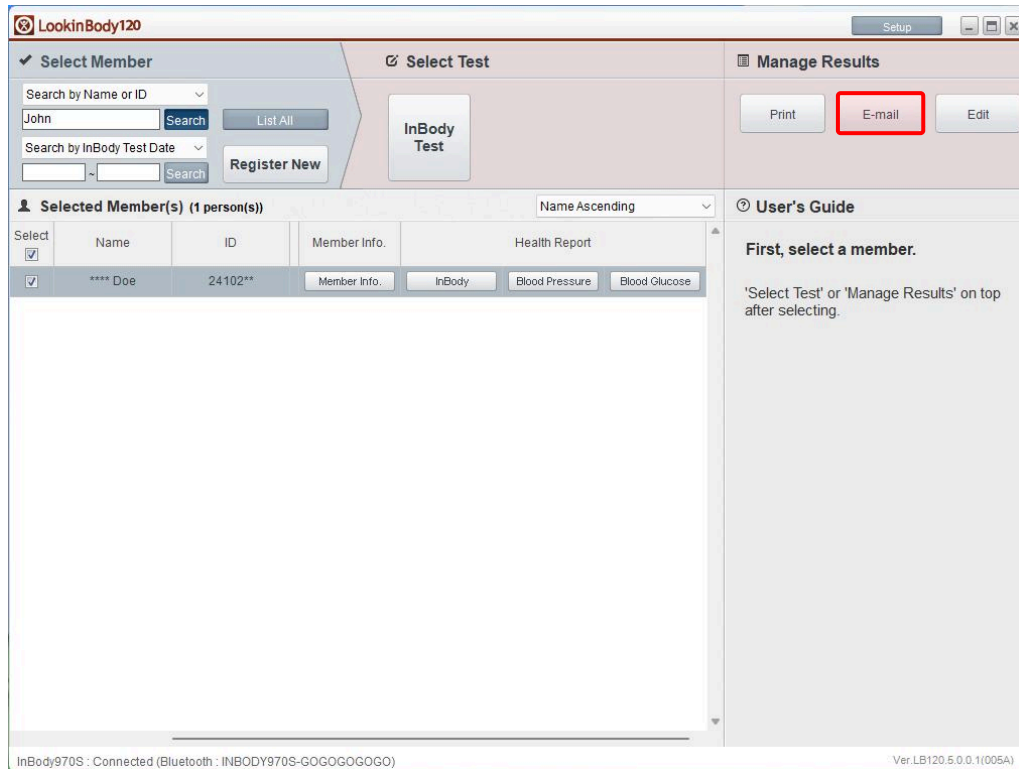


## II. Functions

### I. Send E-mails

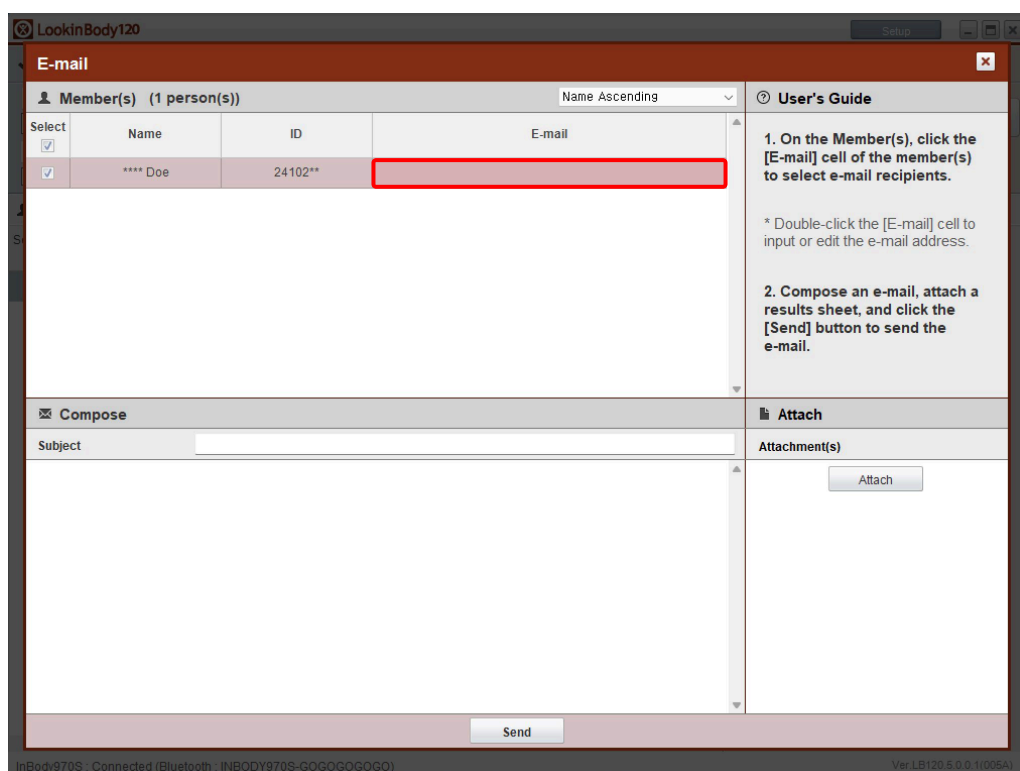
#### 1. Send E-mails

1) Search and select a member, then press the [E-mail] button.



2) Click on the [E-mail] cell for the selected member to choose the recipient.

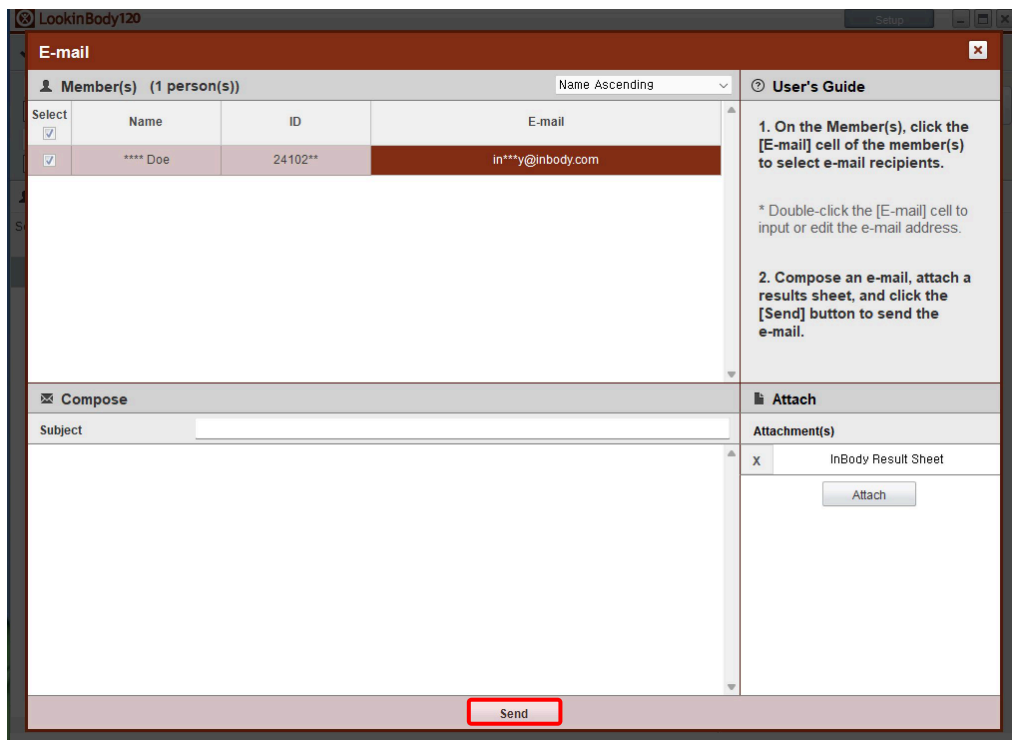
\*Double-click the [E-mail] cell to enter or modify the email address.





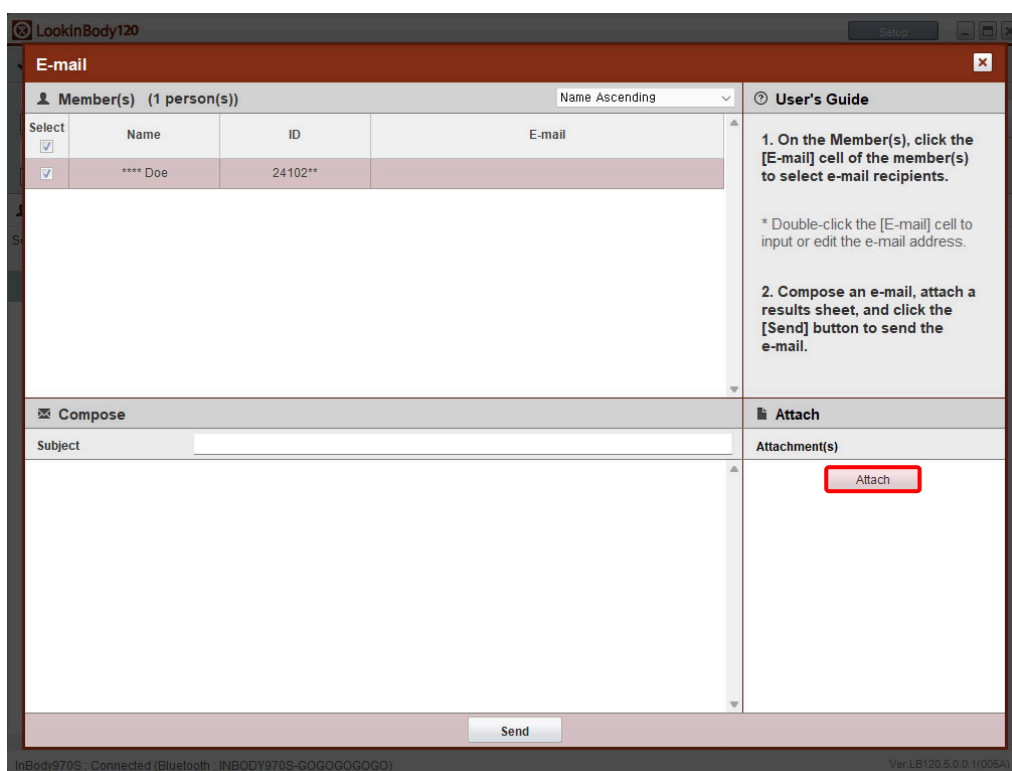
## II. Functions

3) Compose the email and attach the report, then click the [Send] button to send the email to the selected member.



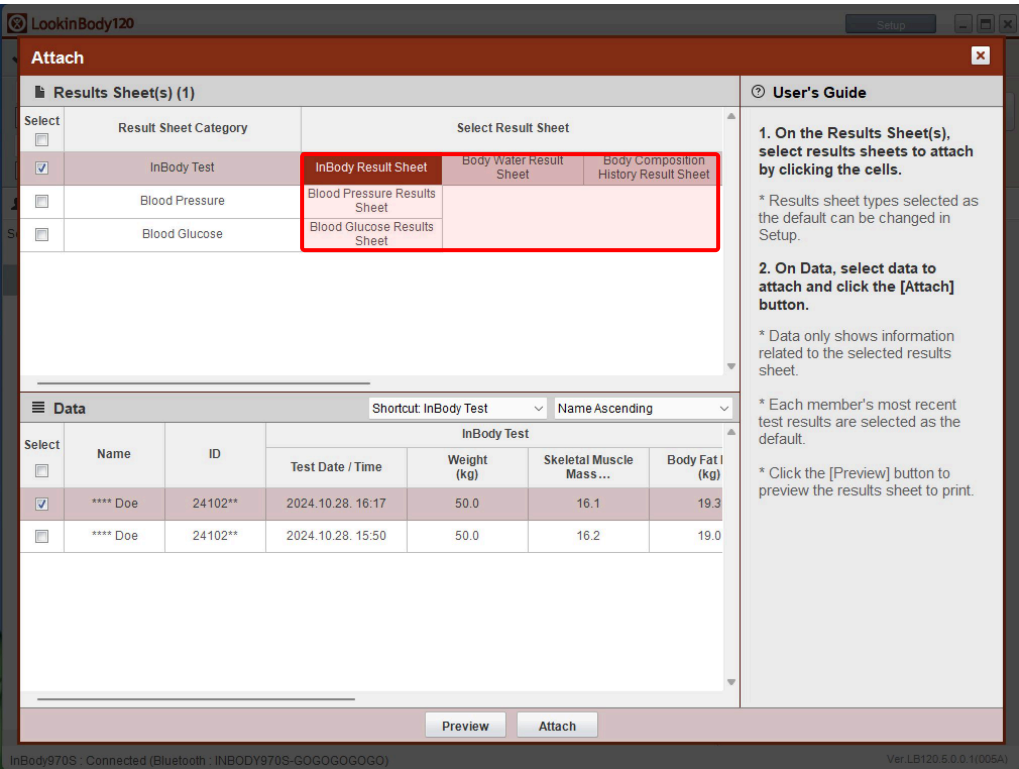
### 2. Attaching Reports

1) Click the [Attach] button.



## II. Functions

2) From the results sheet list, select the result sheet cell to attach.

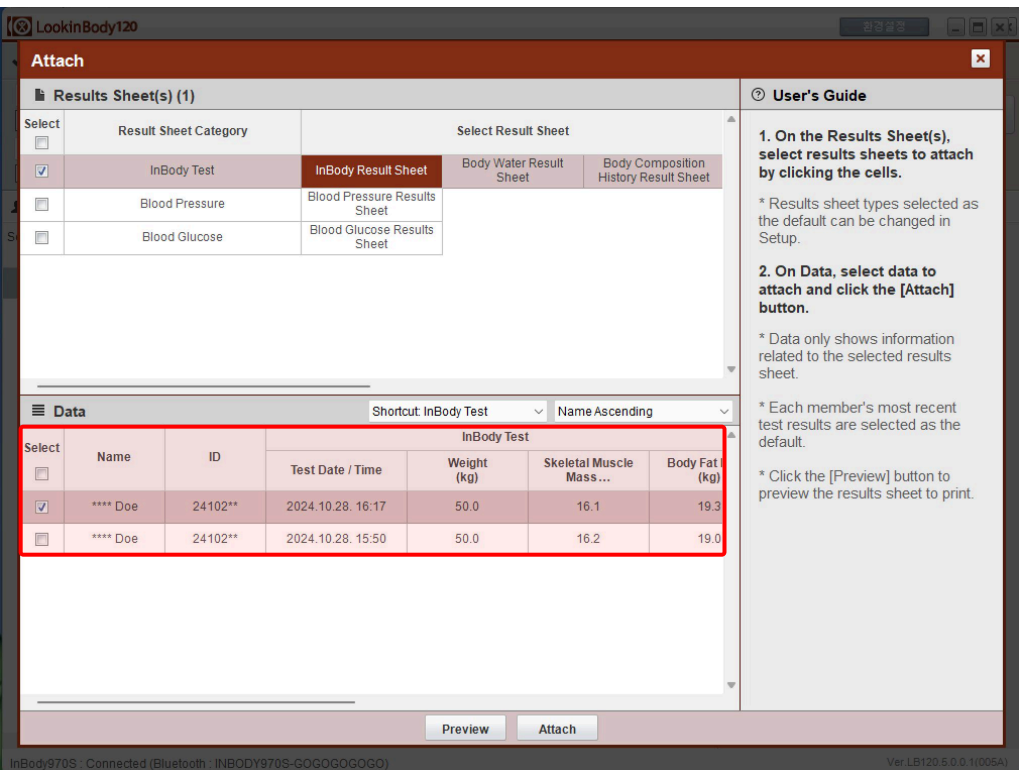


3) From the data list, select the data to attach, then click the [Attach] button to proceed.

\*Only data related to the selected result sheet will be displayed in the data list.

\*By default, the most recent data for each member is selected.

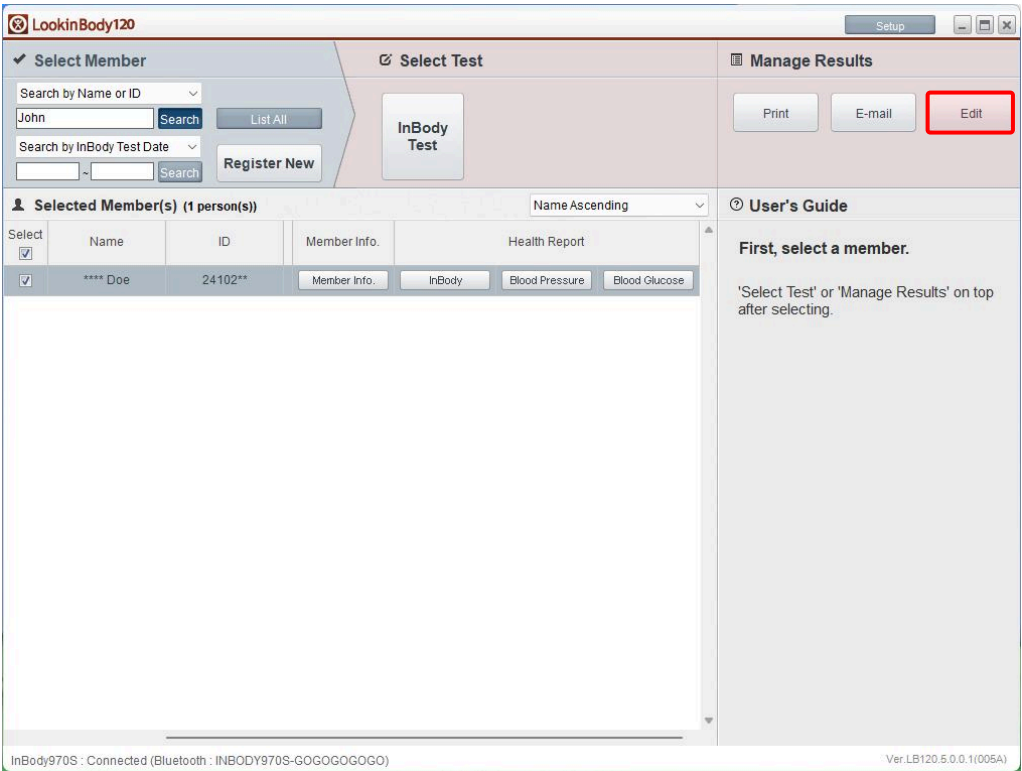
\*Use the [Preview] button to view the report before printing.



J. Edit Data

1. Edit Data

1) Search and select a member, then press the [Edit] button.

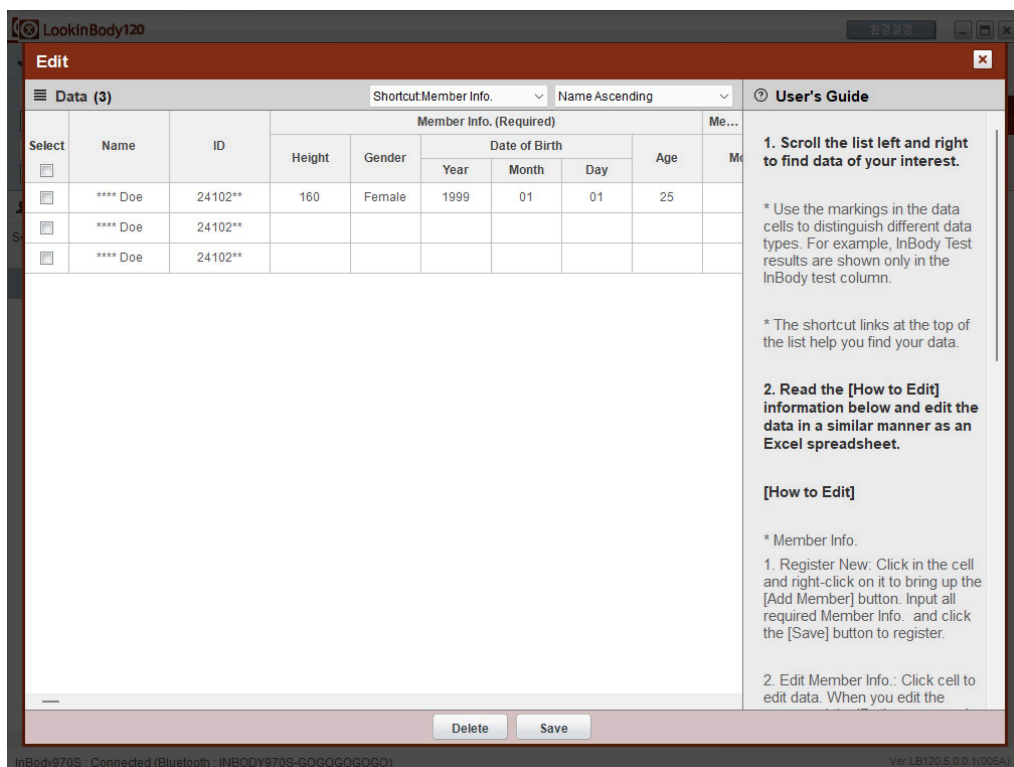


## II. Functions

2) In the screen below, edit, delete, or enter member information similar to Excel.

\*Data types are distinguished by which cells have data. For example, InBody test results appear only in the InBody test column, with other columns remaining empty.

\*Quick access features at the top of the list help locate desired data more easily.



## II. Functions

---

### 3) Data Editing Options:

#### ① Member Information

- **Registering a New Member:** Right-click a cell and select [Add Member].  
Enter all required member information in the new row, then click the Save button to complete registration.
- **Editing Member Information:** Click the cell to modify and update the saved information. Editing the name or ID will automatically update the row with the revised information.
- **Deleting a Member:** Click the checkbox on the left of the row with full member information, then click the [Delete] button at the bottom to permanently delete the member and their test results. Deleted test results cannot be retrieved.

#### ② InBody Test

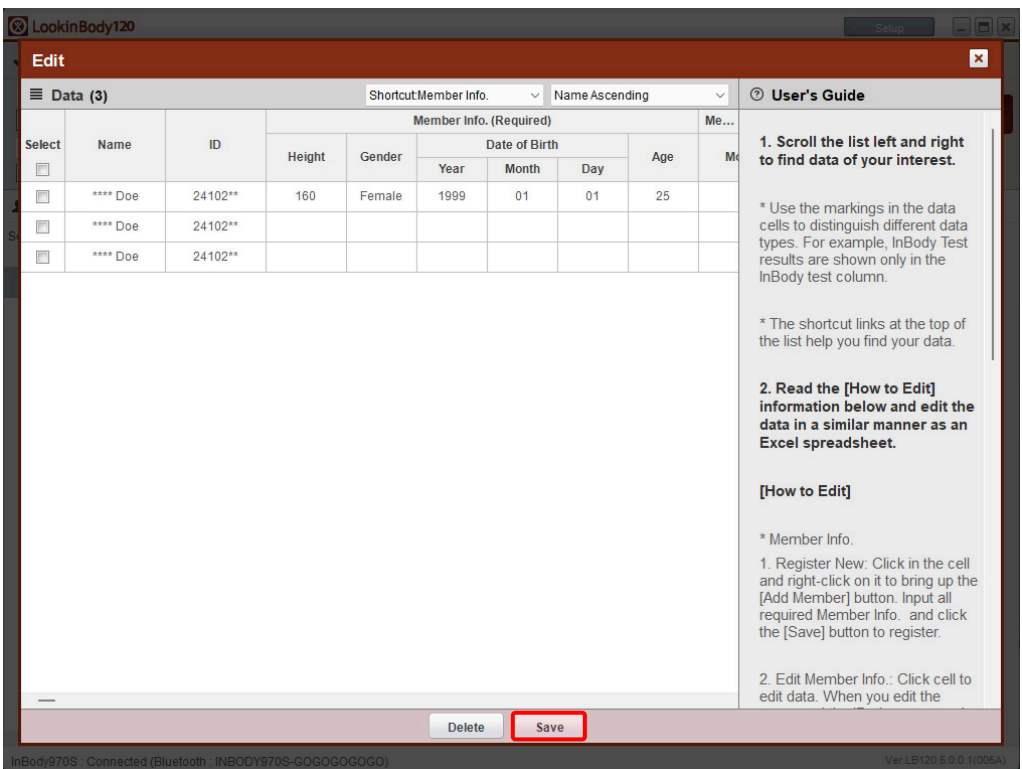
- **Adding Test Results:** New InBody test results cannot be added through Data Edit and must be obtained directly through testing.
- **Editing Test Results:** Only ID and test date/time can be modified. Click on the desired ID or test date/time cell to make changes.  
\* InBody test results cannot be modified.
- **Deleting Test Results:** Click the checkbox on the left of a row with InBody test results, then click the [Delete] button at the bottom to permanently delete the results.

#### ③ Blood Pressure and Blood Glucose Tests

- **Adding Test Results:** Right-click on the cell for the member, then select either [Add Blood Pressure] or [Add Blood Glucose]. Enter the results in the new row, then click Save to complete the addition.
- **Editing Test Dates:** Click the cell to modify and update the saved information.
- **Deleting Test Results:** Click the checkbox on the left of a row with blood pressure or glucose test results, then click the [Delete] button at the bottom to permanently delete the results.

# II. Functions

4) After completing data edits, click the [Save] button at the bottom.



# III. Setup

Click the [Setup] button in the top right corner to access the Setup menu.

The menu is divided into four sections: General Settings, InBody Test Settings, LookinBody Data Management, and Data Integration.

Setup

General Settings

01. Country/Language/Units/Date Format/Password

02. Printer

03. Results Sheet Types/Paper Types/Printing Options/Automatic Printing Options

04. Results Sheet Custom Logo

05. E-mail Options

06. Edit Member Information

07. N/A

08. Auto-Lock

09. Customer Service Information

10. Program and Computer Information/Update History

11. Advanced Security

InBody Test Settings

01. InBody Model

02. Cloud Service

03. Outputs/Interpretations for Results Sheet

04. Reference Range

05. Export Data as CSV/Image Files

06. N/A

07. N/A

LookinBody Data Management

01. Export Data as Excel

02. Import Group Registration Data as Excel

03. Reinstallation Guide

04. Data Backup

05. Data Restoration

06. Temporary Data

07. Import Data from Previous LookinBody

08. Data Importation

Data Integration

01. Export Data as Excel

02. Import Group Registration Data as Excel

03. Reinstallation Guide

04. Data Backup

05. Data Restoration

06. Temporary Data

07. Import Data from Previous LookinBody

08. Data Importation

Data Integration

01. Order(Member) data integration

02. InBody data integration

03. InBody ResultsSheet integration

### A. General Settings

#### 1. Country/Language/Units/Date Format/Password

Click the [01. Country/Language/Units/Date Format/Password] button to open the settings popup.

The screenshot shows a settings window titled "01. Country/Language/Units/Date Format/Password". It contains the following sections:

- Select country.** A dropdown menu with "UK" selected.
- Select language.** A dropdown menu with "English" selected.
- Select unit.** Two radio buttons: "kg/cm" (selected) and "lb/ft in".
- Select date format.** Three radio buttons: "Year.Month.Day." (selected), "Month.Day.Year.", and "Day.Month.Year."
- Click the button below to set a password.** Two buttons: "Set Password for Setup" and "Set Master Password".

Below the buttons, there are two lines of text:

- Set a password to prevent unauthorized access to the Setup.
- Set a master password to enhance data security.

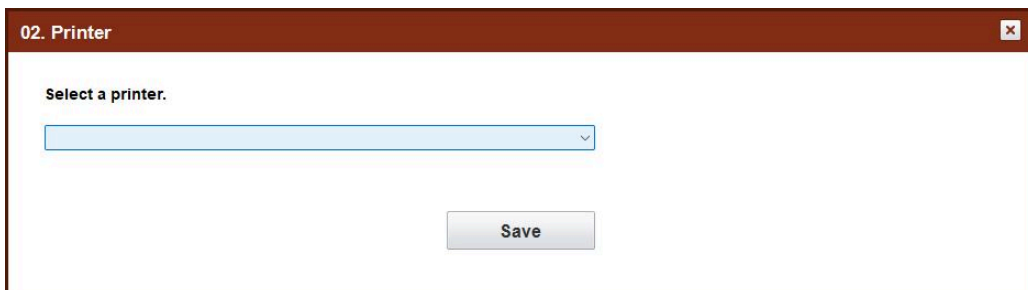
At the bottom center, there is a "Save" button.

- ① **Country:** Select country.
- ② **Language:** Select language.
- ③ **Units:** Set the measurement units (kg/cm, lb/ft in).
- ④ **Date Format:** Select date format. (kg/cm, lb/ft in)
- ⑤ **Set Password for Setup :** Set a password to prevent unauthorized access to the Setup.
- ⑥ **Set Master Password :** Set a master password to enhance data security. The password is required when exporting or backing up data.



### 2. Printer

Click the [02. Printer] button to open the printer settings popup.



The screenshot shows a small window titled "02. Printer" with a dark red header bar. Inside the window, the text "Select a printer." is displayed above a light blue dropdown menu. Below the dropdown menu is a "Save" button.

Select the printer from the list displayed in the combo box.

Select the printer and click the [Save] button to print reports using the chosen printer.

### 3. Results Sheet Types/Paper Types/Printing Options/Language for Results Sheet

Click the [03. Results Sheet Types/Paper Types/Printing Options/Language for Results Sheet] button to access this popup.

03. Results Sheet Types/Paper Types/Printing Options/Language for Results Sheet


Select options below.


**1. Select Results Sheet type to print.**

Select	Results Sheet Category	Results Sheet		Example	Setup	
<input checked="" type="checkbox"/>	InBody Test	InBody Result Sheet	This Results Sheet shows InBody Test results with graphs.	<a href="#">Example</a>		InBody970S
<input type="checkbox"/>	InBody Test	Body Water Result Sheet	This Results Sheet shows the balance and distribution of body water.	<a href="#">Example</a>		InBody970S
<input type="checkbox"/>	InBody Test	InBody Children's Result Sheet	This Results Sheet shows InBody Test results with graphs including Child Growth Curve.	<a href="#">Example</a>	<a href="#">Setup</a>	InBody970S
<input type="checkbox"/>	InBody Test	InBody Result Interpretation	This Results Interpretation shows the explanation of the InBody Test results.	<a href="#">Example</a>		InBody970S
<input type="checkbox"/>	InBody Test	Body Composition History Result Sheet	This Results Sheet tracks compositional change. Items to be printed can be selected in Setup.	<a href="#">Example</a>	<a href="#">Setup</a>	InBody970S
<input type="checkbox"/>	InBody Test	Research Result Sheet	This Results Sheet shows research data.	<a href="#">Example</a>		InBody970S

**2. Select the paper type to print.**

InBody970S



☒ Blank A4 Paper  
  
Results Sheet(s) will be printed on the blank A4 paper.

☐ InBody Paper  
  
Results Sheet(s) will be printed on the InBody paper. Framework is color-printed.

\*To adjust print alignment, click [Printing Alignment].

[Printing Alignment](#)

**3. Select number of copies to print.**

☒ 1 copy (  )
☐ 2 copies (  )

**4. Select whether to print Results Sheets automatically after each InBody Test.**

☒ Print automatically  
☐ Do not print automatically

**5. Set language for Results Sheets.**

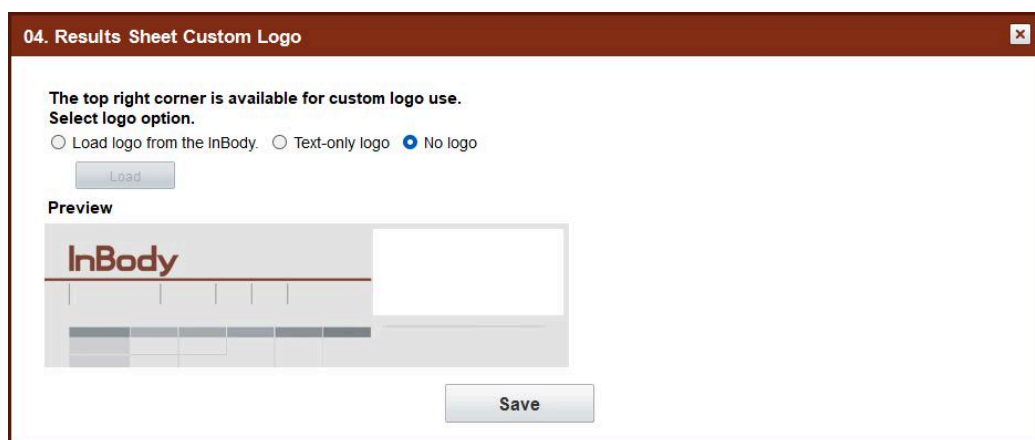
InBody970S	English
------------	---------

[Save](#)

- ① **Results Sheet Types :** Select the type of results sheet to print by clicking the checkbox. Click [Example] to view a sample Results sheet. Click the [Setup] button for InBody children's Results sheet to enable or disable them and set the child age. Click the [Setup] button for the Body Composition History result sheet to set the types of graphs displayed.
- ② **Paper Type:** Select the blank A4 paper or InBody paper.
- ③ **Printing Alignment:** Adjust printing alignment.
- ④ **Number of Copies:** Select the number of copies to print.
- ⑤ **Automatic printing option:** Select whether to print results sheets automatically after each InBody Test.
- ⑥ **Results sheet Language:** Set the language for result sheet, which will print in the selected language.

#### 4. Results Sheet Custom Logo

Click the [04. Results Sheet Custom Logo] button to open this popup.



When InBody and LookinBody are connected, click the [Load] button to import a saved logo image from InBody.

### 5. E-mail Options

Click the [05. Email Options] button to access this popup.

**05. E-mail Options**

Set an account to send e-mails.

**1. Select account.**

☒ **InBody account:** E-mail using the account provided by InBody.  
noreply@inbody.co.kr is the default e-mail shown to members and cannot be changed.

☐ **User account:** E-mail using your own account. Information below is required.

**2. Input the required information.**

• **Host**   
\* Example : mail.biospacework.com

• **User**   
\* Example : noreply@inbody.co.kr  
\* This e-mail address will be shown to your members.

• **Name**   
\* Example : InBody  
\* This user name will be shown to your members.

• **Password**

• **Port**   
\* Example : 587

• **Secure Connection** ☐ Use ☒ Do not use  
☐ TLS 1.0(1.1) ☒ TLS 1.2

**Save**

To e-mail using the account provided by InBody, select 'InBody Account'.

To e-mail using a personal account, select 'User Account' and enter your e-mail account information.

6. Edit Member Information

Click the [06. Edit Member Information] button to open this popup.

06. Edit Member Information

You can edit, delete, or add member information (medical history / group). Check items to edit or delete first. When an item is edited or deleted, member information is also changed for other members concerned.

Medical history

Select	Category	Medical History
<input type="checkbox"/>	Medical history	Diabetes
<input type="checkbox"/>	Medical history	Dyslipidemia
<input type="checkbox"/>	Medical history	Hypertension
<input type="checkbox"/>	Body composition	PBF over

Add

Delete

Group

Select	Group
<input type="checkbox"/>	2

Add

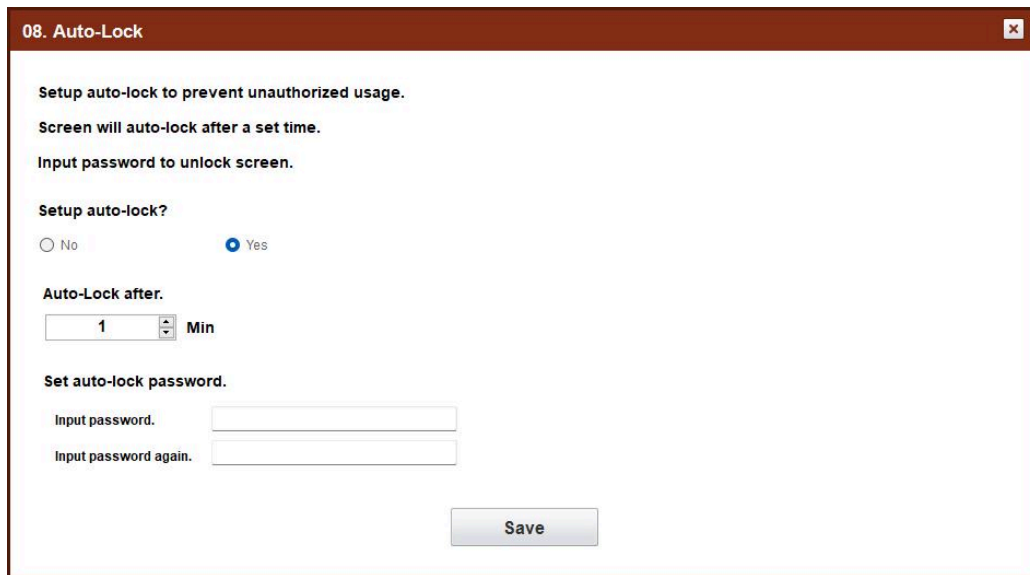
Delete

Save

You can add, modify, or delete medical history and group categories for members. By default, there are four items for medical history, and new items can be added, categorized by medical or body composition fields. These additions can be used in New Member Registration, Member Information, and Data Edit.

### 8. Auto-Lock

Click the [08. Auto-Lock] button to open the popup below.



The screenshot shows a window titled "08. Auto-Lock" with a close button in the top right corner. The window contains the following text and controls:

- Setup auto-lock to prevent unauthorized usage.
- Screen will auto-lock after a set time.
- Input password to unlock screen.
- Setup auto-lock?
  - ☐ No
  - ☒ Yes
- Auto-Lock after.
  - A numeric input field containing the value "1".
  - A "Min" label.
- Set auto-lock password.
  - Input password. (text input field)
  - Input password again. (text input field)
- A "Save" button at the bottom center.

When screen lock is enabled, a password must be entered after a set time of inactivity in LookinBody.

9. Customer Service Information

Click the [09. Customer Service Information] button to open the popup below.

09. Customer Service Information

Save the customer service provider's information in case of inquiries.

Telephone No.

1-323-932-6503

Name

InBody, Inc.

Fax No.

1-323-952-5009

E-mail

contact@inbody.com

Website

https://www.inbody.com

Address

13850 Cerritos Corporate Dr., Unit C, Cerritos, CA 90703, USA

Save

Save the customer service provider's information for future reference.

10. Program and Computer Information/Update History

Click the [10. Program and Computer Information/Update History] button to access the popup below.

10. Program and Computer Information/Update History

• Program Information

Program Ver.: 5.0.0.1(005A) MDB  
Manufacturing date : -  
S/N : GOGOGOGOGO

• Computer Information

Computer name : DESKTOP-1KVINEG  
Computer IP address : 192.168.45.118

Update History

2024-10-15 Update History  
Program Version : 5.0.0.1(005A)  
1. Stabilizing the program  
- Corrected minor bugs and made requested changes  
-----End-----  
2024-10-08 Update History  
Program Version : 5.0.0.1(005)

OK

Check the program version, computer name and IP address, and update history.

### 11. GDPR Options

Click the [11. GDPR Options] button to open the GDPR settings popup.

**11. GDPR Options**

**GDPR Option setup**

**Account**

Account Management

- ☒ Use Login
- ☒ Use user account
- ☒ Use user authority
- ☒ Use change password after 3 months

**Privacy policy agreement**

Guardian verification

- ☒ Use guardian verification
- ☒ Use Privacy Policy Agreement

**Privacy information masking**

- ☒ Use privacy information masking lv.1
- ☒ Use privacy information masking lv.2
- ☒ Auto-assign ID

**Data Save**

- ☒ Use data save agreement

**Logs**

User Logs

- ☒ Use user logs

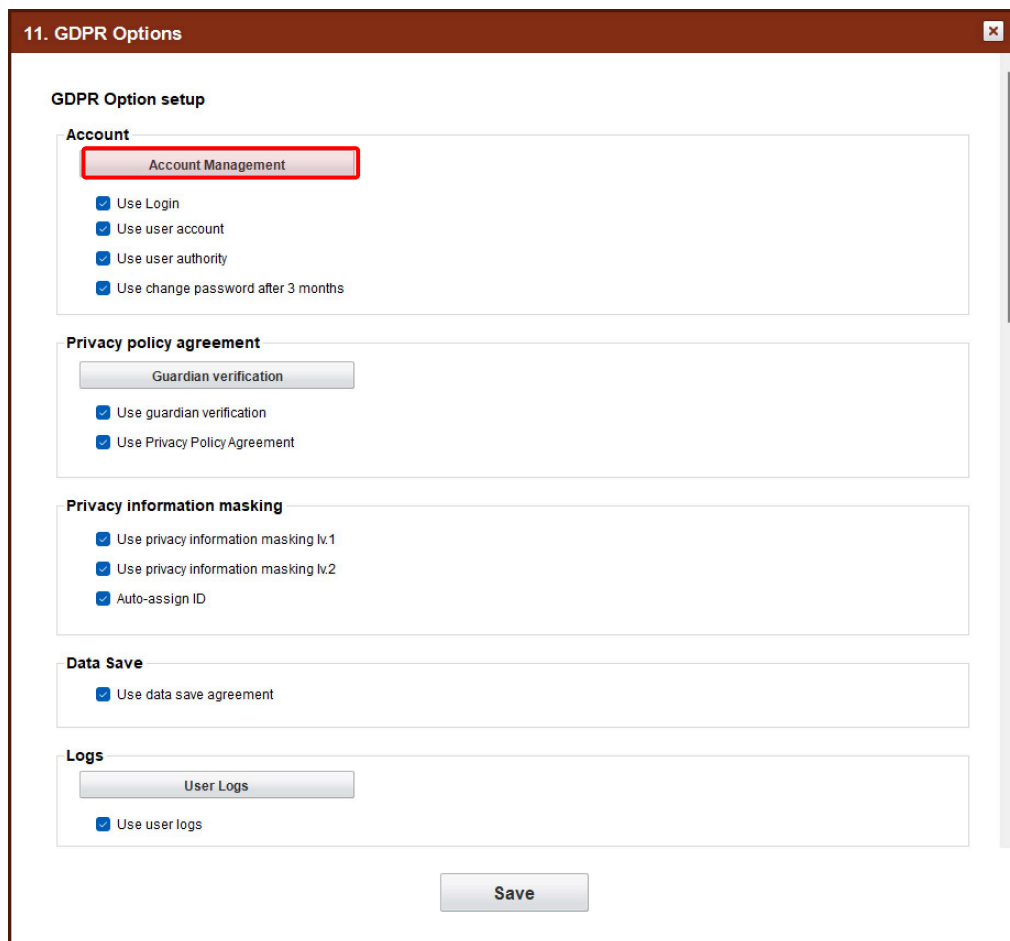
Save



### Account

#### Account Management

1) Click the [Account Management] button in GDPR Options.



The screenshot shows a window titled "11. GDPR Options" with a close button in the top right corner. The window contains several sections for configuring GDPR options:

- GDPR Option setup**
  - Account**: A sub-section with a button labeled "Account Management" (highlighted with a red border). Below it are four checked checkboxes: "Use Login", "Use user account", "Use user authority", and "Use change password after 3 months".
  - Privacy policy agreement**: A sub-section with a button labeled "Guardian verification". Below it are two checked checkboxes: "Use guardian verification" and "Use Privacy Policy Agreement".
  - Privacy information masking**: A sub-section with three checked checkboxes: "Use privacy information masking lv.1", "Use privacy information masking lv.2", and "Auto-assign ID".
  - Data Save**: A sub-section with one checked checkbox: "Use data save agreement".
  - Logs**: A sub-section with a button labeled "User Logs". Below it is one checked checkbox: "Use user logs".

A "Save" button is located at the bottom center of the window.

\* Use Login: Requires ID and password entry to access the program.

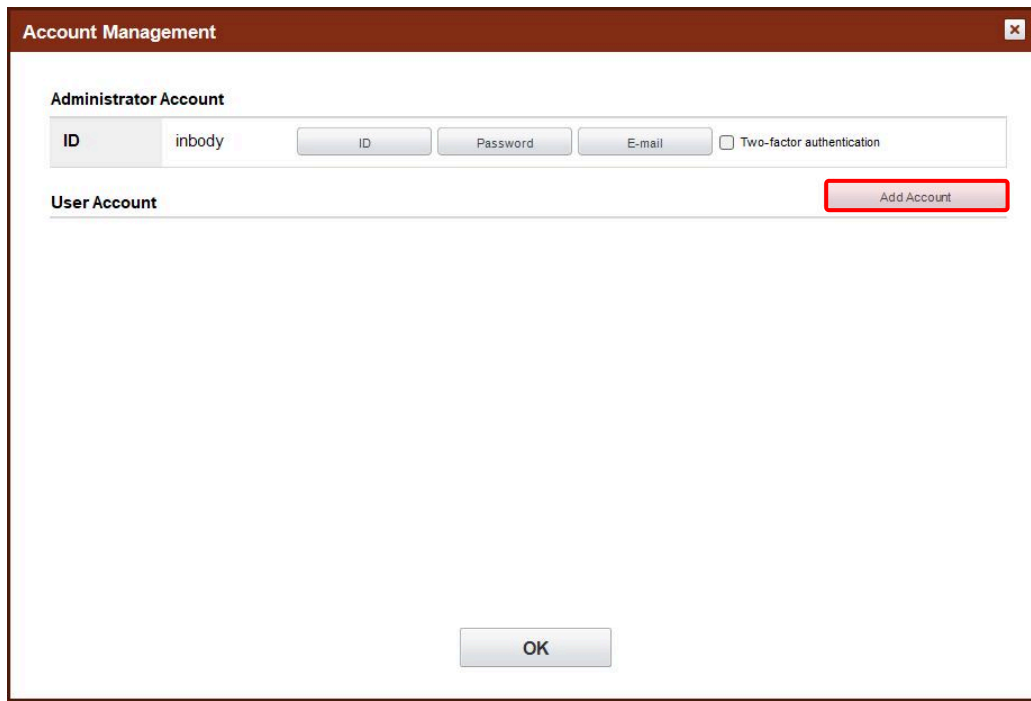
\* Use user account and authority: Assign additional user accounts beyond the administrator role, with customizable permissions for member registration, editing, and deletion, to control access to specific functions

\* Use change password after 3 months: A popup requests users to change their password every three months for added security.

### III. Setup

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2) When the following popup appears, click [Add Account].



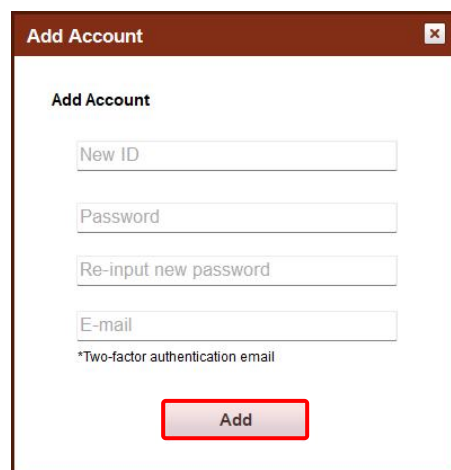
The 'Account Management' dialog box has a dark red title bar with a close button. It contains two sections: 'Administrator Account' and 'User Account'. The 'Administrator Account' section has a table with columns 'ID', 'Password', and 'E-mail'. The 'ID' column contains the text 'inbody'. To the right of the table is a checkbox labeled 'Two-factor authentication'. The 'User Account' section is empty. An 'Add Account' button is located to the right of the 'User Account' section, highlighted with a red border. An 'OK' button is at the bottom center.

ID	Password	E-mail
inbody		

**Add Account**

**OK**

3) Enter the ID and password for the new account and click [Add] to create it.



The 'Add Account' dialog box has a dark red title bar with a close button. It contains a section titled 'Add Account' with four text input fields: 'New ID', 'Password', 'Re-input new password', and 'E-mail'. Below the 'E-mail' field is a small text label '\*Two-factor authentication email'. An 'Add' button is at the bottom, highlighted with a red border.

**Add Account**

New ID

Password

Re-input new password

E-mail

\*Two-factor authentication email

**Add**

### III. Setup

4) In the Account Management popup, click the [Authority] button for the new user account.

Account Management

Administrator Account

ID

inbody

ID

Password

E-mail

☐ Two-factor authentication

User Account

ID

lookinbody

ID

Password

Authority

Delete

E-mail

Add Account

Authority

Member Registration : View/Registration/Edit/Delete, Health Report : View/Print, Results Sheet : View/Print, Data Edit : View/Add/Edit/Delete, E-mail : Send

OK

5) Use the popup to set permissions by checking the relevant options.

Authorization Setting

ID

lookinbody

Authority

Registration

☒ View

☒ Registration/Edit

☒ Delete

Health Report

☒ View

☒ Print

Results Sheet

☒ View

☒ Print

Data Edit

☒ View

☒ Add/Edit

☒ Delete

E-mail

☒ Send

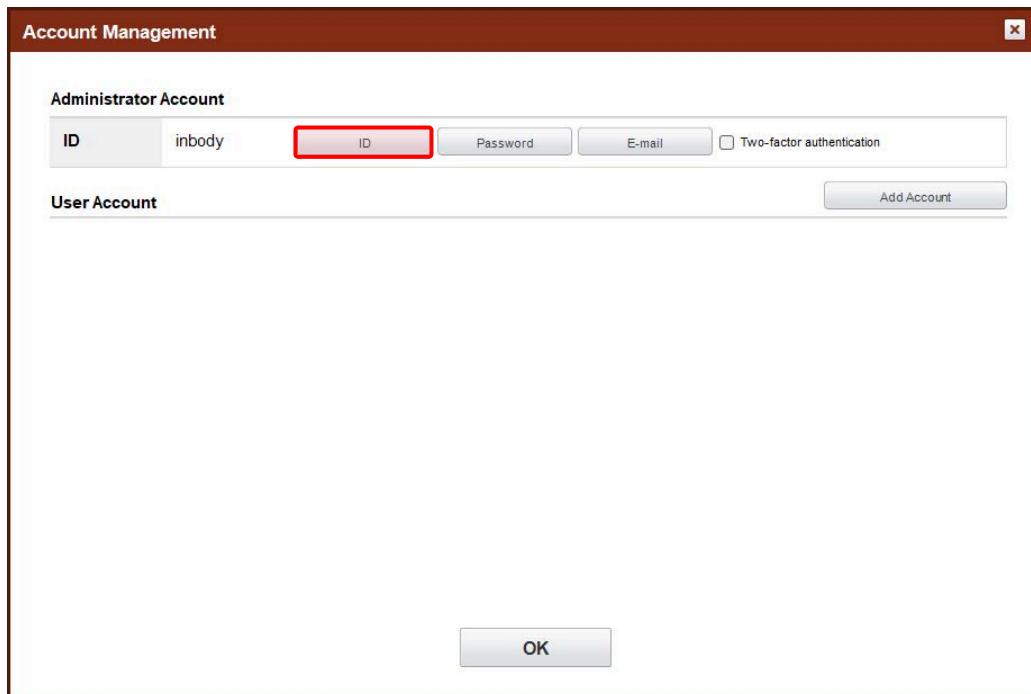
Save

### III. Setup

---

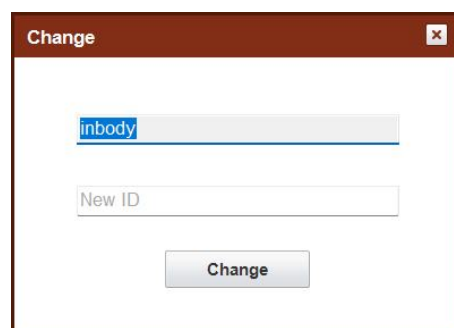
#### Changing ID/Password/Email

1) In the Account Management popup, click the [ID] button.



The screenshot shows a window titled "Account Management" with a close button in the top right corner. Inside the window, there are two sections: "Administrator Account" and "User Account". In the "Administrator Account" section, there are four buttons: "ID", "inbody", "ID", "Password", and "E-mail". The "ID" button is highlighted with a red border. To the right of these buttons is a checkbox labeled "Two-factor authentication". In the "User Account" section, there is a button labeled "Add Account". At the bottom center of the window is an "OK" button.

2) Use the resulting popup to update the ID.

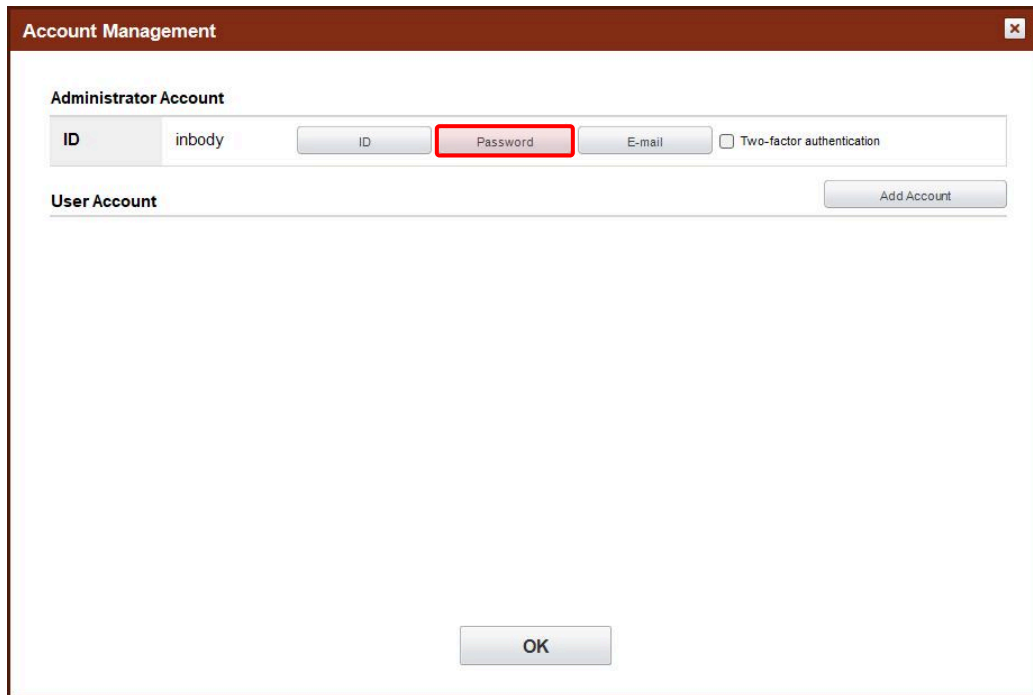


The screenshot shows a window titled "Change" with a close button in the top right corner. Inside the window, there are two text input fields. The first field contains the text "inbody" and is highlighted with a blue selection bar. The second field is labeled "New ID". Below the input fields is a button labeled "Change".

### III. Setup

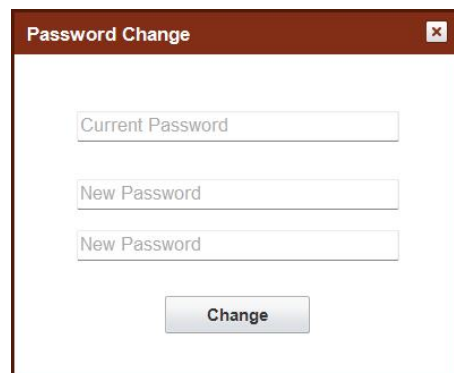
---

3) In the Account Management popup, click the [Password] button.



The screenshot shows a window titled "Account Management" with a close button in the top right corner. Inside the window, there are two sections: "Administrator Account" and "User Account". The "Administrator Account" section contains a row of buttons: "ID", "inbody", "ID", "Password", and "E-mail". The "Password" button is highlighted with a red rectangular border. To the right of these buttons is a checkbox labeled "Two-factor authentication". Below the "Administrator Account" section is the "User Account" section, which is currently empty. At the bottom right of the "Administrator Account" section is a button labeled "Add Account". At the bottom center of the window is a button labeled "OK".

4) Use the resulting popup to update the password.

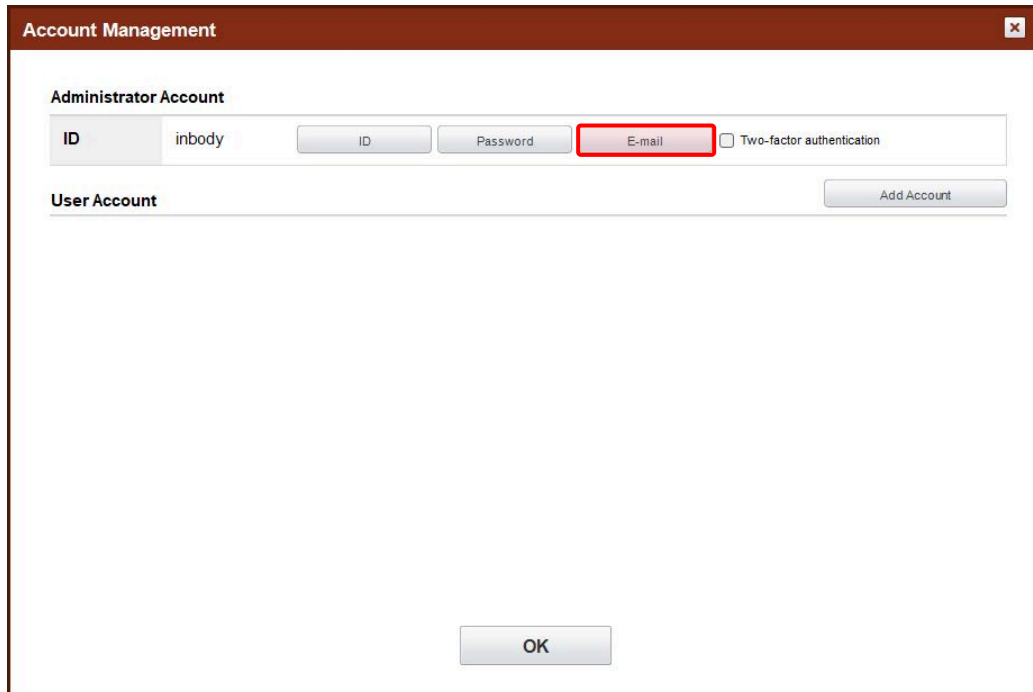


The screenshot shows a window titled "Password Change" with a close button in the top right corner. Inside the window, there are three text input fields: "Current Password", "New Password", and another "New Password" field. Below these fields is a button labeled "Change".

### III. Setup

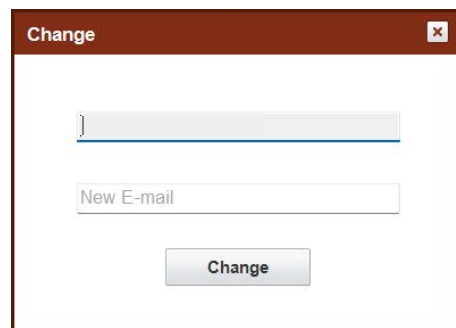
---

5) In the Account Management popup, click the [Email] button.



The 'Account Management' dialog box has a title bar with a close button. It contains two sections: 'Administrator Account' and 'User Account'. The 'Administrator Account' section has a tabbed interface with 'ID' selected. The 'ID' tab shows a text field with 'inbody', and buttons for 'ID', 'Password', and 'E-mail'. The 'E-mail' button is highlighted with a red rectangle. To the right of these buttons is a checkbox for 'Two-factor authentication'. The 'User Account' section is currently empty, with an 'Add Account' button on the right. An 'OK' button is located at the bottom center of the dialog.

6) Use the resulting popup to update the email.



The 'Change' dialog box has a title bar with a close button. It contains a text input field with a cursor, a 'New E-mail' text input field, and a 'Change' button at the bottom.

# III. Setup

## Deleting an Account

1) In the Account Management popup, under the administrator's account, click the [Delete] button next to the additional user account.

Account Management

Administrator Account

ID	inbody	ID	Password	E-mail	<input type="checkbox"/> Two-factor authentication
----	--------	----	----------	--------	--

User Account

Add Account

ID	lookinbody	ID	Password	Authority	Delete	E-mail
Authority	Member Registration View/Registration/Edit/Delete, Health Report View/Print, Results Sheet View/Print, Data Edit View/Add/Edit/Delete, E-mail Send					

OK

2) Use the popup that appears to delete the account.  
\* Note: Deletion requires the administrator password and is permanent.

Delete Account

All of your information will be deleted and can not be recovered.  
To continue deleting user accounts, enter the administrator password and click the OK button.

lookinbody

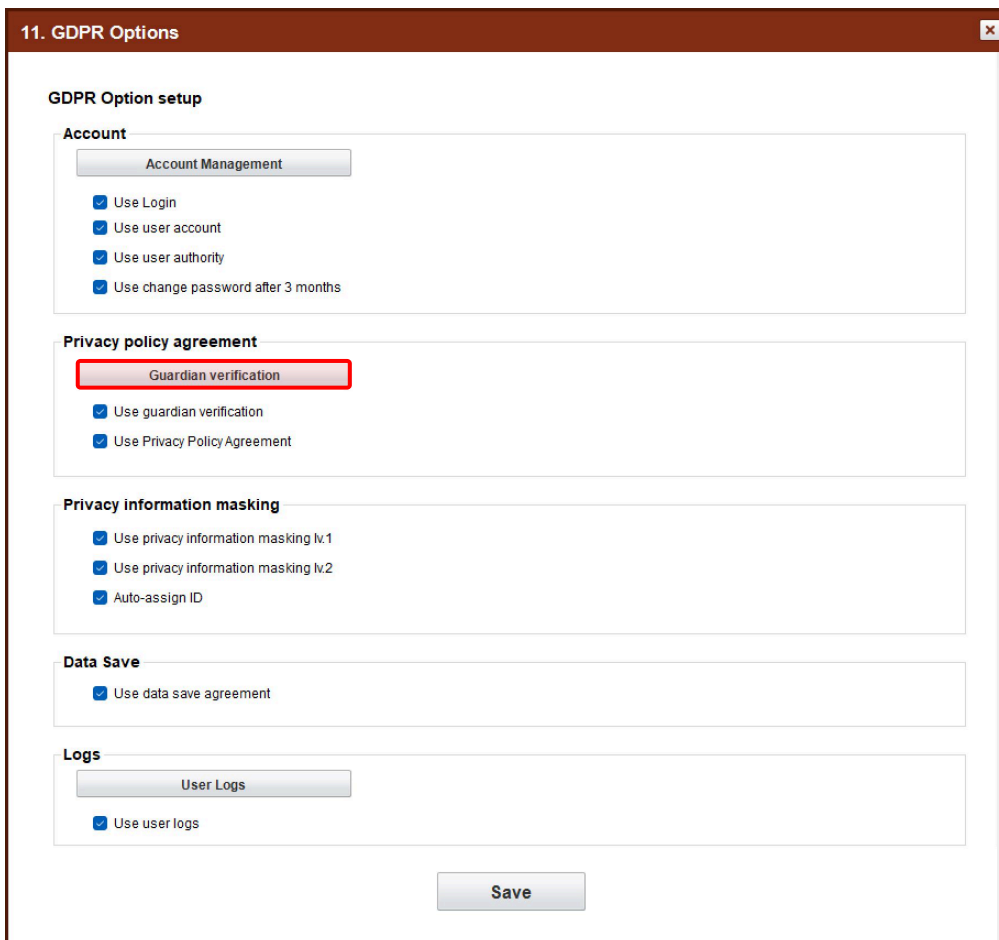
Input Administrator Password

CancelOK

### Privacy policy

#### Parental Consent

1) Click the [Guardian Verification] button in GDPR Options.



The screenshot shows a window titled "11. GDPR Options" with a close button in the top right corner. The window contains several sections for configuring GDPR options:

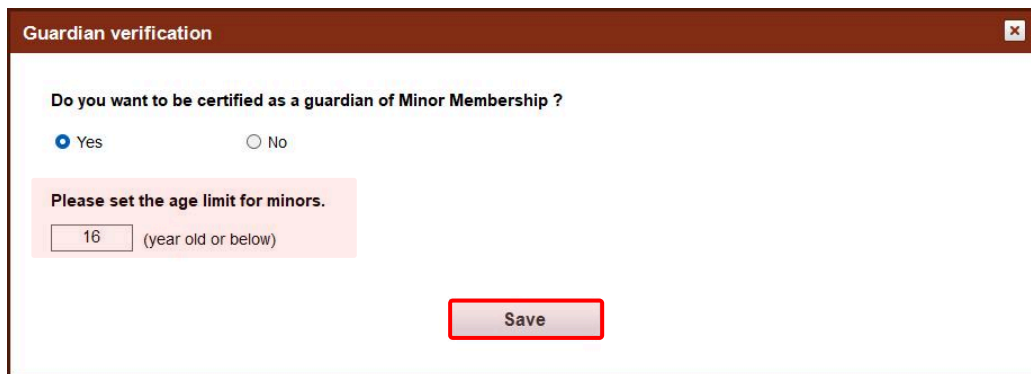
- GDPR Option setup**
  - Account**
    - Account Management
    - ☒ Use Login
    - ☒ Use user account
    - ☒ Use user authority
    - ☒ Use change password after 3 months
  - Privacy policy agreement**
    - Guardian verification (highlighted with a red border)
    - ☒ Use guardian verification
    - ☒ Use Privacy Policy Agreement
  - Privacy information masking**
    - ☒ Use privacy information masking lv.1
    - ☒ Use privacy information masking lv.2
    - ☒ Auto-assign ID
  - Data Save**
    - ☒ Use data save agreement
  - Logs**
    - User Logs
    - ☒ Use user logs
- Save** button at the bottom center.



### III. Setup

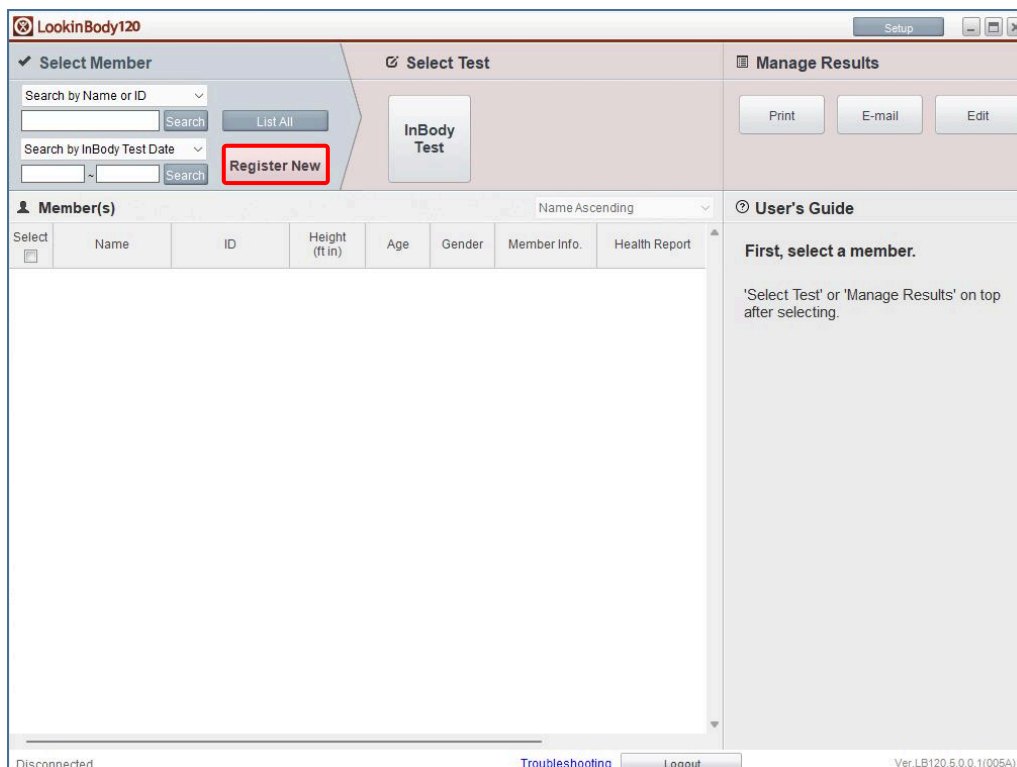
2) When the popup appears, click [Save].

\*The age threshold for minors can be set here.



A modal window titled "Guardian verification" with a close button in the top right corner. It contains the question "Do you want to be certified as a guardian of Minor Membership ?" with two radio buttons: "Yes" (selected) and "No". Below this is a section titled "Please set the age limit for minors." containing a text input field with the value "16" and the text "(year old or below)". At the bottom center is a "Save" button.

3) After setting up Parental Consent, click [Register New].



The main interface of the LookinBody120 application. The top bar includes the logo, a "Setup" button, and window controls. The interface is divided into three main sections: "Select Member", "Select Test", and "Manage Results". The "Select Member" section has search filters for "Name or ID" and "InBody Test Date", each with a "Search" button and a "List All" button. A "Register New" button is highlighted with a red box. The "Select Test" section has an "InBody Test" button. The "Manage Results" section has "Print", "E-mail", and "Edit" buttons. Below these is a "Member(s)" table with columns: Select, Name, ID, Height (ft in), Age, Gender, Member Info, and Health Report. The table is currently empty. On the right, there is a "User's Guide" section with the text "First, select a member." and a note: "'Select Test' or 'Manage Results' on top after selecting." The bottom status bar shows "Disconnected", a "Troubleshooting" link, a "Logout" button, and the version "Ver.LB120.5.0.0.1(005A)".

### III. Setup

4) During registration, check that the parental consent field appears in the age section, then click the [Verification] button.

**Register New**

**Required**

Name: name

ID: 24129\_1 ✓  
\* Lowercase alphabets and numbers, -, \_ only (1-19 characters)

Height: ft in

Gender: ☒ Male ☐ Female

Date of Birth: 2012 Yr, 1 Mo, 1 Day \* For children under 18, input date of birth to determine the exact age.

Age: 12.8 **Verification** \* If you are a member under the age of 16, you need to be certified as a guardian before you can use the service.

**Optional** \* Medical history(s) and group(s) can be modified in Setup. Show

☐ I agree to the Terms of Use, Privacy Policy, and Sensitive Information.  
☐ Accept terms and conditions  
☐ Accept Privacy Policy  
☐ Sensitive information offer agreement  
☒ Start the InBody Test immediately after registration.

**Register**

5) When the following popup appears, enter the guardian's email address and click [Send].

**Guardian verification**

A verification number will be sent to the email address below.

Guardian's e-mail address **Send**

Verification Number OK

6) A verification code will be sent to the entered email address.

Guardian verification

InBody

---

If you are a member under the age of 16, you need your guardian's verification number  
Please let the administrator know the verification number below.

Tm8B2c

7) After entering the verification code, parental consent will be verified, allowing member registration.

Register New

Print Form

Required

Name

name

ID

24129\_1

✓

\* Lowercase alphabets and numbers, -, \_ only (1-19 characters)

Height

ft in

Gender

☒ Male ☐ Female

Date of Birth

2012 Yr. 1 Mo. 1 Day

\* For children under 18, input date of birth to determine the exact age.

Age

12.8

Verification

\* If you are a member under the age of 16, you need to be certified as a guardian before you can use the service.

Optional

\* Medical history(s) and group(s) can be modified in Setup. Show

☐ I agree to the Terms of Use, Privacy Policy, and Sensitive Information.

☐ Accept terms and conditions

☐ Accept Privacy Policy

☐ Sensitive information offer agreement

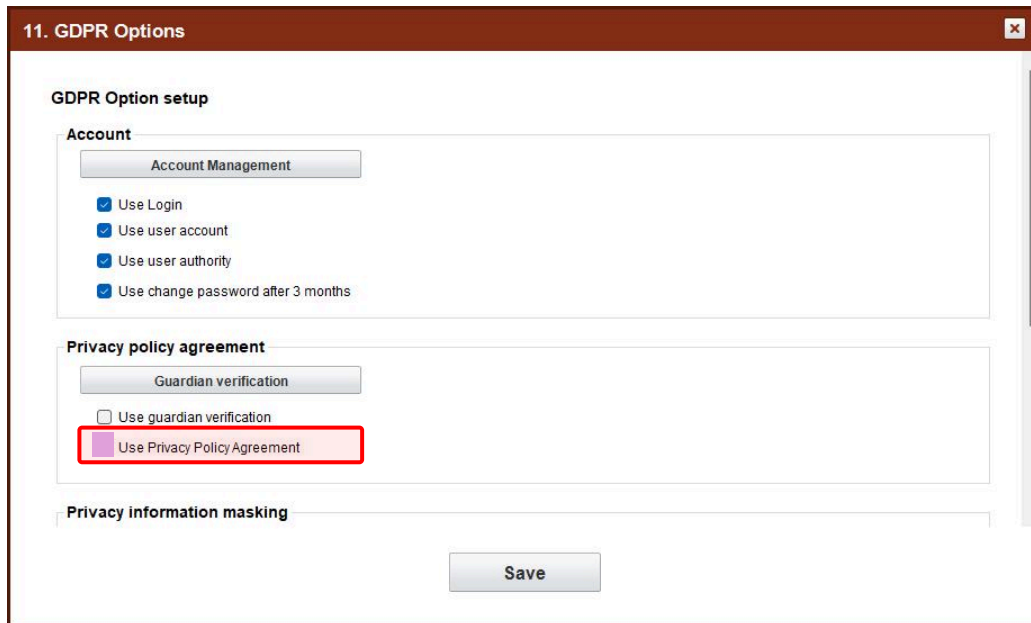
☒ Start the InBody Test immediately after registration.

Register

### III. Setup

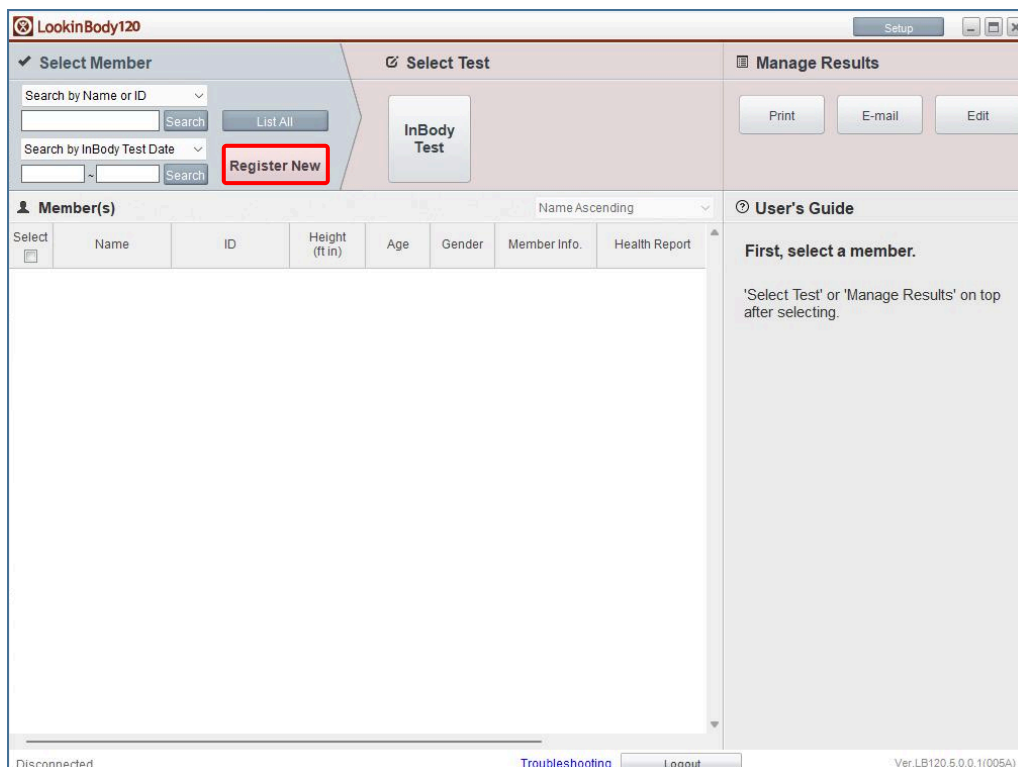
#### Privacy Policy Agreement

1) In GDPR Options, check [Use Privacy Policy Agreement] and click the [Save] button.



The screenshot shows a window titled "11. GDPR Options". Inside, there's a "GDPR Option setup" section. Under "Account", there's an "Account Management" button and four checked options: "Use Login", "Use user account", "Use user authority", and "Use change password after 3 months". Under "Privacy policy agreement", there's a "Guardian verification" button and two options: "Use guardian verification" (unchecked) and "Use Privacy Policy Agreement" (checked, highlighted with a red box). Below this is a "Privacy information masking" section and a "Save" button at the bottom.

2) Click the [Register New] button.



The screenshot shows the LookinBody120 application interface. It has a top bar with "LookinBody120" and a "Setup" button. Below the bar, there are three main sections: "Select Member", "Select Test", and "Manage Results". The "Select Member" section has search fields for "Name or ID" and "InBody Test Date", a "List All" button, and a "Register New" button (highlighted with a red box). The "Select Test" section has an "InBody Test" button. The "Manage Results" section has "Print", "E-mail", and "Edit" buttons. Below these sections is a "Member(s)" table with columns: Select, Name, ID, Height (ft in), Age, Gender, Member Info, and Health Report. The table is currently empty. To the right of the table is a "User's Guide" section with the text: "First, select a member. 'Select Test' or 'Manage Results' on top after selecting." At the bottom of the window, there's a status bar with "Disconnected", a "Troubleshooting" link, a "Logout" button, and the version "Ver.LB120.5.0.0.1(005A)".

### III. Setup

3) When the popup appears, click the consent checklist added at the bottom.

Register New

Print Form

Required

Name

name

ID

24129\_1

✓

\* Lowercase alphabets and numbers, -, \_ only (1-19 characters)

Height

ftin

Gender

☒ Male☐ Female

Date of Birth

2012

Yr.

1

Mo.

1

Day

\* For children under 18, input date of birth to determine the exact age.

Age

12.8

Verification

\* If you are a member under the age of 16, you need to be certified as a guardian before you can use the service.

Optional

\* Medical history(s) and group(s) can be modified in Setup.

Show

☒ I agree to the Terms of Use, Privacy Policy, and Sensitive Information.

☒ Accept terms and conditions

☒ Accept Privacy Policy

☒ Sensitive information offer agreement

☒ Start the InBody Test immediately after registration.

Register

4) New member registration is available after agreeing to the [Terms of Use, Privacy Policy, Sensitive Information Provision].

Sensitive information offer agreement

Sensitive information offer agreement

Collecting Personal Information

We do not collect or monitor any personal information about you without your consent. The only personal information collected by us is what has been provided by you voluntarily and where such information is reasonably necessary for our Services. We may request your personal information such as name, mobile phone number, email address, residential address, date of birth, organisation, and so on, at the time you create an account with us or update your account held by us, in order to facilitate or provide you with our Services, marketing materials, newsletters, new release or launch information, and advise of our other services, seminars or events which may be of interest. You are not obligated to provide personal information. However, failure to do so may result in InBody or Facility Providers being unable to facilitate or provide you with the Services or information about the Services, seminars or events, or send you our newsletter or updates (as applicable).

Children and Parental consents

We are mindful that our Services are attractive and of benefit to potential users under the age of 18. Although the Act does not set a minimum age at which an individual can make decisions regarding his or her personal information, we believe that it would be in the best interest of a person under the age of 18 that we require consent from the minor as well as their parent or guardian regarding us collecting, holding and using personal information of the minor. Accordingly, the parent or legal guardian of any End Users aged below 18 years of age is required to consent to the collection and use of his/her child's personal information at the time of registering and use of our Services, and this requirement is additional to the provision of consent by the End Users aged below 18 years of age himself or herself. A parent or legal guardian of any child under 18 years of age can review his/her child's personal

Accept terms and conditions

Accept terms and conditions

InBody Terms of Use

1. TERMS OF USE

a. These Terms of Use (Terms) are a contract between you and InBody Co., Ltd. The Terms apply to any use by an individual user (End User) of our platform, website including [www.inbody.com](http://www.inbody.com) (Site), InBody software, including body composition data collection, processing and analysis software (Software), mobile phone application such as for iPhone or Android (App), content, our body composition analysis devices and wearable devices (Products), or other related products and/or services made available through InBody, or its agent, supplier or a facility where a Product is located (Analysis Facility) (collectively, the Services). The Services may be accessed by End Users using their own InBody Product or a Product at an Analysis Facility. In these Terms, the words "InBody", "we", "us" and "our" refer to InBody Co., Ltd, a company incorporated in Republic of Korea.

b. These Terms are deemed to include all other operating rules, policies, and guidelines that are referred to herein or that we may otherwise publish on the Site, App and/or Software (as such rules, policies and guidelines may be amended from time to time), including without limitation, our Privacy Policy, which is available on the Site, App and/or Software. Any personal information that we collect through your use of the Services is subject to the Privacy Policy.

c. Access to, and the provision of, the Services is conditional upon you accepting these Terms. By accessing or using, or continuing to access or use the Services, you are deemed to signify that you have read, understood and agreed to terms as set out in these Terms. When creating a new user account on the Services, you will be required to expressly accept these Terms. We may change the Terms at any time. We will endeavour to post any changes to these Terms on the Site, App and/or Software and we encourage you to check these Terms from time to time. Your continued use or access of our Services constitutes your acceptance of the changes.

Accept Privacy Policy

Accept Privacy Policy

InBody Privacy Policy

InBody (hereinafter, "the Company") complies with personal information protection regulations; and does its best to protect user rights by establishing privacy policies for its body composition analysis system, InBody, and its website LookinBody Web, web-site\* and InBody Mobile Application (collectively, "Web Services").

\*web-site : [www.inbody.com](http://www.inbody.com) [www.inbodyusa.com](http://www.inbodyusa.com) <https://in.inbody.com> [www.inbodyasia.com](http://www.inbodyasia.com) [www.inbody.com/lin](http://www.inbody.com/lin) <http://www.inbody.com/cn> <http://www.inbody.in>

It is not mandatory for users to provide their personal information and the user has the right to withhold their consent to the collection of their personal information. However, by opting not to provide personal information, certain features may not be available to users, the user's experience may be negatively affected, and users may not be able to receive support services from the Company.

\* Malaysia : For the purpose of the this Privacy Policy, the terms "personal data", "sensitive personal data", and "process" shall have the meaning ascribed to it in the Personal Data Protection Act 2010 of Malaysia.

InBody's Privacy Policy covers the following matters:

1. Types of Personal Information Collected and Methods of Collection

2. Collection of Personal Information and Purpose of Use

3. Sharing and Provision of Personal Information

4. Consented Handling of Personal Information

5. Retention and Usage Periods of Personal Information

6. Procedure and Methods of Destruction of Personal Information

7. Rights of Users and Legal Attorneys and Methods of Exercising the Rights

8. Matters Concerning Installation/Operation of

### ■ Privacy Information Masking

#### Privacy Information Masking Level 1

1) In GDPR Options, check [Use privacy information masking lv. 1] and click the [Save] button.

The screenshot shows a dialog box titled "11. GDPR Options". It contains several sections with checkboxes:

- Use guardian verification** (checked)
- Use Privacy Policy Agreement** (checked)
- Privacy information masking**
  - Use privacy information masking lv.1** (checked and highlighted with a red box)
  - Use privacy information masking lv.2 (unchecked)
  - Auto-assign ID (unchecked)
- Data Save**
  - Use data save agreement** (checked)
- Logs**
  - User Logs** (button)
  - Use user logs** (checked)

A **Save** button is located at the bottom right, highlighted with a red box.

Name, ID, mobile number, and email information are masked on screens displaying member information.

\*Masking will apply to: Member List, Print, E-mail, Edit data, Temporary data, and Excel Exports.

### III. Setup

- Member list

LookinBody120

Setup

✓ Select Member

✗ Select Test

📄 Manage Results

Search by Name or ID

Search

List All

Search by InBody Test Date

Search

Register New

👤 All Members (5 person(s))

Name Ascending

Select	Name	ID	Height (ft in)	Age	Gender	Member Info.	Health Report
<input type="checkbox"/>		24102**	5ft 06.1in	24	Female	Member Info.	InBody
<input type="checkbox"/>	a*a	201029**	6ft 00.0in	29	Male	Member Info.	InBody
<input type="checkbox"/>	b*b	2**	5ft 06.9in	23	Female	Member Info.	InBody
<input type="checkbox"/>	**** Doe	24102**	5ft 03.0in	24	Female	Member Info.	InBody
<input type="checkbox"/>	*	1234123**	5ft 10.9in	23	Male	Member Info.	InBody

📖 User's Guide

First, select a member.

'Select Test' or 'Manage Results' on top after selecting.

InBody970S: Connected (Bluetooth : INBODY970S-GOGOGOGOGO)

Logout

Ver.LB120.5.0.0.1(005A)

- Print

Print

📄 Results Sheet(s) (1)

📖 User's Guide

Select

Result Sheet Category

Select Result Sheet

☒

InBody Test

InBody Result Sheet

Body Water Result Sheet

Body Composition History Result Sheet

☐

Blood Pressure

Blood Pressure Results Sheet

☐

Blood Glucose

Blood Glucose Results Sheet

📊 Data

Shortcut: InBody

Name Ascending

Select	Name	ID	InBody Test			
			Test Date / Time	Weight (lb)	Skeletal Muscle Mass...	Body Fat (lb)
<input checked="" type="checkbox"/>		24102**	2024.10.29. 09:07	110.2	39.0	36.4

Preview

Start Print

1. On the Results Sheet(s), select results sheets to print by clicking the cells.

\* Results sheet types selected as the default can be changed in Setup.

2. On Data, select data to print and click the [Start Printing] to print.

\* Data only shows information related to the selected results sheet.

\* Each member's most recent test results are selected as the default.

\* Click the [Preview] button to preview the results sheet to print.



- E-mail

Member(s) (3 person(s))

Name Ascending

Select

☒
☒
☒

Name	ID	E-mail
q*e@inbody.com	24102**	
a*a	201029**	as***d@inbody.com
b*b	2**	zxc****sd@inbody.com

User's Guide

1. On the Member(s), click the [E-mail] cell of the member(s) to select e-mail recipients.

\* Double-click the [E-mail] cell to input or edit the e-mail address.

2. Compose an e-mail, attach a results sheet, and click the [Send] button to send the e-mail.

Compose

Subject

Attach

Attachment(s)

Attach

Send

- Edit
✕

---

**Data (5)**
Shortcut:UserInfo ▾ Name Ascending ▾
**User's Guide**

Select	Name	ID	Member Info. (Required)					Me...	
			Height	Gender	Date of Birth				Age
					Year	Month	Day		
	a*a	201029**	6ft 00.0in	Male				29	
	b*b	2**	5ft 06.9in	Female				23	
	**** Doe	24102**	5ft 03.0in	Female	2000	01	01	24	
	**** Doe	24102**							
	**** Doe	24102**							

**1. Scroll the list left and right to find data of your interest.**

\* Use the markings in the data cells to distinguish different data types. For example, InBody Test results are shown only in the InBody test column.

\* The shortcut links at the top of the list help you find your data.

**2. Read the [How to Edit] information below and edit the data in a similar manner as an Excel spreadsheet.**

**[How to Edit]**

\* Member Info.

  - Register New: Click in the cell and right-click on it to bring up the [Add Member] button. and click the [Save] button to register.
  - Edit Member Info.: Click cell to edit data. When you edit the name and the ID, the name and

Delete
Save

III. Setup

• Temporary Data

Save Test Results

Test results from the InBody are shown below.

Select test results to transfer to LookinBody. Unselected test results will not be tranfered.

Test results without an ID, height, date of birth (or age), or gender will be saved under [Setup]-->[06. Temporary Data]

\*If the InBody Test was taken without entering age or gender, the results cannot be saved. Only member information will be saved.

Select	Name	ID	Height (ft in)	Date of Birth or Age				Gender	Test Date / Time
				Date of Birth			Age		
				Year	Month	Day			
<input checked="" type="checkbox"/>		24102**	5ft 00.0in				24.0	Female	2024.10.29. 11:24

Cancel

Save

• Export Data as Excel

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	1. Name	2. ID	3. Height	4. Date of Birth	5. Gender	6. Age	7. Mobile Number	8. Phone Number	9. Zip Code	10. Address	11. E-mail	12. Date of Registration	13. Memo
2	*	24102**	7ft 05.0in	-	F	24	-	-	-	-	-	2024.10.29.	-
3	*	24102**	5ft 06.1in	-	F	24	-	-	-	-	g*e@inbody.com	2024.10.29.	-
4	a*a	201029**	6ft 00.0in	-	M	29	-	-	-	-	as***d@inbody.com	2024.10.29.	-
5	a*a	201029**	6ft 00.0in	-	M	29	-	-	-	-	as***d@inbody.com	2024.10.29.	-

### Privacy Information Masking Level 2

1) In GDPR Options, check [Use privacy information masking lv. 2] and click the [Save] button.

**11. GDPR Options**

☒ Use guardian verification  
☒ Use Privacy Policy Agreement

**Privacy information masking**

☒ Use privacy information masking lv.1  
☒ Use privacy information masking lv.2  
☐ Auto-assign ID

☒

**Data Save**

☒ Use data save agreement

**Logs**

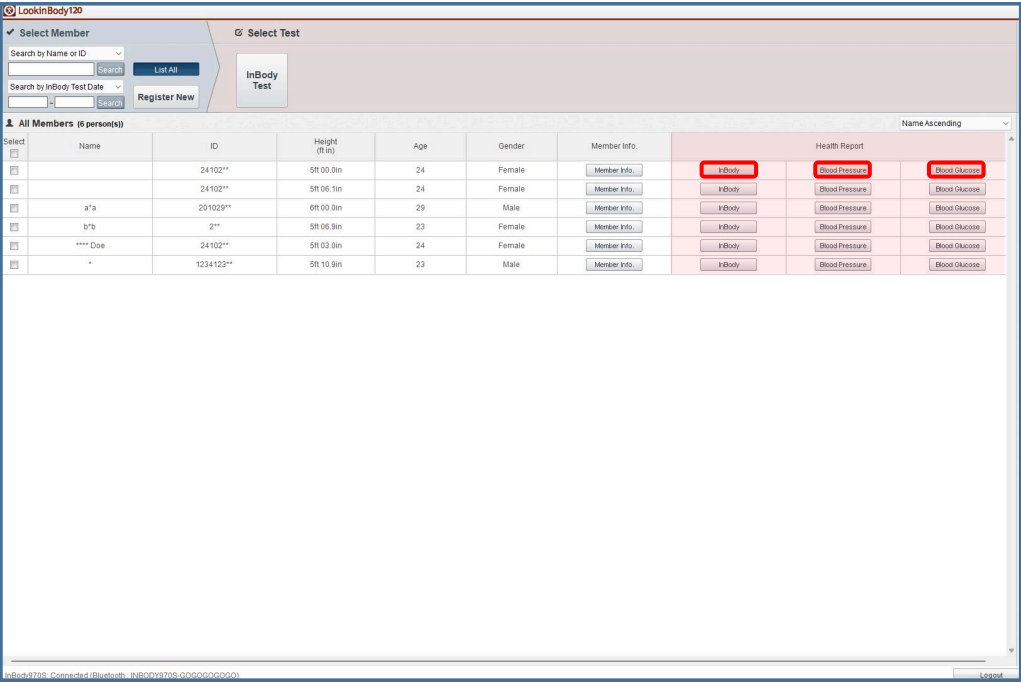
User Logs

☒ Use user logs

Save

### III. Setup

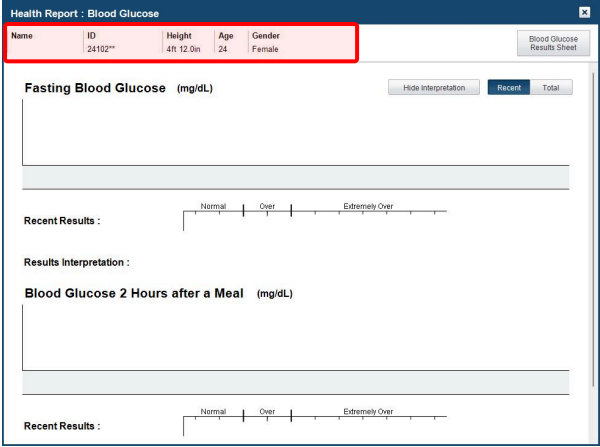
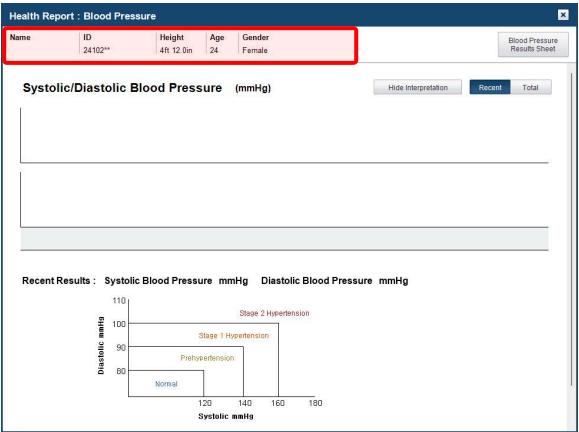
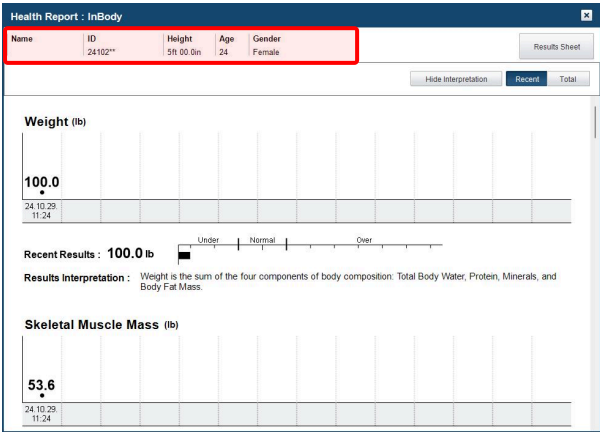
2) Search for a member, then click the [InBody], [Blood Pressure], and [Blood Glucose] buttons in the Health Report.



### III. Setup

3) On each screen displaying member information, data such as name, ID, and mobile number will be masked.

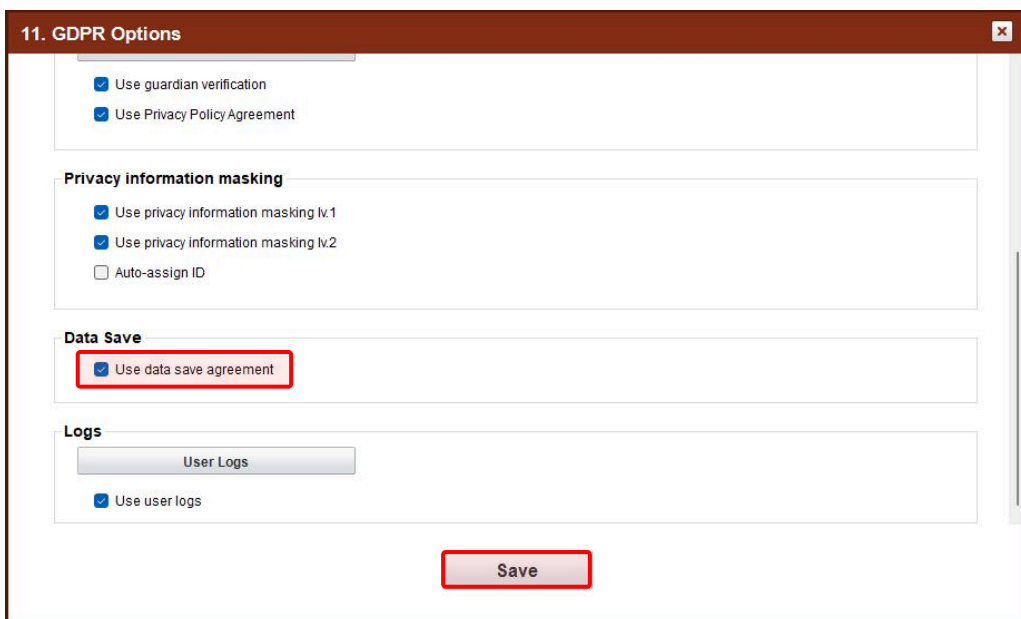
\*Masking applies to the InBody, Blood Pressure, and Blood Glucose sections of Health Report.



### I Data Save

#### Data Save Consent

1) In GDPR Options, check [Use data save agreement] and click the [Save] button.



**11. GDPR Options**

- ☒ Use guardian verification
- ☒ Use Privacy Policy Agreement

**Privacy information masking**

- ☒ Use privacy information masking lv.1
- ☒ Use privacy information masking lv.2
- ☐ Auto-assign ID

**Data Save**

- ☒ Use data save agreement

**Logs**

User Logs

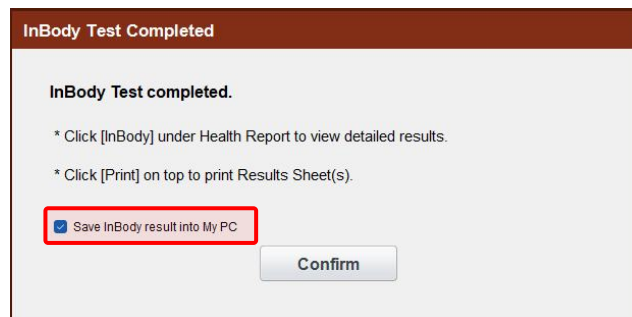
- ☒ Use user logs

**Save**

### III. Setup

---

2) After completing a device test, a checkbox to save the InBody test results to the PC will appear in the popup.



\*If [Use data save agreement] is not configured, the [Save InBody result into My PC] checkbox will not appear.



### ■ Logs

#### Enable User Logs

1) In GDPR Options, click [Use User Logs] and then click [Save].

The screenshot shows a window titled "11. GDPR Options" with a close button in the top right corner. The window contains several sections with checkboxes:

- Use guardian verification** (checked)
- Use Privacy Policy Agreement** (checked)
- Privacy information masking**
  - Use privacy information masking lv.1** (checked)
  - Use privacy information masking lv.2** (checked)
  - Auto-assign ID** (unchecked)
- Data Save**
  - Use data save agreement** (checked)
- Logs**
  - User Logs** (highlighted with a red box)
  - Use user logs** (checked)

At the bottom center of the window is a **Save** button, which is also highlighted with a red box.



2) You can search logs based on specified dates and conditions.

User Logs

2024.10.23 ~ 2024.10.30

All

All

Search

Date / Time	Account	Category1	Category2	Category3	Log
2024.10.30. 09:04:02	inbody	Account	Account	Write	Login account change success => ID: inbody -> inb
2024.10.30. 09:03:54	System	Account	Account	Read	Login => ID: inbody, Datetime: 20241030090354, LoginTimeUpdate: True
2024.10.30. 09:03:24	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.30. 08:58:01	System	LB120	LB120	Read	LB120 Program Close => 5.0.0.1(005A)
2024.10.30. 08:46:06	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.30. 08:46:02	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.29. 18:01:22	System	LB120	LB120	Read	LB120 Program Close => 5.0.0.1(005A)
2024.10.29. 17:05:06	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.29. 17:05:03	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.29. 17:01:50	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.29. 17:01:47	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.29. 17:01:46	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)
2024.10.29. 17:01:44	System	LB120	LB120	Read	LB120 Program Start => 5.0.0.1(005A)

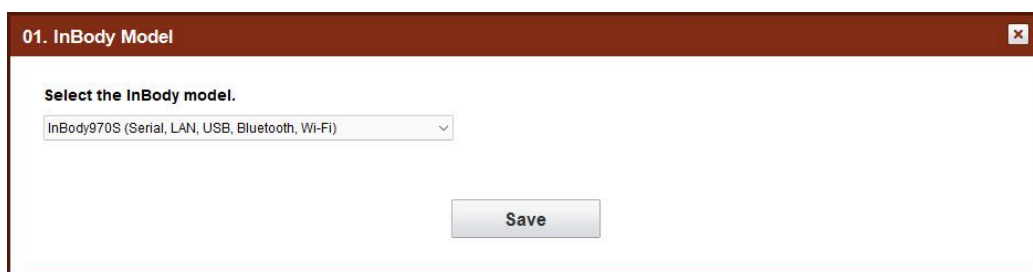
OK

\*If [Use user logs] is not configured, future logs will not be recorded.

### B. InBody Test

#### 1. InBody Model

Click the [01. InBody Model] button to display the popup below.



01. InBody Model

Select the InBody model.

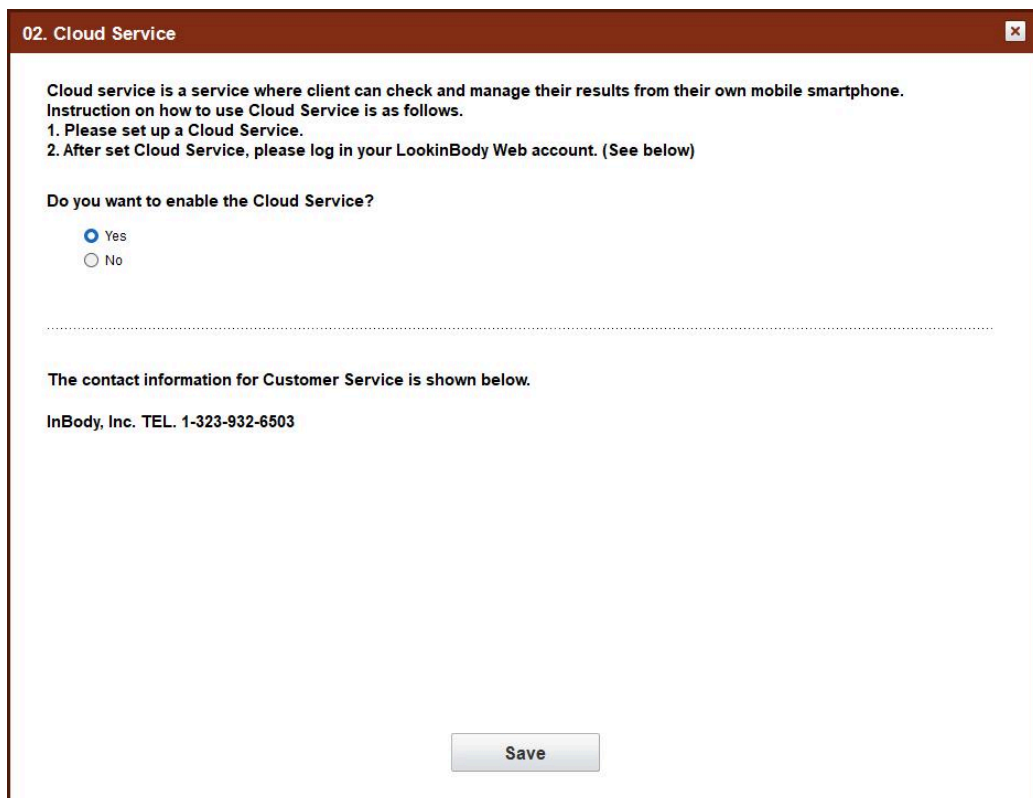
InBody970S (Serial, LAN, USB, Bluetooth, Wi-Fi)

Save

\*The InBody model can be changed.

#### 2. Cloud Service

Click the [02. Cloud Service] button to display the popup below.



02. Cloud Service

Cloud service is a service where client can check and manage their results from their own mobile smartphone.  
Instruction on how to use Cloud Service is as follows.  
1. Please set up a Cloud Service.  
2. After set Cloud Service, please log in your LookinBody Web account. (See below)

Do you want to enable the Cloud Service?

☒ Yes  
☐ No

---

The contact information for Customer Service is shown below.

InBody, Inc. TEL. 1-323-932-6503

Save

Using the cloud service allows InBody results to be sent directly to the member's mobile phone.

When logged into the LookinBody website, administrators can manage InBody results on the platform.

\*Contact customer support to create an account if needed.

### 3. Outputs/Interpretations for Results Sheet

Click the [03. Outputs/Interpretations for Results Sheet] button to display the popup below. Select items and explanations to print on the right side of the InBody results sheet by checking the relevant boxes.

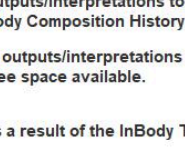
\*If Children's or Body Water Result Sheet are selected in [03. Outputs/Interpretations for Results Sheet], you can also configure the corresponding items and explanations for these reports.

### 03. Outputs/Interpretations for Results Sheet

Select outputs/interpretations to print on the right side of the InBody Results Sheet or select outputs that will be shown as the Body Composition History graphs on the Health Report (InBody).

- Select outputs/interpretations to print on the right side of the Results Sheet. Bracketed values show required space. Check free space available.

**Output is a result of the InBody Test. Interpretation is an explanation of the output.**



- ☒ **InBody Score Output[10]**  
This score shows the evaluation of your body composition, which includes muscle, fat, and water in the body.
  
- ☐ **Whole Body Phase Angle (History)[10]**
  
- ☐ **SMI Output (History)[10]**
  
- ☒ **Visceral Fat Area (Graph) Output[21]**  
Visceral Fat Area is the estimated area of fat surrounding internal organs in the abdomen.
  
- ☐ **Body Type Output[30]**  
The body type based on BMI and Percent Body Fat.
  
- ☒ **Weight Control Output[10]**  
See how your body measures up to the recommended Weight, Muscle Mass, and Body Fat Mass for a good balance. Blank spaces will be available for use if values are not printed.

**Free Space**
**8**

☒ With Values      ☐ Without Values

Preview

Save

\*You can configure the report to print the member's name and date of birth at the top by selecting [Print Name and Date of Birth] in this section

03. Outputs/Interpretations for Results Sheet

3. Your personal information is printed on upper part of the result sheet. Would you like to print name and date of birth as well?

Name

☒ No ☐ Yes

Date of Birth

☒ No ☐ Yes


#### 4. Normal Range

Click the [04. Normal Ranges] button to open a popup for setting standard values:

04. Normal Range

Set normal ranges below. The graph will be drawn accordingly.

• Normal Range/Ideal Value



• BMI (kg/m²)

- Normal Range

☒ Option 1 (18.5 ~ 25.0) \* Recommended by WHO.

☐ Option 2 (18.5 ~ 23.0) \* Recommended by WHO.

☐ Option 3 18.5 ~  (Min 23.0 / Max 29.0)

- Ideal Value (Ideal BMI value may shift the ideal weight value.)

☐ Option 1 Male 22 / Female 21.5

☒ Option 2 Male 22 / Female 21

• Percent Body Fat (%) (Ideal values of percent body fat are 15% for male and 23% for female.)

- Normal Range

Male  10.0 ~  20.0 (Min 5.0 / Max 14.0) (Min 16.0 / Max 50.0)

Female  18.0 ~  28.0 (Min 5 / Max 22) (Min 24 / Max 50)

• Waist-Hip Ratio (Ideal WHR value is the normal range median.)

- Normal Range

Male  0.80 ~  0.90 (Min 0.50) (Max 1.50)

Female  0.75 ~  0.85 (Min 0.50) (Max 1.50)

• Standard Child Growth Curve

The Growth Graph on the InBody Results Sheet for Children compares the height and weight among peers of the same age group.

Select standard child growth curve within the Growth Graph to compare with different peers.


Select the standard child growth curve type.

☒ CDC-2000

☐ WHO 2007

☐ UK

☐ Switzerland



Save

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### III. Setup

- ① **BMI Normal Range/Ideal Value:** Set the normal range for BMI, and ideal BMI value.
- ② **Percent Body Fat Range:** Set the normal range for Percent Body Fat.
- ③ **Waist-Hip Ratio Range:** Set the normal range for Waist-Hip Ratio.
- ④ **Standard Child Growth Curve:** When printing the Results Sheet for Children, select the standard child growth curve for the Growth Graph.

#### 5. Export Data as CSV/Image Files

Click the [05. Export Data as CSV/Image Files] button to display the popup below.

**05. Export Data as CSV/Image Files**

To export data to EMR you must first specify a destination folder.

1. Convert results in LookinBody to image/CSV file and save to your destination folder.  
2. Results in the folder are now available for use in EMR.

LookinBody → 1. Convert and send results → Folder → 2. Import results → EMR

For EMR interfacing, first convert results to an image or CSV file, then specify a destination folder.

Convert results automatically to an image file after each InBody Test?

☐ Yes ☒ No

Image Destination Folder

C:\WLookinBody120\WEMRW\IMAGE

Convert results automatically to CSV files after each InBody Test?

☐ Yes ☒ No

CSV Destination Folder

C:\WLookinBody120\WEMRW\CSV

\* Convert remaining results to image files?

\* Convert remaining results to CSV files?

Export test results as CSV/image files.

C. LookinBody Data Management

1. Export Data as Excel

Click the [01. Export Data as Excel] button to display the popup below.

01. Export Data as Excel

Export data to edit and save as Excel.

Total

Select

Search by Name or ID

Search

Search by InBody Test Date

~ 

Search

Select

Name

ID

Test Date / Time

Click the button below to export data.

Export Data as Excel

Export data saved in LookinBody as Excel.

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## 2. Import Group Registration Data as Excel

Click the [02. Import Group Registration Data as Excel] button to display the popup below.

**02. Import Group Registration Data as Excel**

Register a group of members from importing a batched group from Excel by using the provided LookinBody Excel file.

**1. Input data in the provided LookinBody Excel file.**

- Click the button below to save the provided Excel file (LBGroupRegistration.xls) onto your Desktop.
- Open the LBGroupRegistration.xls file.
- Refer to instructions on the provided Excel file to register members.
- Save and close the file.

**2. Click the button below to import and register members from LBGroupRegistration.xls.**

Register a group of members by entering member information on the provided LookinBody Excel file and importing said file on LookinBody.

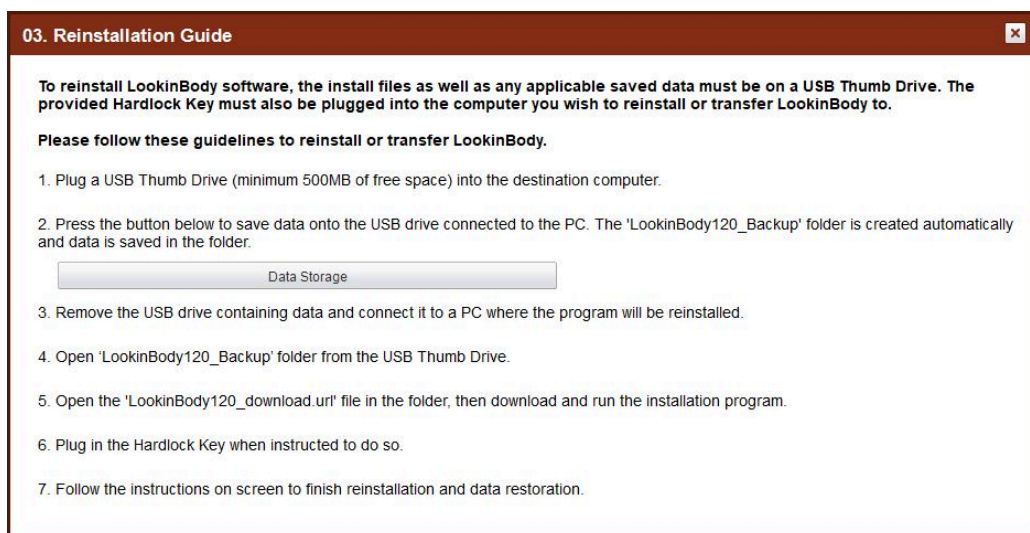
\*The image below is a screenshot of 'LBGroupRegistration.xls'.

	A	B	C	D	E	F	G	H	I
1	<b>Import Group Registration Data as Excel</b>								
2	<b>Help</b>								
3	▶ Only data entered in the format provided can be used for member registration. Do not change the format in any way.								
4	▶ Please input member information under 'Input' by referring to 'Example'.								
5	• All member info.(required) fields must be inputted.								
6	• All IDs must be unique and are not case sensitive.								
7	• Use only lowercase alphabets and numbers for ID. (1-14 characters).								
8	• Do not use hyphens in mobile and telephone numbers.								
9	<b>Example</b>								
10	<b>Member Info.(required)</b>				<b>Member Info.(optional)</b>				
11	Name	ID	Height	Gender(Male:M, Female:F)	Date of Birth	Age	Mobile No.	Telephone No.	Zip Code
12	John Doe	JohnDoe01	176.0	M	1990.02.18.	23	5556667777	5556667777	90703
13	<b>Input</b>								
14	<b>Member Info.(required)</b>				<b>Member Info.(optional)</b>				
15	Name	ID	Height	Gender(Male:M, Female:F)	Date of Birth	Age	Mobile No.	Telephone No.	Zip Code
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									

\*This feature is supported in Microsoft Excel 2003 and later versions. Earlier versions cannot open 'LBGroupRegistration.xls'.

### 3. Reinstallation Guide

Click the [03. Reinstallation Guide] button to display the popup below.



To reinstall Lookin'Body software,

- ① Plug a USB Thumb Drive (minimum 500MB of free space) into the destination computer.
- ② Press the button below to save data onto the USB drive connected to the PC.  
The 'LookinBody120\_Backup' folder is created automatically and data is saved in the folder.
- ③ Remove the USB drive containing data and connect it to a PC where the program will be reinstalled.
- ④ Open 'LookinBody120\_Backup' folder from the USB Thumb Drive.
- ⑤ Open the 'LookinBody120\_download.url' file in the folder, then download and run the installation program.
- ⑥ Plug in the Hardlock Key when instructed to do so.
- ⑦ Follow the instructions on screen to finish reinstallation and data restoration.



### 4. Data Backup

Click the [04. Data Backup] button to display the popup below.

**04. Data Backup**

Data Backup will save all member information, results, and user settings.

Remember to back up data when planning to re-format, transfer data, or remove or reinstall LookinBody.

Click the button below to backup data.

Data Backup

Would you like to back up your data and settings from LookinBody automatically?

☐ Yes ☒ No

Auto backup location Change

C:\LookinBody120\Database\Backup

**Auto backup period setting**

\*Auto backup will be made after this period since the last backup date

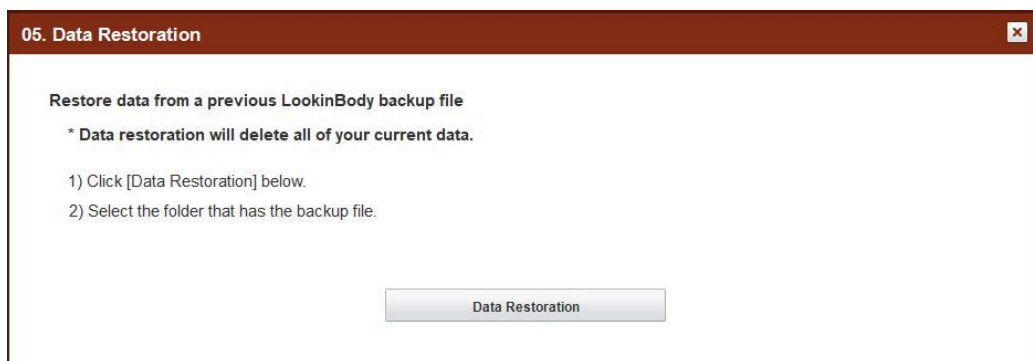
Every week (Default) Last Backup:

Save

Data stored in LookinBody can be backed up, and automatic backup for saved data and settings can be enabled.

### 5. Data Restoration

Click the [05. Data Restoration] button to display the popup below.



Restore data from a previous LookinBody backup file.

6. Temporary Data

Click the [06. Temporary Data] button to display the popup below.

06. Temporary Data

Temporarily saved test results are shown below

To save test results in LookinBody

1. Input ID, height, date of birth (or age), and gender.

2. Click the checkbox on the left to select data, then click [Save] at the bottom.

\*If the InBody Test was taken without entering age or gender, the results cannot be saved. Only member information will be saved.

To delete temporary data, select the checkboxes respective to said data, than click the [Delete] located on the top right

Delete

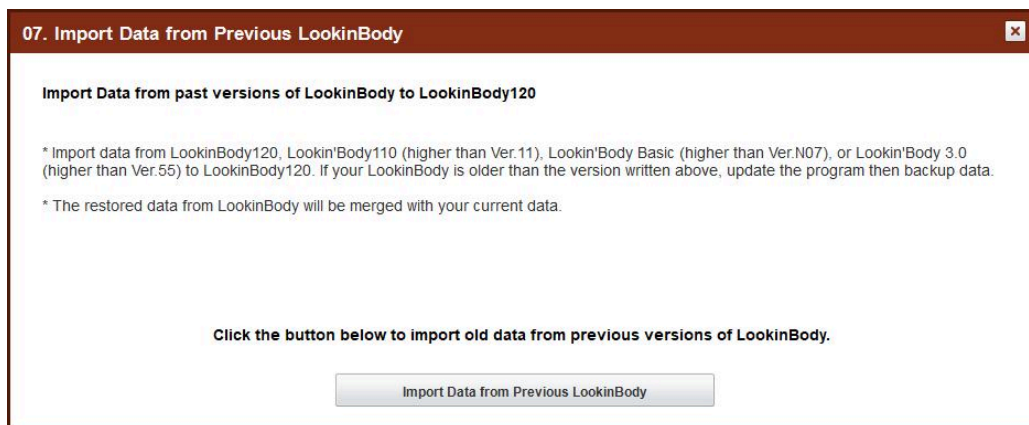
Select	Name	ID	Height (ft in)	Date of Birth or Age				Gender	Test Date / Time		
				Date of Birth			Age				
				Year	Month	Day					
<input type="checkbox"/>											

Save

Results that are missing required information to be saved as a result on LookinBody are stored here temporarily.  
Enter missing required information to save on LookinBody.

### 7. Import Data from Previous LookinBody

Click the [07. Import Data from Previous LookinBody] button to display the popup below.

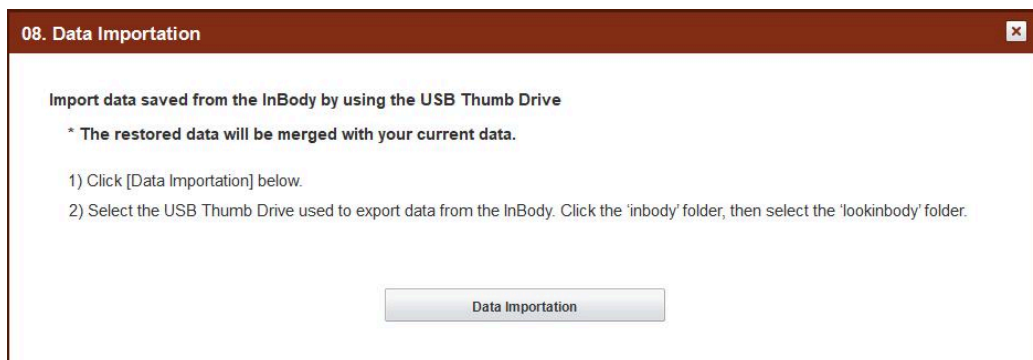


Data backed up from a previous version of LookinBody can be imported and saved in LookinBody120.

\*Only data from LookinBody120, Lookin'Body110 (version 16+), Lookin'Body Basic (version N07+), and Lookin'Body 3.0 (version 55+) can be imported. For older versions, update the software before backing up data.

### 8. Data Importation

Click the [08. Data Importation] button to display the popup below.



Import data from InBody using the 'Export Data as Excel File' feature.

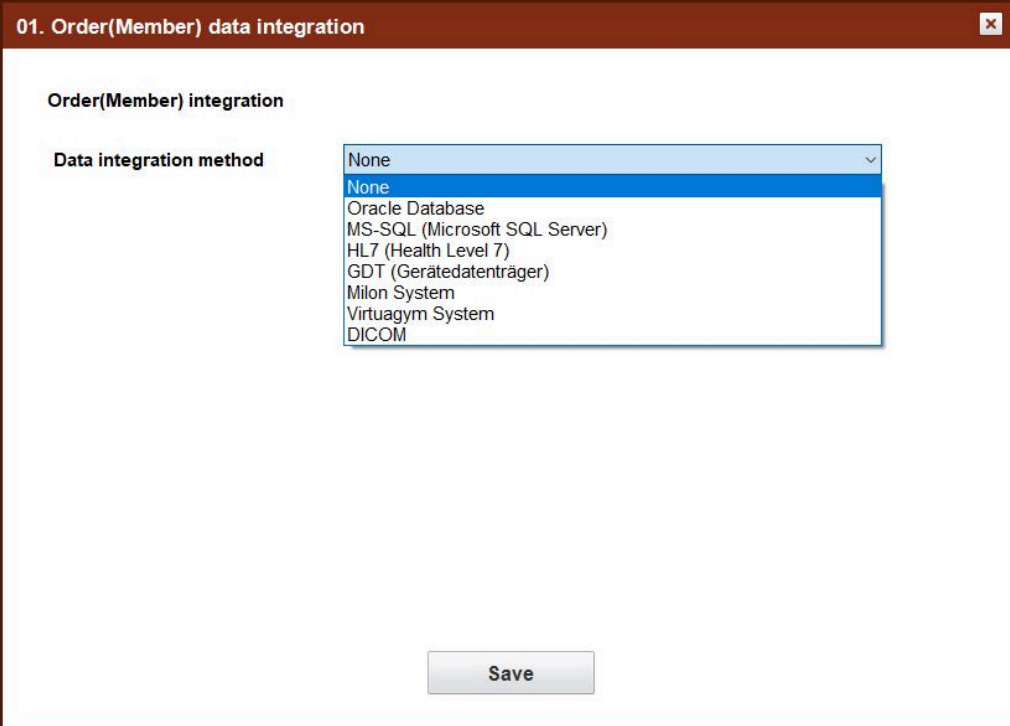
\*Imported data merges with existing stored data.

### D. Data Integration

#### 1. Order (Member) Data Integration

Click the [01. Order (Member) Data Integration] button to open a popup.

- \* Detailed integration methods are provided in a separate manual.
- \* LookinBody120 is a local PC program and does not provide a dedicated server.



**01. Order(Member) data integration**

**Order(Member) integration**

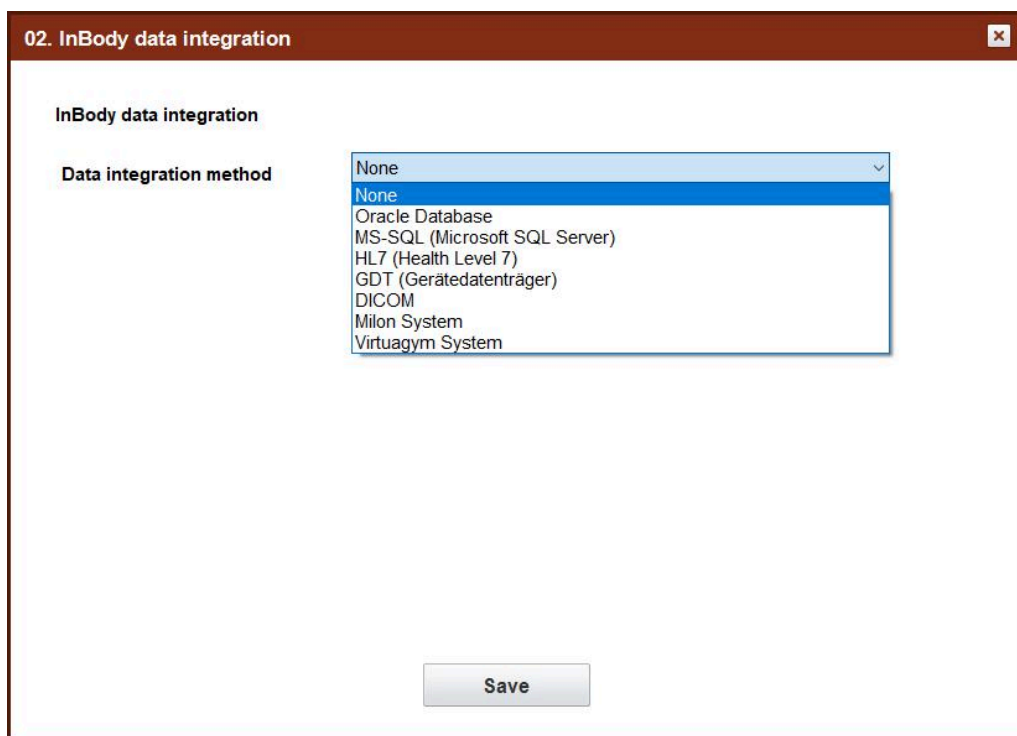
**Data integration method**

- None
- None
- Oracle Database
- MS-SQL (Microsoft SQL Server)
- HL7 (Health Level 7)
- GDT (Gerätedatenträger)
- Milon System
- Virtuagym System
- DICOM

**Save**

### 2. InBody Data Integration

Click the [02. InBody Data Integration] button to display the popup with integration options for InBody data.



**02. InBody data integration**

**InBody data integration**

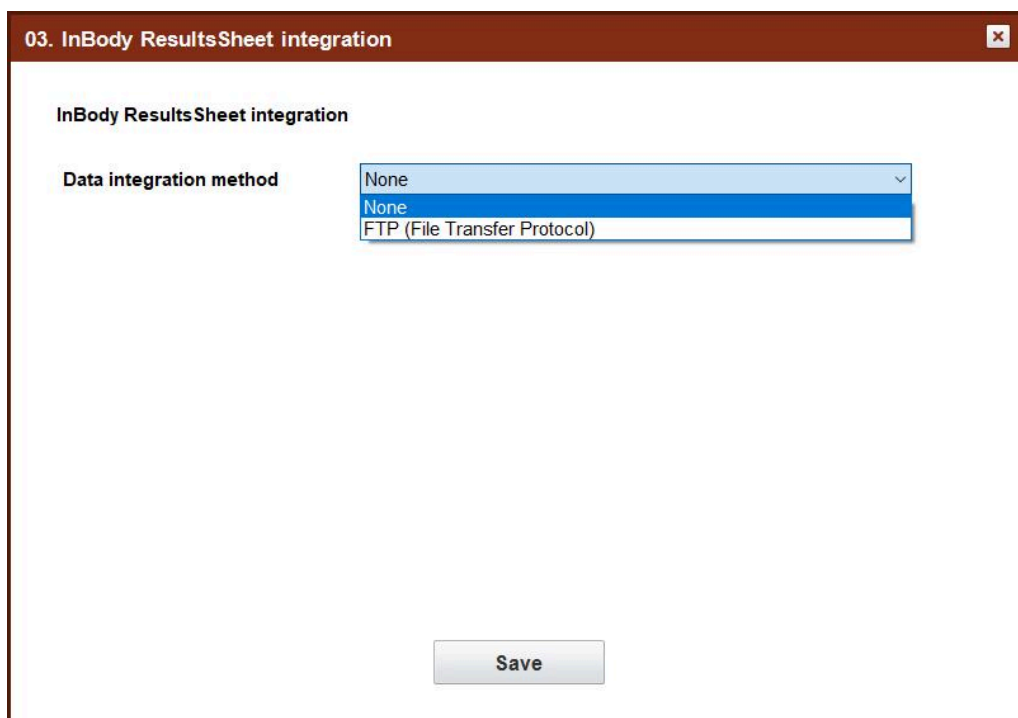
**Data integration method**

- None
- None
- Oracle Database
- MS-SQL (Microsoft SQL Server)
- HL7 (Health Level 7)
- GDT (Gerätedatenträger)
- DICOM
- Milon System
- Virtuagym System

**Save**

### 3. InBody ResultsSheet Integration

Click the [03. InBody ResultsSheet Integration] button to access the popup for integrating InBody reports.



The screenshot shows a dialog box titled "03. InBody ResultsSheet integration" with a close button (X) in the top right corner. Inside the dialog, the text "InBody ResultsSheet integration" is displayed. Below this, there is a label "Data integration method" followed by a dropdown menu. The dropdown menu is open, showing three options: "None" (highlighted in blue), "None", and "FTP (File Transfer Protocol)". At the bottom center of the dialog is a "Save" button.



# IV. Specification

## 1. Functions

Member Management	Save, search, edit member information Print results sheets and e-mail
Body Composition Data Management	View body composition data Manage data
Blood Pressure Test Data Management	Save test results when connected to the Blood Pressure Monitor from InBody Co., Ltd Input blood pressure test results View or edit data Blood pressure test results interpretation Manage data
Blood Glucose Test Data Management	Input blood glucose test results View or edit data Blood glucose test results interpretation Manage data
Other Functions	Admin/user login, cloud service (LookinBody web, InBody app) Export data as CSV/image file, full data conversion to Excel Order (member) and InBody result data integration Data backup, restoration, and merging
Results Sheet	<p>InBody Results Sheet</p> <ul style="list-style-type: none"> <li>- InBody Results Sheet</li> <li>- InBody Results Sheet for Children</li> <li>- Body Composition History Results Sheet</li> <li>- InBody Results Interpretation</li> <li>- Research Results Sheet</li> <li>- Compare Results Sheet</li> <li>- Evaluation Results Sheet</li> <li>- Visceral Fat Results Sheet</li> </ul> <p>Blood Pressure Results Sheet</p> <ul style="list-style-type: none"> <li>- Blood Pressure Results Sheet</li> </ul> <p>Blood Glucose Results Sheet</p> <ul style="list-style-type: none"> <li>- Blood Glucose Results Sheet</li> </ul>

\* Specifications can be changed without a prior notice.

## IV. Specification

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### 2. System Requirements

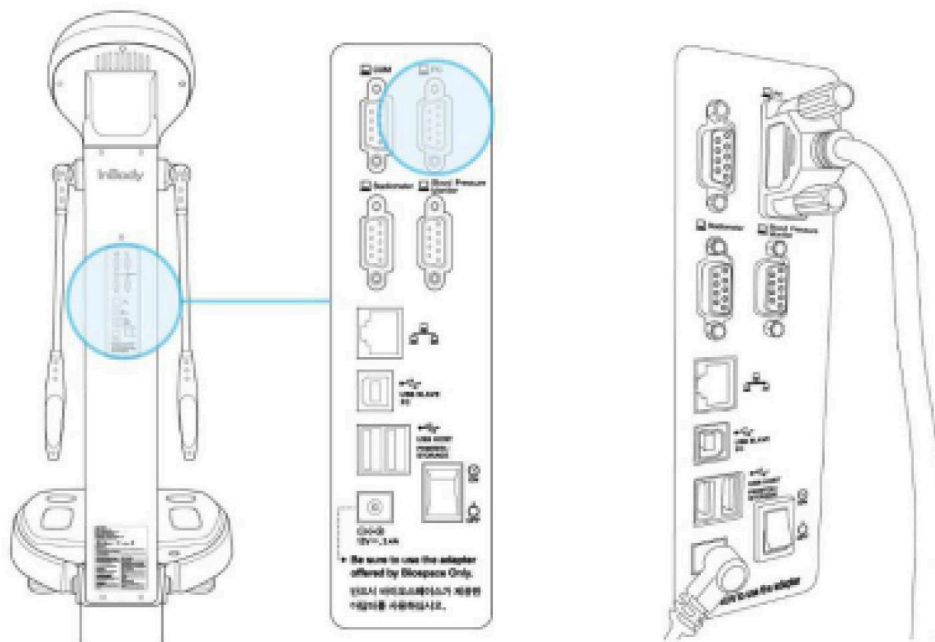
Operating System	Microsoft Windows 10 / Windows 11
Processor	Intel Core i5 1.7GHz or faster processor recommended
Hard Disk	3GB or greater HDD free space
Memory(RAM)	8GB RAM or greater
Resolution	1024 x 768
Input Device	Keyboard, mouse
Connection Method	Serial (RS-232C) USB LAN Wi-Fi Bluetooth (Only the InBT-USB dongle provided by InBody can be used.)

## A. Connecting LookinBody to the InBody

### 1. Serial

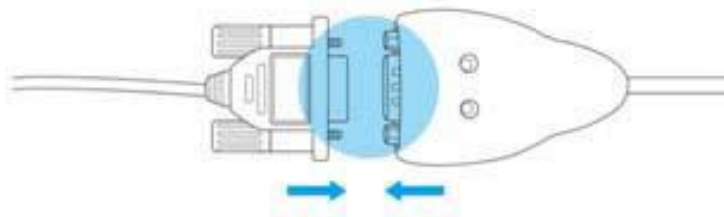
\*Serial cable is optional.

- 1) Plug the serial cable into the designated port on the back of the InBody.

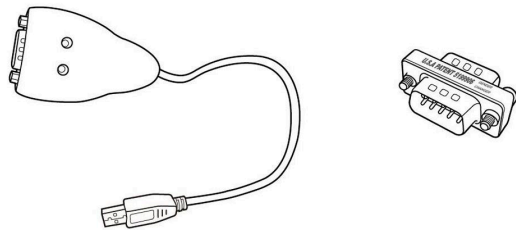


\*If your computer or laptop does not have the serial port, you may need to use a Serial to USB Converter. Connect the serial cable to the Serial to USB Converter and plug the other end of the serial cable into the designated port on the back of the InBody.

\*Serial to USB Converter is optional



\*If the gender of the serial port of your computer or laptop is not correct, you may need to use a Serial to USB Converter or Serial Gender Converter.

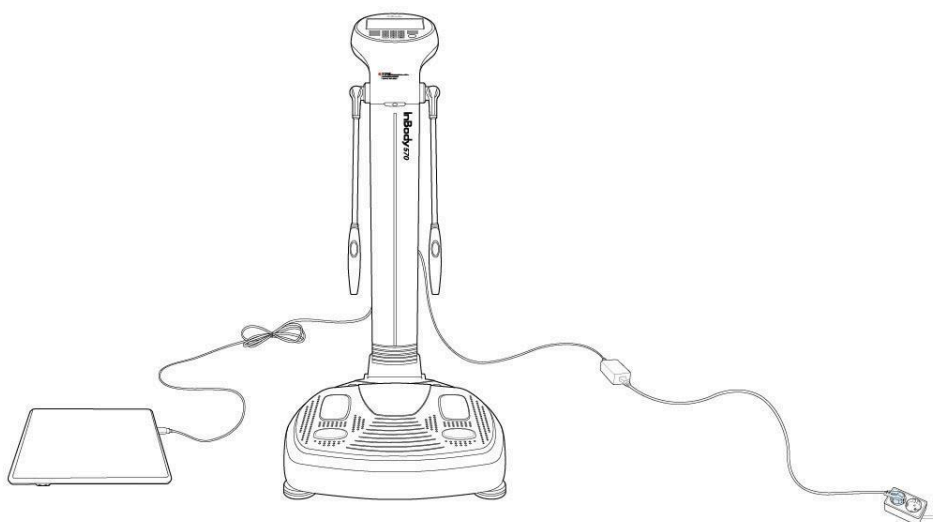


2) Plug the other end of the serial cable into the serial port of your computer or laptop.

\*When using a Serial to USB Converter, plug the USB end of the Serial to USB Converter into the USB port of your computer or laptop.



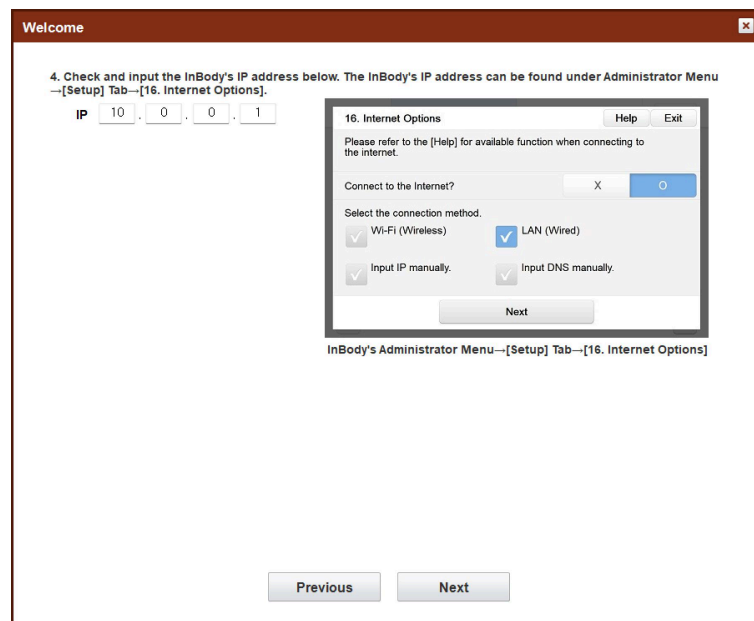
3) Check if the connection is completed like the picture below.



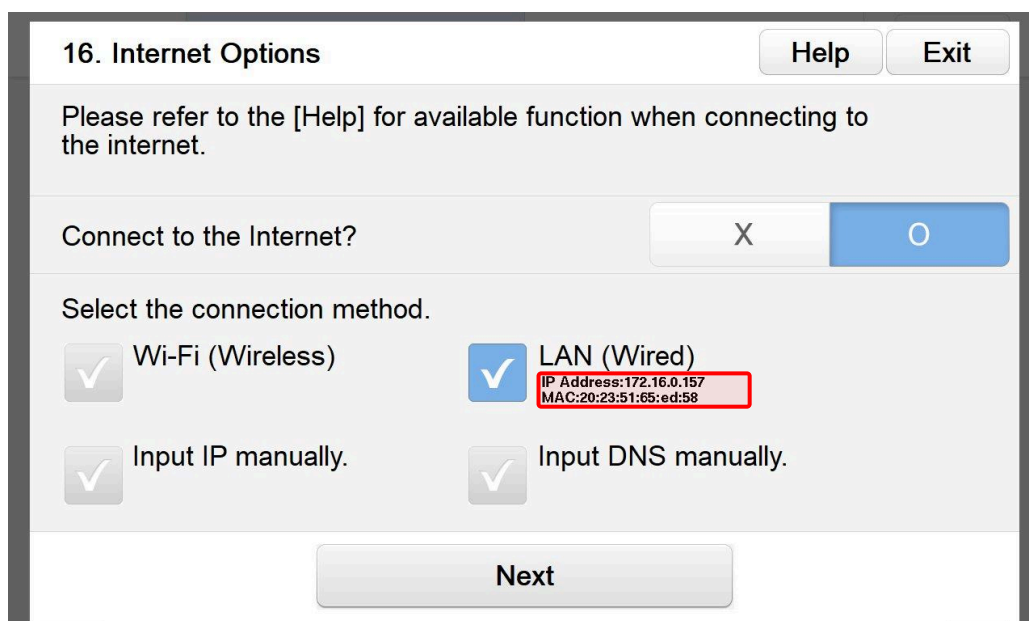
### 2. LAN

- 1) Connect the computer or laptop to your Internet network.
- 2) Connect the InBody to the same Internet network using [LAN (Wired)]. Go to the InBody's Administrator Menu → [Setup] → [16. Internet Options].

\*The InBody and the computer or laptop must be connected to the same network.



- 3) Check the InBody's IP as shown in the picture below.



4) When installing LookinBody120, input your InBody's IP when the screen below is shown.

Welcome

4. Check and input the InBody's IP address below. The InBody's IP address can be found under Administrator Menu → [Setup] Tab → [16. Internet Options].

IP 10 . 0 . 0 . 1

16. Internet Options Help Exit

Please refer to the [Help] for available function when connecting to the internet.

Connect to the Internet? X O

Select the connection method.

☒ Wi-Fi (Wireless) ☒ LAN (Wired)  
IP Address: 172.16.0.10  
MAC: 28-23-31-65-ed-38

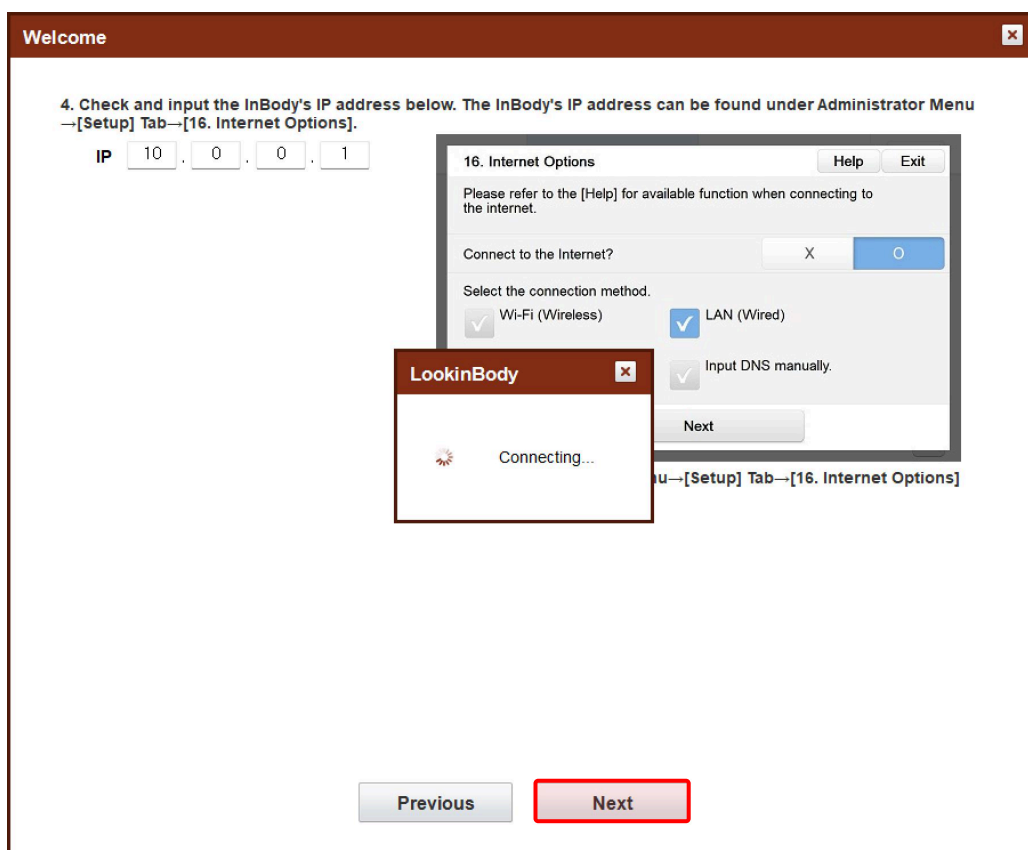
☒ Input IP manually. ☒ Input DNS manually.

Next

InBody's Administrator Menu → [Setup] Tab → [16. Internet Options]

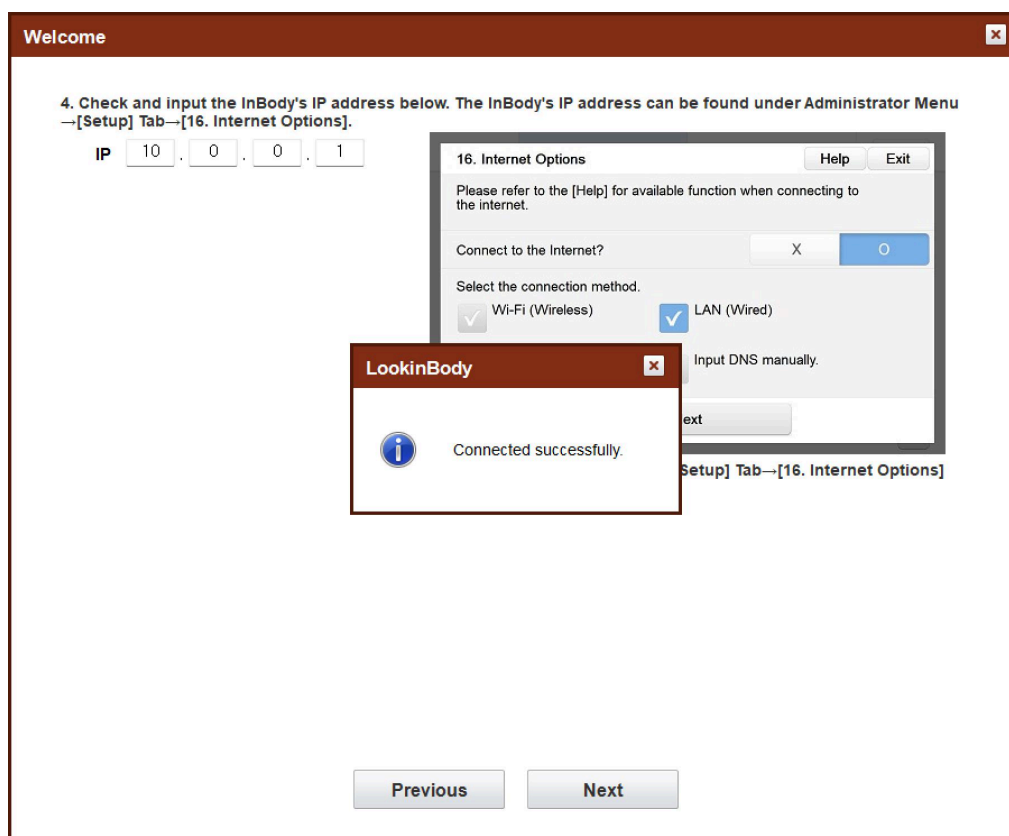
Previous Next

5) Press the [Next] button to check the connection with the InBody.



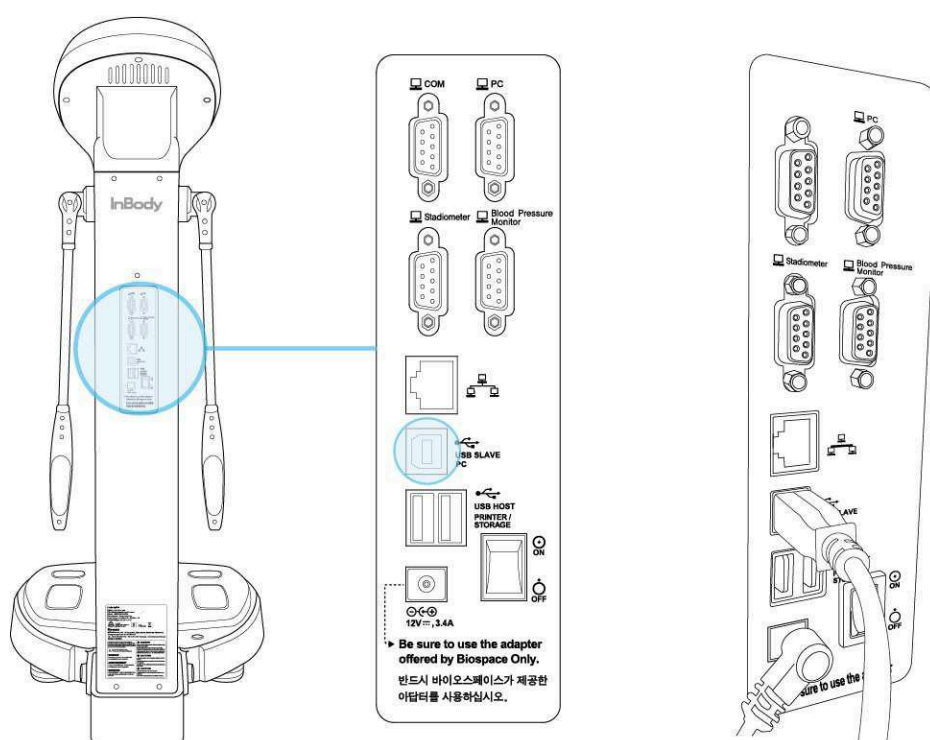


6) When the InBody is connected to LookinBody, the popup window below will be appear.



### 3. USB

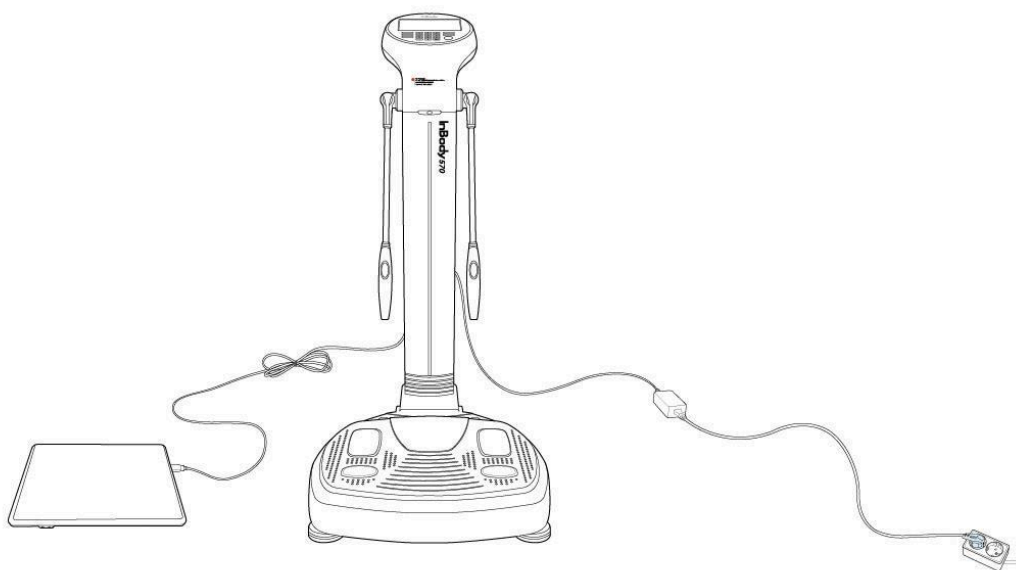
1) Plug the USB slave end of the USB cable into the designated port on the back of the InBody.



2) Plug the USB host end of the USB cable into the USB port of your computer or laptop.



3) Check if the connection is completed like the picture below.



### 4. Bluetooth

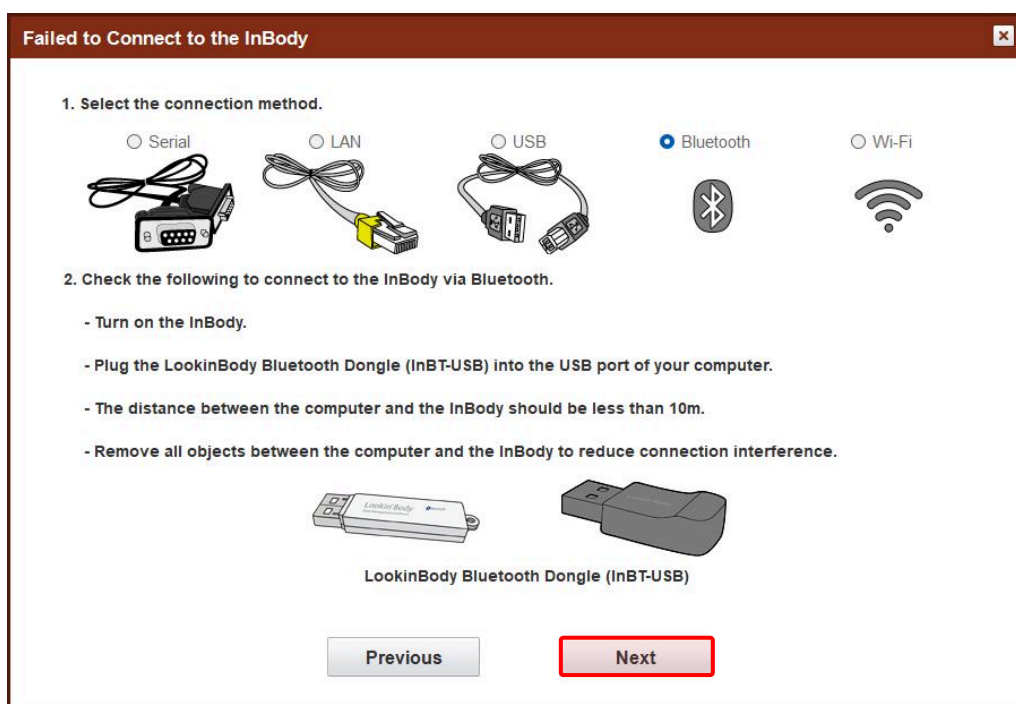
1) Insert the LookinBody Bluetooth dongle (InBT-USB) into your computer or laptop.

\* Confirm that Bluetooth is enabled on the device before proceeding.

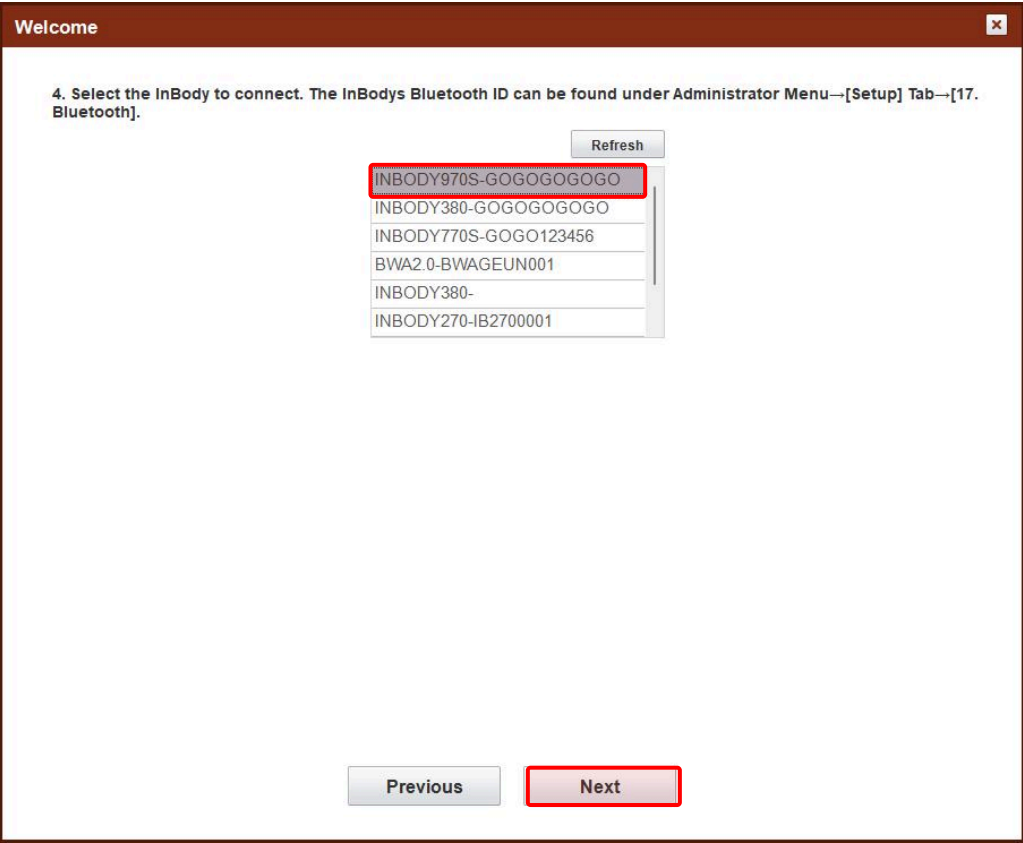
\* LookinBody Bluetooth Dongle(InBT-USB)



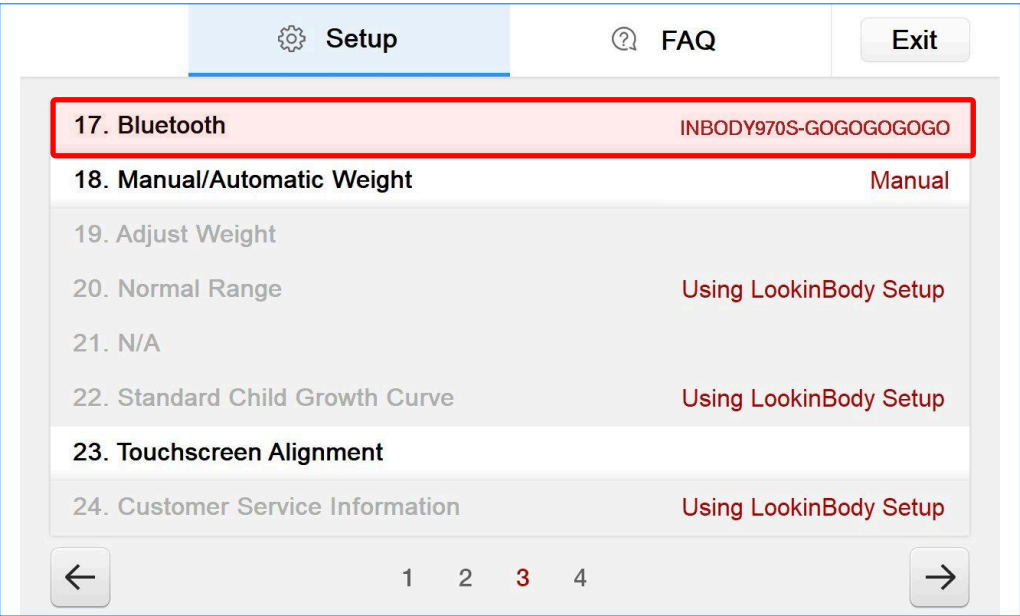
2) When the screen below appears, select the Bluetooth connection method and click the [Next] button.



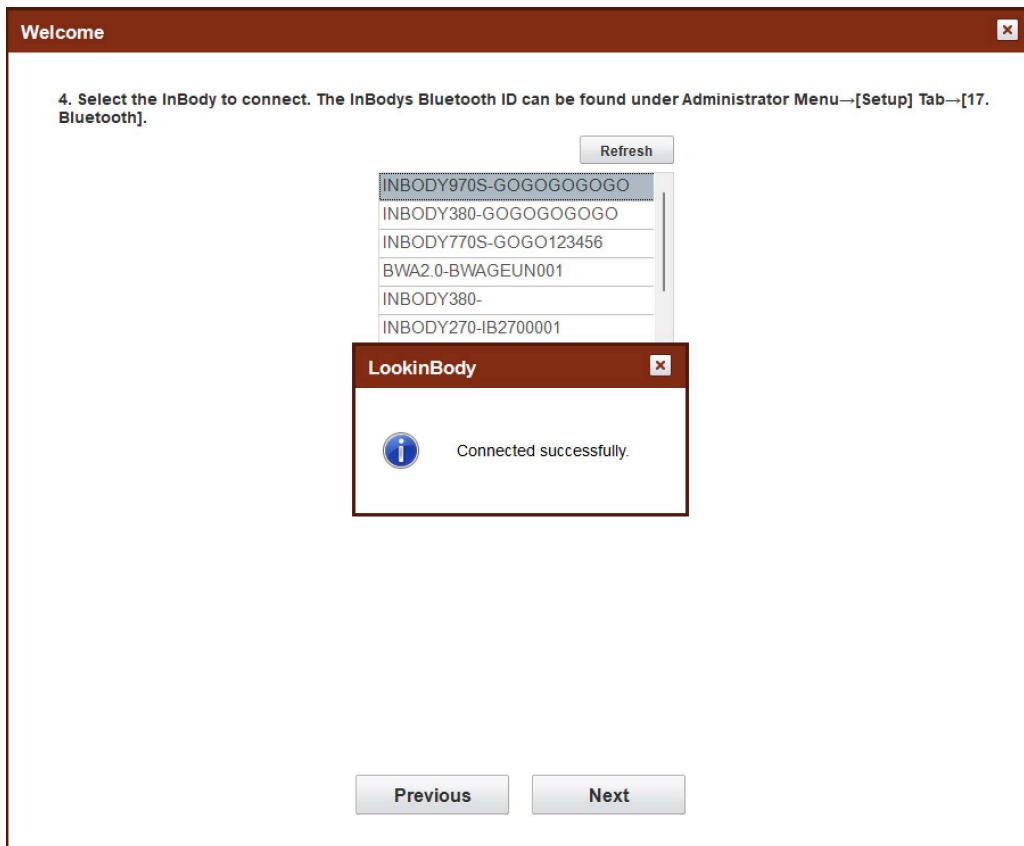
3) Wait for nearby InBody devices to appear, then select the Bluetooth ID of the device you wish to connect and click [Next].



\*To check the Bluetooth ID of the InBody, go to the InBody's Administrator Menu→[Setup]→[17. Bluetooth].



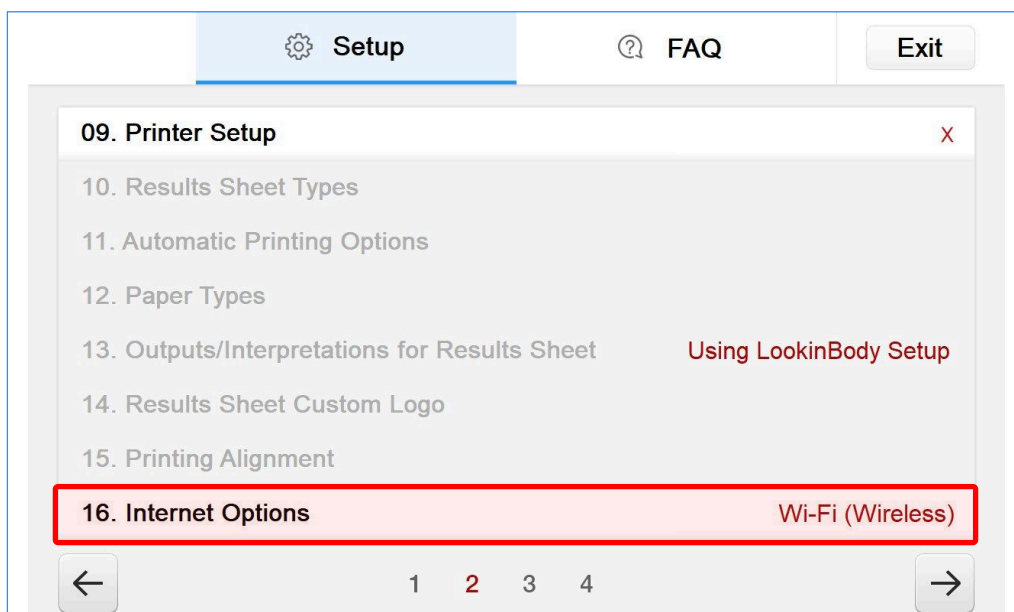
4) When the InBody is connected to LookinBody, the popup window below will appear.



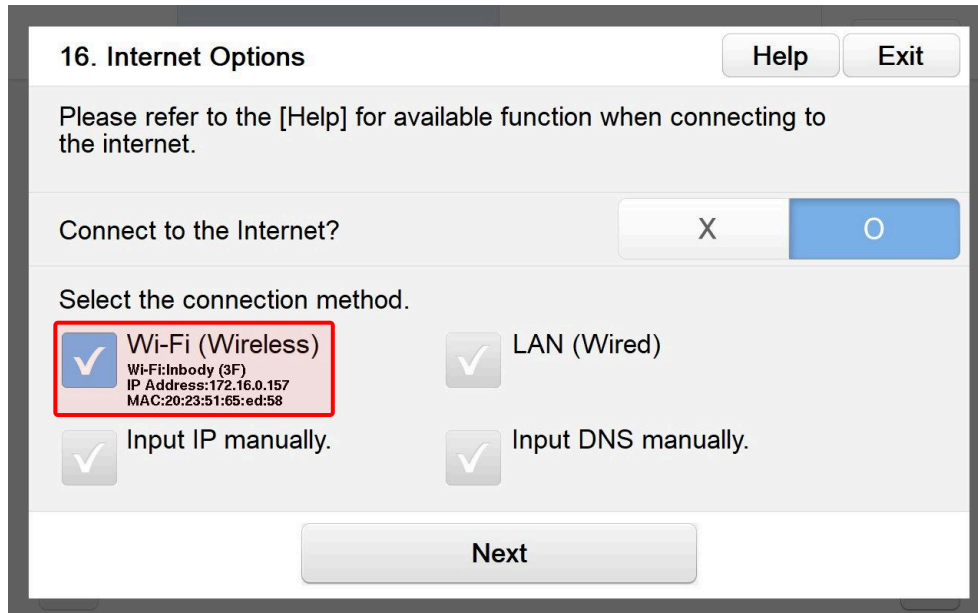
### 5. Wi-Fi

- 1) Connect the computer or laptop to the Internet.
- 2) Connect the InBody to the Internet using [Wi-Fi (Wireless)]. Go to the InBody's Administrator Menu → [Setup] → [16. Internet Options].

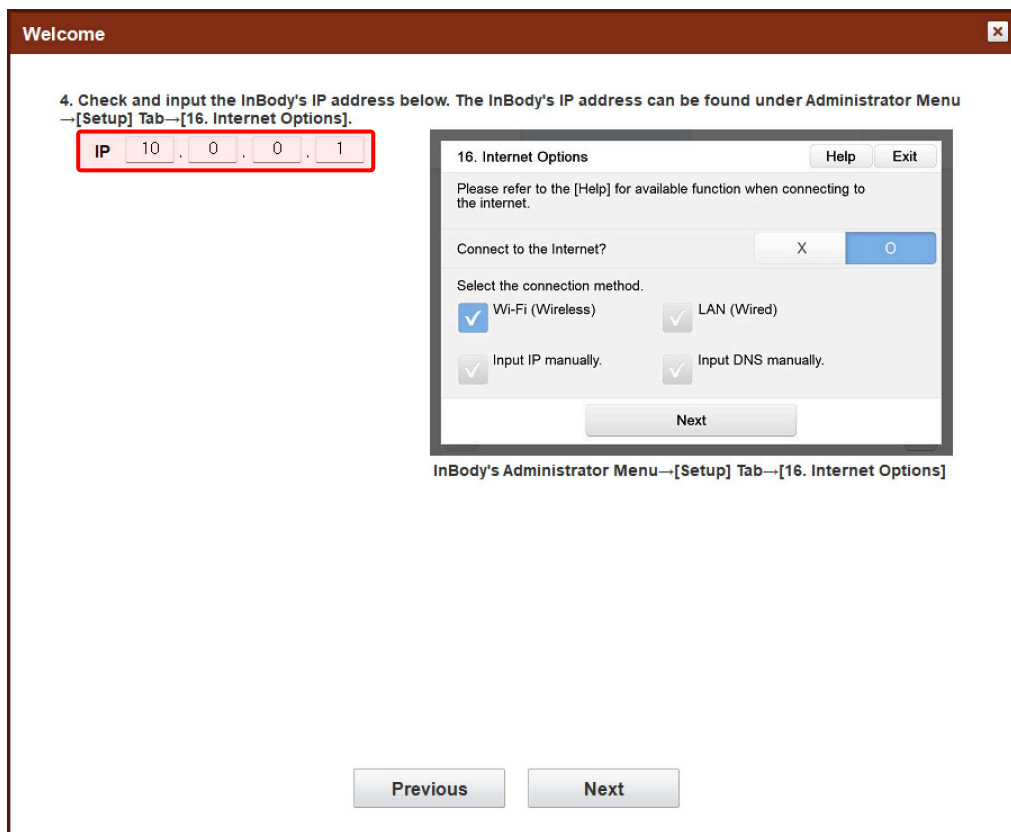
\*The InBody and the computer or laptop must be connected to the same network.



3) Check the InBody's IP as shown in the picture below.

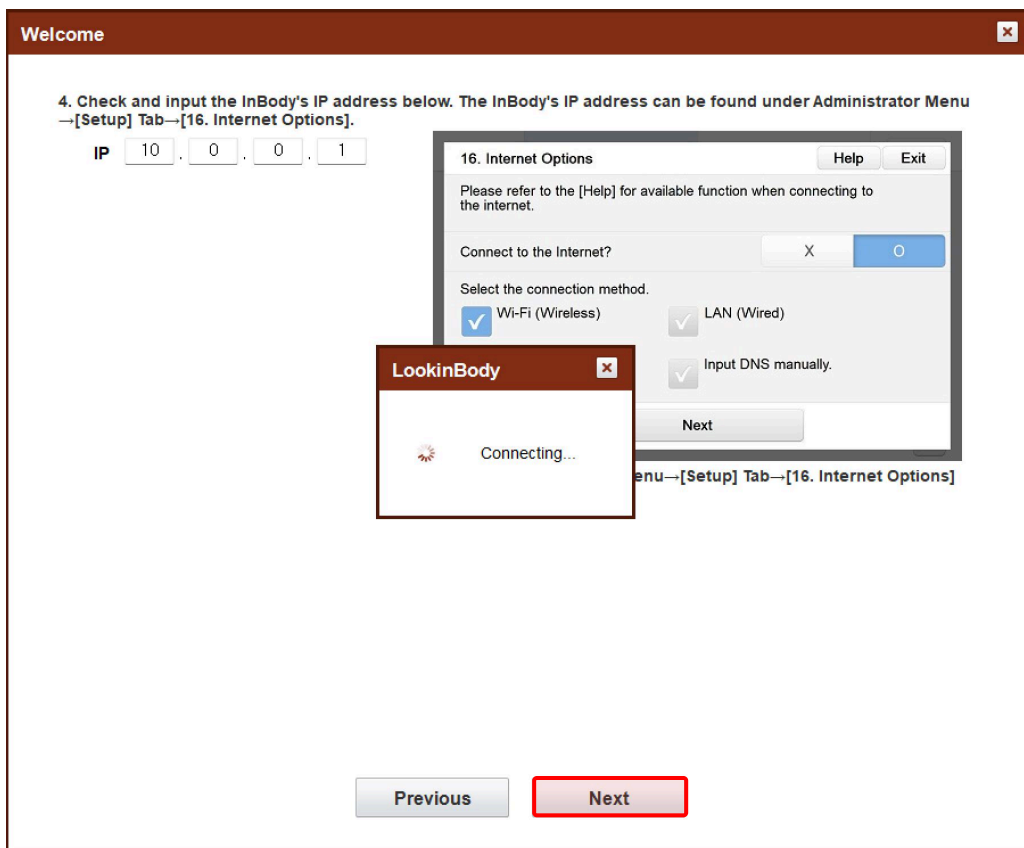


4) When installing LookinBody120, input your InBody's IP when the screen below is shown.





5) Press the [Next] button to check the connection with the InBody.



6) When the InBody is connected to LookinBody, the popup window below will appear.

